MIDAS Meeting
March 8, 2021
Called to Order 2:00 p.m.
Adjourned 2:58 p.m.
Zoom Virtual Meeting

Members: Missy Adkison, Alex Kluber, Brittany Pittsenbarger-Moon, Brian Fortriede, David Clark, Mike Costello, Staci Davis, Steve Reed, Todd Meister, Todd Schmitz, Laura Means, Carol Kacius, Rob Smith, Cole Heady

Absent: 

Guests: Kate Stoss; Rob Marvin, Maureen McCarthy

- RFP Data Approvals and Questions
  - Todd said it may be best to combine both and Missy agreed.
  - Review process, develop policy, Discuss additional software/system review
    - Missy thinks we need a policy to cover everything and also additional software and what MIDAS needs to be involved in.
    - We get notifications when there is an RFP, but for example there was just a message about an RFP process, and it may be something that MIDAS is also interested in.
    - We need to get word out on campus so all departments know that MIDAS would like to at least be given the option of being involved.
      - Todd agreed with everything Missy said.
      - Todd’s thoughts about inserting ourselves if it isn’t going through an RFP.
        - Todd said we find out through general counsel, but with credit cards then departments still can “kind of” buy these things without MIDAS knowing about all the paid software.
      - Conversations are already happening about credentials being given out to just anyone so Todd is hopeful that it will be taken care of.
      - All in all, definitely need a formal process to be aware of this software being purchased and such.

- Todd Schmitz agrees that something needs to be in place and said that everyone should be aware and make it clear in other meetings as well as making sure the executives are all in agreement that MIDAS needs to get involved in all these things.
Make sure all of these things are touched on in the meeting in April before the big meeting with the executives.

- Data Governance/Dictionary and Quality Subcommittee – Alex
  - Diversity – Received some definitions from HR
    - No feedback from anyone else other than HR
    - If anyone has any definitions, please pass them along.
- Institutional Data Governance and Management Policy – Forwarded for PolicyTech, need to add other policy citations.
  - Did not get much feedback from Amy Brandon, but it was sent along.
  - Missy will add links to PolicyTech
- Data Portal and Dashboards Subcommittee Update – Cole
  - No updates other than a few changes. A few discussions about what to do with the major enrollment dashboards, but also the need to wait until given direction from AVPs and such.
  - Just had a meeting with our Tableau rep and are in agreement that they need guidance.
- IT Infrastructure and Warehouse Subcommittee Update – Bryan
  - Fred was assigned from IT to help with enrollment and gather all the parts and pieces to combine. Unfortunately, Fred is retiring so we are back at square room.
  - Trying to get info out of SLATE.
  - Bryan is waiting on a meeting next week with admission people and see what happens next.
- FLAC Update – Kate/Steve
  - Kate is not present.
  - Steve said that they met with a SIG person on Friday and it all went well. The foundation is good, so the next step is information to go out to the pilot group.
- MIDAS Meeting Goals
  - Missy needs feedback on what everyone wants out of MIDAS
  - Todd says things at BSU can change significantly now and if you have ideas then we need to voice our opinions.
    - Todd added that this group really needs to speak up.
    - Bryan F. said that MIDAS is told to speak up then no resources are given and it’s frustrating. He thinks we need to look at everything and make hard decisions to get things done.
    - Steve R. said maybe MIDAS needs to prioritize what actually can get done and what will never get done.
    - Staci thinks that we need to better communicate to the executives about what is happening and what is going on.
Missy said maybe planning regular meetings with the executives would be helpful.

**Tabled Items**

- RFP process and Service Now process Update – Todd M
  - Going to merge
- Internal Communications Policy Update – Todd M
  - Haven’t done yet
- Digital Measures (OCE reviewing questions for Faculty Taskforce)
  - The office of community engagement is cleaning up and putting them in a format for them to be reviewed.
- FERPA Training Update – Staci/Todd M/Laura M (Technical aspects moving, overall halt for new Registrar)
  - Laura said that she has the files loaded and Staci said we are at a halt for now.

**Working Data Quality items – updates in bold (Anything new?)**

a. Personal Pronouns and Gender Identity – working group
   - **Values and verbiage being decided**
   - **Marketing focus group work in progress**

b. Student Type – in PROD
   - Remember there is an output value of C – Error so make sure you substring
   - Value/Attribute should be in Warehouse View

c. Online, Distance Education, Dual Credit
   - **Program/Course/Student working document**
   - Missy is leading a cross functional group to translate online definitions into actionable resources
   - Value/Attribute should be in Warehouse View
   - **Reviewed Advisor assignment process**

  - **Accelerated Masters Program – is LIVE**
    - An attribute will be used to identify these students **Attribute will be AMP—Accelerated Masters Program**
    - Kayla will begin to build this in the Slate Grad application for admission.
    - Stephanie Simon-Dack (SSD) is working on defining:
      - Who is to be notified once the student has been admitted?
      - How we are to handle the credits
      - If the student is dismissed from the program
      - If the student decides they want to change to a different program
    - Monica is working with SSD concerning these questions and they will build out a workflow for this process. **Meeting set this week to talked workflow on the academic record side**
    - Academic Systems has a process in place to track AMPs in SmartCatalog and in our custom curriculum table.
o Value/Attribute should be in Warehouse View

e. Grad Admissions Transcript Options

f. STVDEPT/ORGN crosswalk
   o Academic Systems will maintain the STVDEPT SDE and add ORGN
   o Updates to ORGN codes will be communicated through SN
   o College is part of the STVDEPT SDE data and linked to department
   o Z Mickler has been updating with Budget Director input

h. First Gen
   o Create a field that uses FAFSA data and then application data – aggregated in warehouse
   o If reported elsewhere at row level, remove the FAFSA data from case statement
   o Based on last ADM/IR meeting, getting institutional definition from P Luff
   o Researching MAC schools, got limited feedback from AIR and IPDAG
   o Value/Attribute should be in Warehouse View

h. Completed Application
   o Based on last ADM/IR meeting, Slate is the source and only place at this point
   o Defined in Banner by using decision codes, ADM is working to duplicate process in Slate
   o Value/Attribute should be in Warehouse View