MIDAS Data Group
Meeting Agenda
October 4, 2021
2:00 – 3:00 p.m.

In Attendance: Rob Smith, Rob Marvin, Mike Costello, Alex Kluber, Steve Reed, Cole Heady, Todd Meister, Tarek Mahfouz, Erin Mason, Bryan Fortriede, and Kate Stoss.

Absent:

1. Approval of the September 20, 2021 Minutes.
2. Fix the Agenda for the Meeting
3. Co-Chair Reports- Rob S. and Todd M.
   o EAB Navigate kick-off.
   o IT has had a meeting with their department to discuss SSO and the data elements.
   o We should be seeing a MIDAS request with 100 tables and the nature of the project is going to be extensive.
   o The library is doing LibQual.
      ▪ LibQual is a campus-wide survey of different pieces. It is very normal and very natural.
   o The Climate survey presentation for the leadership has been done and it will continue going forward.
   o There was a group from off-campus wanting Ball State to participate in their research study
      ▪ Rob used to work with Sam Houston university and when he worked with them he was representing his university.
      ▪ He made sure to get their IRB so that he could make sure their IRB and abstract were copied making it easier for him to know the protocol.
      ▪ Erin brought in OSP for their thoughts being that this is the first time she has been approached with this and was unsure of the procedure of this kind of request going forward.

4. Workgroup Reports status
   o Data Dictionary Work Group- Alex K.
      ▪ Kate and Steve walked the group through FLAC.
      ▪ The group will be drafting an intermediate chunk of definitions to submit for approval towards the end of the semester.
IT Infrastructure- Bryan F.
- Looking into the possibility of loading the remainder of the application data into BANNER
  - If this could be done this would solve a lot of problems from the data side and would allow it to flow directly into the warehouse.
  - There is still a lot of discussion and considerations that need to be considered, but the situation is still being assessed.

Data Standardization and Validation – Missy A.

5. Old Business
6. New Business
   o FERPA- Erin M.
     - Erin would like to ask that everyone please take the EduRisk training.
     - You can do this by going to www.bsu.edu and it can be found under “other tools” and she has also provided the link in the chatbox of this zoom meeting.
     - Erin would appreciate everyone’s feedback on the FERPA education because it would be beneficial to understand how everyone perceives privacy on campus specifically regarding student records.

   o Data Literacy
     - It has been approved by Rob’s boss.
     - Erin has agreed to help Rob with that.
     - It will start here in this group and then there will be another roll out in the future then the next step will be that it will then have to go to publishing among many other things.
     - The other part that goes into this is understanding what a data steward or a data owner versus a data trustee is, how the workflow works, etc.

   o HelioCampus
     - It is a data warehousing, dashboard, and modeling company all built into one.
     - Ball State entered into a five-year contract with them to build the warehouse and the initial set of dashboards.
     - It will involve all aspects of the institution when it is complete.
     - The first two modules are what is called “the student core” which is essentially the core of their business.

   o FLAC
     - There was a meeting today and now the next steps are to roll out FLAC to the campus.
     - All of the major tasks and leads will be assigned.
The goal is to still roll it out to the campus in the summer of 2022.
Rob is meeting with Sue and Lorne for lunch on Monday, October 18\textsuperscript{th} and he has made plans to discuss FLAC, data definitions, and the charter.

- Digital measures
  - We are in the first 10 months of a 3-year contract.
  - It was an enterprise-wide version of that contract.
  - Thanks to Steve and Tarek’s leadership we are now well underway for the rebranding/reusing effort.
  - Digital measures is supported and pushed forward by the Provost.
    - All academic units are expected to use digital measures as their main faculty reporting tool by the end of this year.
    - The first kickoff meeting has happened and a presentation has been held for the deans.
  - Todd M. said that IT would be willing to help add/remove users and help with the flow of data.

7. Open Discussion
8. Announcements
9. Adjournment