MIDAS

Meeting Minutes
May 17, 2021
2:00 – 3:00 p.m.

In Attendance:
Rob Smith, Missy Adkison, Brittany Moon, Mike Costello, Steve Reed, Carol Kacius, Kate Stoss, Staci Davis, Laura Means, Cole Heady, David Clark, Todd Meister, Maureen McCarthy, and Bryan Fortriede.

Absent: Rob Marvin, Alex Kluber

Review of Minutes:
— Approved. No additions or corrections.

Fix the Agenda
— Steve had an agenda item added under new business.

Agenda Items
1. Co-Chair Reports
2. Todd and Rob met to learn the process and the understanding of MIDAS and how it will work.
3. Committee Reports – status updates
   a. Data Governance/Dictionary and Quality Subcommittee – Alex
      i. Alex is on vacation, but Rob said they are building out a broader dictionary. Rob brought many pieces that he has used for years and how they apply to the business process.
   b. Data Portal and Dashboards Subcommittee Update – Cole
      i. Last week, another meeting of the Data Dashboard Committee discussed current updates regarding the top-flight metrics dashboard.
      ii. Rob wanted to give Cole a “shout out” for being so patient with all of Rob’s questions.
   c. IT Infrastructure and Warehouse Subcommittee Update – Bryan
      i. The SLATE information has lined up with the ADM extract file for the population matching.
      ii. The next step is to continue validating the fields and increasing the terms loaded from SLATE out to the Oracle table to encompass all of the affected terms—looking to start loading data into Tableau once applications stop being loaded into Banner.
iii. Missy added that the RFP was out for the warehouse business intelligence data analytics tool and should have responses back on that by the end of the month.

iv. Rob and Missy are working on a backup plan if everything falls through.

d. Todd Schmitz is gone.

e. Data Auditors and Wranglers – Missy

i. This kind of goes with HLC. Missy thinks it is essential to know where the data lives, how it is being recorded, etc.

4. Old Business

a. Internal Communications Policy Update – Todd

i. Todd didn’t have much to report, but he thinks there needs to be a conversation with Marketing and Communications.

ii. Todd will reach out to Greg in Marketing and Communications to get a meeting set up to discuss all of it.

b. Digital Measures (OCE reviewing questions for Faculty Taskforce) – Rob

i. Rob wants to get in the loop of digital measures, how it looks for Ball State, and how it supports the overall strategic plan.

ii. The meeting will take place on Thursday, 5/20/21, for the Digital Measures task force.

c. FERPA Training Update – Staci/Todd /Laura (Technical aspects moving, overall halt for new Registrar)

i. New Registrar is due to start, and this is very important because the summer is usually when FERPA training starts being looked at and reviewed.

ii. New platform for training that Laura Helms has been looking at that they are trying to clean up.

iii. Staci added that when Erin (the new Registrar) starts, there needs to be a plan for the people who don’t complete the training and how to access/handle the data. Staci would like to work on a proposal or decision before the Registrar gets here.

1. Everyone agrees that FERPA training needs to happen and there should be a plan in place to ensure that this does happen and a plan if someone does not complete the training. For example, maybe reminders or in their new contract for hire add FERPA in things that must be completed.

d. FLAC Update – Kate, Steve

i. Kate said that the summer FLAC is processing right now and that the academic year is still being worked on currently.

ii. Lots of progress and any issues are added to the documentation

iii. This summer, three colleges will use FLAC and also in the academic year.

iv. Steve said that FLAC training would start in June on the data entry procedures.
5. New Business
   a. BannerWorks – Missy
      i. It is a holdover from legacy and the first self-service portal. It is also a shadow system; it takes specific banner tables and moves them into Microsoft sequel.
      ii. Missy made a replacement in ARGOS and suggested we even direct people to that instead.
      iii. Rob would like to get a small working group together to discuss and get some things in place.

6. Open Discussion
   Working Data Quality items – updates in bold (Anything new?)
   a. Personal Pronouns and Gender Identity – working group
      i. Values and verbiage decided
      ii. Marketing focus group work in progress
      iii. Go live 6/3/2021 – Missy
   b. Student Type – in PROD
      i. Function -- Bryan
   c. Online, Distance Education, Dual Credit
      i. Missy is leading a cross-functional group to translate online definitions into actionable resources -- Missy
      ii. Working on Data Integrity Checks to shore up process
   d. STVDEPT/ORGN crosswalk -- Zach Mickler (Missy)
      i. Academic Systems will maintain the STVDEPT SDE and add ORGN
      ii. Updates to ORGN codes will be communicated through SN
      iii. College is part of the STVDEPT SDE data and linked to a department
      iv. has been updating with the Budget Director input
   e. First Gen -- Staci
      i. Create a field that uses FAFSA data and then application data – aggregated in the warehouse
      ii. If reported elsewhere at the row level, remove the FAFSA data from the case statement
      iii. Based on the last ADM/IR meeting, getting institutional definition from P Luff
      iv. Researching MAC schools got limited feedback from AIR and IPDAG
      v. Value/Attribute should be in Warehouse View

7. Announcements

8. Adjournment