

Licensing
 Office of Teacher Education Services and Clinical Practice
 Teachers College, Room 205
 Ball State University
 765-285-1168
 Curriculum Update: 1/2024
 Dept. Approval: 4/2024

Name _____
 BSU ID# _____
 Date _____

Director of Exceptional Needs (P-12) Licensure Only

Successful completion of the courses below will **not** result in a second master's degree, but will lead towards the Director of Exceptional Needs licensure for grades P-12. If the student decides to pursue a second master's degree in Special Education, the candidate will need to be accepted into the master's program and complete additional required coursework.

The following items, along with the required course work, must be completed prior to applying for this license through the state.

Candidates who apply for this license-only program will have already earned a master's degree in a related, department-approved educational field. Students who wish to complete the license-only program must meet all admission criteria for the Graduate School.

_____ Master's Degree: _____

Hold **one** of the following licenses prior to admission to this licensure program:

_____ A proficient practitioner, accomplished practitioner or standard grade license (with 2 years of verifiable fulltime teaching experience in Special Education in an accredited school) in a content area in exceptional needs.

OR

_____ A proficient practitioner, accomplished practitioner or standard grade license in communication disorders

OR

_____ A building level administrator content area

OR

_____ A content area in school psychologist and 2 years of full-time experience as a school psychologist

Grade Level coverage: P-12

Course Prefix	Course #	Short Title	Crd.	Grade/Trans.	Course Sub.
EDAD	600	Intro into Ed Leadership	3		
EDAD	630	Personnel Admin in Educ Institutions	3		
EDAD	684	Educational Finance and Ethics	3		
SPCE	637	Sp. Ed. Administration and Law	3		

SPCE	639	Sp. Ed. Admin/Organizational Behavior	3		
SPCE	677	Collaborating w/Families of Ex. Children	3		
SPCE	694	Internship in Special Education	3		
Total Credit Hours			21		

NOTE: Candidates must take SPCE 694 Internship in Special Education.

NOTE: Coursework older than 7 years may not be accepted toward the licensure program.

The candidate needs proof of valid CPR, AED, and Heimlich certification as well as Suicide Prevention training. These certifications must be issued by a state approved organization. The candidate should upload the certificates into the LVIS license application system when the candidate has met all other requirements and applies for the license.

Many courses have prerequisites. It is the student's responsibility to make sure prerequisites are met before taking any course.