MIDAS Data Group
Meeting Agenda
June 14, 2021
2:00 – 3:00 p.m.

In Attendance:
Rob Smith, Missy Adkison, Steve Reed, Bryan Fortriede, Laura Means, Kate Stoss, David Clark, Mike Costello, Cole Heady, Carole Kacius, Rob Marvin, and Maureen McCarthy

Absent:
Alex Kluber, Staci Davis, and Todd Meister

Approval of May 17, 2021 Minutes

1. Fix the Agenda for the Meeting
    a. No changes to the Agenda.
2. Co-Chair Reports- both gone, but Rob should be zoom on soon.
3. Committee Reports – status updates.
    a. Data Governance/Dictionary and Quality Subcommittee – Alex
        i. No updates.
    b. Data Portal and Dashboards Subcommittee Update – Cole
        i. The committees are trying to mimic each other's work and ensure that the result looks good. As a result, top-flight metrics definitions are taking a lot of time up.
    c. IT Infrastructure and Warehouse Subcommittee Update – Bryan
        i. Getting very close to the undergrad slate data coming over.
        ii. Received feedback on some fields that need to be updated, but it is about ready to be integrated into the admissions capture. Once this happens, then reporting can be done out of bothering Argos and Tableau.
    d. Data Auditors and Wranglers – Missy
        i. No new updates as of now.
4. Old Business
    a. Personal Pronouns and Gender Identity – Missy
        i. It is live and Missy has started sending emails about gender identity.
        ii. If decided by August 1, then they can be on the student applications for admission.
        iii. In the new self-service banner link, it is found under personal information.
    b. BannerWorks – Missy
        i. Met with IT and are making an update to BannerWorks, so that it will not show students who are not enrolled in current or future terms.
    c. Digital Measures (OCE reviewing questions for Faculty Taskforce) – Rob
        i. A lot of activity lately.
            1. Meeting with a vendor next week.
                a. Two specific points to be discussed: what we actually bought in the contract, our service agreement for hours of consulting, and their obligation for training.

b. We need to ensure that the system is agile and flexible enough to adapt to what the institution needs, but we also have to ensure that the people at BSU are adequately trained and that we're using digital measures in the way that it's designed to be used.
c. Don is going through training.

d. Permanent Email Address – Todd/Rob
    i. This is done.
e. FERPA Training Update – Staci/Todd /Laura (Technical aspects moving, overall halt for new Registrar)
    i. No updates.
    ii. Laura has been working on the training; there are 27 different trainings available.
f. FLAC Update – Kate, Steve
    i. Summer session went well. There were a few minor things, but nothing that cannot be fixed.
    ii. Building out additional documents and a FAQ document.
    iii. By late September, the plan is to meet with IT about the workup.

5. New Business
    a. DODEA Student Attribute – Todd/Rob [requested a form be created around June 1 to allow potential DODEA students to register]
        i. Department of Defense people are going to need the teacher education. Most students will be online but are not required. It is a student attribute and allows us to track them.
        ii. Steve was told this morning that are not wanting to move forward at this time due to some significant hangups.
    b. SUAMAIL – Group Letter Codes – Laura Means
        i. Looking to add some new letter codes to the SUAMAIL form to track letters and emails that they send to students.
        ii. No objections or concerns so far, so ok to move forward.
    c. Teachers College:
        i. Teachers College needs the following student email lists generated each semester:
            a. All current Ball State students (currently enrolled and have taken a class within the last year and have not graduated) within an initial licensure program (undergraduate and T2T). This includes both TC and non-TC students. Within this query, we need a way to filter between subject, Colle, year (freshmen-senior), etc.
            b. All current Ball State students (currently enrolled and have taken a class within the last year and have not graduated) with TC (licensure programs and non-licensure programs at both the undergraduate and graduate levels).

c. All current Ball State students (those who are currently enrolled and have taken a class within the last year and have not graduated) with an initial licensure program (undergraduate and T2T) but are between 117-120 hours of obtaining their degree. This includes both TC and non-TC students.

6. Open Discussion

   Working Data Quality items – updates in bold (Anything new?)
   a. Personal Pronouns and Gender Identity – working group
      i. Values and verbiage decided
      ii. Marketing focus group work in progress
      iii. Go live 6/3/2021- Missy

7. Announcements
8. Adjournment