In Attendance:
Rob Smith, Missy Adkison, Cole Heady, David Clark, Carole Kacius, Laura Means, Todd Meister, Mike Costello, Alex Kluber, Steve Reed, Erin Mason, Bryan Fortriede, Kate Stoss, Maureen McCarthy, and Brad Hostetler.

Absent:
1. Approval of July 26, 2021, Minutes
2. Fix the Agenda for the Meeting
3. Co-Chair Reports
   a. Rob/Todd
      i. FERPA
         1. Erin met with Laura and currently, it is being assessed and finding out what people know, etc.
      ii. Todd feels like faculty/staff needs to be trained on how students want to be addressed, etc.
         1. Missy last heard Marsha was taking that to leadership to make those determinations.
      iii. Rob and Todd have been involved in the business intelligence RFP, getting closed to getting it tied off. Once everything is ready, Todd and Rob will keep everyone updated.
4. Committee Reports – status updates
   a. Data Governance/Dictionary and Quality Subcommittee – Alex
      i. Dictionary committee
         1. Alex went over the scope of the terms and showed what has been done so far.
         2. Members gave feedback and Erin discussed how to define full-time, part-time, and transfer students.
         3. Rob suggested everyone download and reviewed the IPED’s glossary.
         4. Alex would like everyone to review and then send suggestions, etc.
            a. Race and ethnicity have been a little controversial in determining what to report.
               i. A non-resident alien is NOT included in this. It can be confusing.
   b. Data Portal and Dashboards Subcommittee Update – Cole
   c. IT Infrastructure and Warehouse Subcommittee Update – Bryan
      i. Making progress matching up graduate information. Bryan was able to use some data from the admissions crew.
      ii. Rob has some things ready for Bryan to help with SLATE.
   d. Data Auditors and Wranglers – Missy
      i. Nothing currently
   e. Warehouse - Missy
i. Multiple files are going out daily, and enrollment is being built out with all of the elements that Rob and Bryan request. Currently, 191 fields and then 30 fields are to be added from Bryan. Once this is done, then it will need to be broken up and rewritten.

ii. Currently, IRDS is a series of reports showing how the university is doing, including headcount, transferred students, etc.

1. Rob showed and explained the reports.

5. Old Business
   a. New Data Governance Group
      i. Homework
         1. List the formal and informal structures that we think have been for data governance.
         2. Look over the rubric that came out of Stoneybrook and use the rubric to decide what our state of data governance is.
         3. Rob would like everyone to look over the documents, think about what was written, and each member’s insight. Please submit any typos and Rob will amend the document.

6. New Business

7. Open Discussion

8. Announcements
   a. Next meeting August 23, 2021
      i. Please have feedback on documents back by the next MIDAS meeting.

9. Adjournment