

Employee Location Certification

I, _____, hereby certify that the work I perform on behalf of Ball State University will be performed primarily in _____
State.

As of January 1, 2020 my residential address will be:

I hereby certify that I understand that any wages paid to me for the services performed in the State of Indiana may be subject to Indiana income tax withholding and will be subject to county income tax withholding. I also understand that wages paid to me for services performed in any other state may be subject to that state's prescribed income tax withholding rates. Should circumstances change and my working or living location change, I will notify Ball State University immediately and may be subject to additional or different income tax withholding.

Signature of Employee

Date

This information is not intended as tax advice but rather to alert you of potential tax withholdings made on your behalf. The University is not providing you with tax advice nor attempting to evaluate your particular situation. You are urged to consult your own tax advisor(s) or the IRS concerning questions with regard to your particular situation.