MIDAS Meeting
April 5, 2021
Called to Order 2:00 p.m.
Adjourned 2:40 p.m.
Zoom Virtual Meeting

Members:  Missy Adkison, Alex Kluber, Brittany Pittsenbarger-Moon, Bryan Fortriede, David Clark, Maureen McCarthy, Mike Costello, Rob Marvin, Staci Davis, Steve Reed, Todd Meister, Todd Schmitz, Laura Means, Carol Kacius, Rob Smith, Cole Heady
Absent:  Kate Stoss

Welcome our new AVP- Dr. Rob Smith!

- RFP Data Integration Approvals and Questions – Todd M
  - SN Form has been updated with helpful things that are worth looking at.
  - Digital System Governance and Lifecycle Management Process document being approved – covers all aspects of new system purchases including data integrations.
    - Loren Malm is working on this; it should be helpful to show everyone how everything flows.
    - Todd Meister brought up the fact that there are some things MIDAS may be interested in and some that they are not.
    - Missy said it will be shared with MIDAS when it is published.
- Data Governance/Dictionary and Quality Subcommittee – Alex
  - Diversity – HR will be working through the departments to do Affirmative Action reports.
  - Definitions are still being decided.
  - Missy is working to find out what we report and what we do not report.
  - Leadership may be reaching out to Rob and Todd Schmitz for how to proceed.
    - Definition Approval Process - reviewed, next steps. Once it is in use, it will become more evident.
    - Survey Policy- Todd Schmitz says we are in good shape and he has integrated some things from Rob Smith.

- Data Portal and Dashboards Subcommittee Update
  - Cole reported the Executive Dashboard is being reworked. Other dashboards will need “retooling” to make sure everything is standardized and accurate.
    - There have been meetings with Tableau and IT to discuss pricing and options. There is some discussion on how things are being calculated and totaled with certain demographics.

- IT Infrastructure and Warehouse Subcommittee Update
Bryan, Steve, Kate, Staci, and Missy are working together to produce a project plan. This will help leadership understand what the data analytics initiative entails.

Bryan said we have the census files that we have been using for a while and the Slate data that has been copied over to Banner. That is all we have so we need to make sure that leadership understands we need more and that it cannot happen overnight. At the same time the data we have must be cleaned up and we can use it to the best of our ability.

- **FLAC Update – Kate/Steve**
  - Steve and Derek have been working on the tables behind the scenes in Banner. Kristen McCauliff is leading the academic group to determine definitions for instructional and non-instructional load and the categories needed for complete reporting.

- **New – SOAXREF table in Banner is used in Admissions processing and changes values of the STV NATN code to something other than the original value in some cases. There is a solution that has been run in TEST and validation is underway. Once approved, change will be added to PROD.**

**Tabled Items**

- **RFP process and Service Now process Update – See #1 above**
- **Internal Communications Policy Update – Todd M**
- **Digital Measures (OCE reviewing questions for Faculty Taskforce)**
- **FERPA Training Update – Staci/Todd M/Laura M (Technical aspects moving, overall halt for new Registrar)**

**Working Data Quality items – updates in bold (Anything new?)**

- **Personal Pronouns and Gender Identity – working group**
  - Values and verbiage decided
  - Marketing focus group work in progress
  - Go live 6/1/21

- **Student Type – in PROD**
  - Remember there is an output value of C – Error so make sure you substring!
  - Value/Attribute should be in Warehouse View

- **Online, Distance Education, Dual Credit**
  - Missy is leading a cross functional group to translate online definitions into actionable resources
  - Value/Attribute should be in Warehouse View
  - Reviewed Advisor assignment process
  - Working on Data Integrity Checks to shore up process

- **Accelerated Masters Program – is LIVE**
An attribute will be used to identify these students. **Attribute will be AMP—Accelerated Masters Program**

Kayla will begin to build this in the Slate Grad application for admission.

Stephanie Simon-Dack (SSD) is working on defining:

- Who is to be notified once the student has been admitted
- How we are to handle the credits
- If the student is dismissed from the program
- If the student decides they want to change to a different program

Monica is working with SSD concerning these questions and they will build out a workflow for this process. **Meeting set this week to talk workflow on the academic record side**

Academic Systems has a process in place to track AMPs in SmartCatalog and in our custom curriculum table.

Value/Attribute should be in Warehouse View

- Grad Admissions Transcript Options
- STVDEPT/ORGN crosswalk
  - Academic Systems will maintain the STVDEPT SDE and add ORGN
  - Updates to ORGN codes will be communicated through SN
  - College is part of the STVDEPT SDE data and linked to department
  - Z Mickler has been updating with Budget Director input
- First Gen
  - Create a field that uses FAFSA data and then application data – aggregated in warehouse
  - If reported elsewhere at row level, remove the FAFSA data from case statement
  - Based on last ADM/IR meeting, getting institutional definition from P Luff
  - Researching MAC schools, got limited feedback from AIR and IPDAG
  - Value/Attribute should be in Warehouse View
- Completed Application
  - Based on last ADM/IR meeting, Slate is the source and only place at this point
  - Defined in Banner by using decision codes, ADM is working to duplicate process in Slate
  - Value/Attribute should be in Warehouse View

Commented [TM2]: Is this still accurate or a holdover from previous minutes? - TM