1. Sexual Orientation, Personal Pronouns, and Gender Designation
   a. T. Meister communicated this topic to L. Malm. No date for when this will be in place. Things to consider include: what to include in the validation tables, collaborating with Student Affairs and HR.
   b. K. Stoss completed the Safe Zone training on 10/6/20 and requested resources (and a representative) to assist in the setup.
      i. Create a subgroup for this action: M. Roberts, S. Reed, K. Stoss, T. Meister, R. Royer-Engle, B. Betts, M. McGriff

2. Data Management, Wranglers and Auditors Subcommittee Update
   a. Work in this subcommittee is closely tied to FERPA and is mostly working with cleanup and management. Request that datablock designers work to clean up their areas when possible.

3. Data Governance, Dictionary and Quality Subcommittee Update
   a. B. Fortriede is working with M. Roberts on developing a function for Student Type in an effort to clean up an issue with students who are marked as continuing, etc. who should be marked as first-time and visa-versa. A function will be created to work around errors as needed. Integrity check could also be put in place to identify errors as they occur.
   b. VP P. Luff is interested in how the institution defines international students. The race function used to report non-resident alien in federal data matches what Rinker Center has in their third party system. Rinker Center for International Programs will maintain the visa data and will continue to report on international students to government entities.
   c. Definitions for Online, Distance Education, and Dual Credit are being determined. Definitions are needed at the program, student, and course level. These will be identified and tracked in Banner. Once definitions are available, they will come to MIDAS to receive approval.
   d. Academic rank will need a refined definition. Consult K. McCauliff or K. McBride regarding faculty definitions.
   e. S. Reed is working on identifying a definition for teaching programs. The program capture will recognize it in the future. D. Bowen is also working on this.
   f. Currently working through details with the Accelerated Master’s program. Several people are involved in this conversation. Definitions and tracking in Banner to be determined.

4. Data Portal and Dashboards Subcommittee Update
   a. The Budget dashboard is available. Course section is in PROD, Degree section is awaiting review in TEST
   b. Persistence – some need from Academic areas regarding persistence. This is based on the initial One Year Outcomes dashboard previously done in TEST.
c. A Tableau review is scheduled for 10/27. Progress will be shared, determine what actions remain and discuss current requests with representative.

5. IT Infrastructure and Warehouse Subcommittee Update
   a. A meeting to discuss the audit status is scheduled for November 9. Instructions on how to load data and troubleshoot challenges have been received.
   b. An RFP will be put together for a data warehouse, dependent on T. Schmitz review. Focus less on the tool and more on functionality—how the information is used and stored.
      i. Data IS currently being captured and stored until a data warehouse has been selected. Recent data captures will be moved when a warehouse tool is identified.

6. FLAC Update
   a. A meeting is scheduled for 10/19/20. Eager for the consultant to walk through the entire module and demonstrate how it works. The session will be recorded so others will have access.
      i. Resist “bending” FLAC to meet campus’s business practices. Keep L. Malm and S. Moore involved. Business process changes may be required to help FLAC be most effective.
      ii. K. McCauliff is working on consistency for non-teaching assignments.

7. FERPA Training Update
   a. The FERPA course page in EduRisk is being customized with institutional language and instructions. A draft will be returned and feedback will be gathered.
   b. A report can be generated to identify users that have not completed training that will trigger an email prompting action or system removal.
   c. T. Weyermann is interested in FERPA training and shared concerns about sharing Zoom sessions.

8. Digital Measures Update
   a. M. Bolter has asked for the results of the analysis and has worked to clear up confusion around which action DM and the working group will take. Meetings with faculty will be happening to go through the screens and get everything updated and automated.

9. RFP Process and Service Now Process Update
   a. No updates.

10. RFP Data Approvals and Questions
    a. More guidelines are requested regarding privacy flags. S. Davis will write up formal guidelines related to privacy flags. Always be sure to check for flags when using non directory information.

11. Internal Communications Policy
    a. T. Meister and M. Adkison met with G. Fallon on 10/16/20 to share examples of topics that have been discussed in MIDAS in the past. G. Fallon will work with K. Wolf and provide suggestions for guidelines about who receives email address list access, etc.
    b. Consider the content of the messages—not just who has access to email lists.

12. Other
    a. T. Meister will follow up with L. Means regarding the EduRisk datafeed.
    b. A. Kluber requests more formal documentation pertaining to the charges and activities of each subcommittee.
       i. MIDAS minutes provide some documentation. M. Adkison will send other information related to subcommittees.