In Attendance:
Rob Smith, Missy Adkison, Laura Means, Kate Stoss, David Clark, Mike Costello, Carole Kacius, Rob Marvin, Maureen McCarthy, Alex Kluber, Staci Davis, and Erin Mason

Absent:
Todd Meister, Brian Fortriede, Cole Heady, and Steve Reed

1. Approval of June 28, 2021 Minutes
2. Fix the Agenda for the Meeting
3. Co-Chair Reports - not much to report; visualization is critical.
4. Committee Reports – status updates
   a. Data Governance/Dictionary and Quality Subcommittee – Alex
      i. Dictionary committee
         1. Rob is looking at the process for recommendations and the adoption of policies.
         2. General definitions are going to be looked at as “what is the national definition”? Once that is decided, then it can be defined and published on the IRDS website.
            a. Missy suggested that we make sure that there are no other processes that need to be met before publishing or signing off through MIDAS—for example, having Sue or Loren sign off since they are in charge of the steering committee.
         3. Workflow in the dictionary committee has been somewhat “slow.”
         4. There needs to be a clearer understanding of what each committee is doing and what the differences are.
   b. Data Portal and Dashboards Subcommittee Update – Cole
      i. No update. Cole is out.
   c. IT Infrastructure and Warehouse Subcommittee Update – Bryan
      i. No update. Bryan is out.
   d. Data Auditors and Wranglers – Missy
      i. Data Wranglers Subcommittee
         1. Missy has not done anymore with it until it has been determined how the data and the self-service environment will be used. There is no way to do any data wrangling on the ARGOS side until a self-service environment is available for people to go to.
5. Old Business
   a. Gender Identity – Missy
      i. Today in the admissions meeting, Missy found out that for the gender identity values passed onto Rob and Todd to be implemented. They need to be to admissions by July 28, 2021, to be included for the opening date of August 4, 2021.
         1. Ideally, having it completed earlier than July 28 would be ideal to not panic for time.
   b. Digital Measures – Rob
      i. We need to decide what our expectation is of the vendor and take a thorough look at that first and foremost.
         1. The question that needs to be answered is: what needs to be done and what will it look like when it is finished?
         2. Digital measures need to make sure they provide the university with what they need if they want to continue as one of our vendors going forward.
   c. FLAC Update – Kate, Steve
      i. FLAC finished the [sic] second summer and it was successful.
      ii. There are a few issues that are still being worked out. EPAF’s will always occur and the payrolls must fall within the schedule of when people are paid.
      iii. Picking up testing for fall this week and next week.
      iv. Steve has been working on the data entry FAQ. Derek and Steve have been doing a lot of documents. Integrity checks are being written after training on data entry has occurred.
      v. In late September, FLAC will sit down and map out the remainder of the project for the entire campus to go live in the summer of 2022.
      vi. Data group to be set up to discuss workload and data entry to ensure it is all working together correctly. Kate will schedule a meeting.

6. New Business
   a. Communication Policy
      i. Hold until Todd is back.
   b. Committee Structure

7. Open Discussion
   a. Welcome our new Registrar, Erin Mason!

8. Announcements

9. Adjournment