MIDAS Committee  
January 11, 2020  
Called to Order 2:01 p.m.  
Adjourned 2:58 p.m.  
Zoom Virtual Meeting

Members: Missy Adkison, Maggie Bolter, Michael Costello, David Clark, Staci Davis, Bryan Fortriede, Carole Kacius, Alex Kluber, Rob Marvin, Maureen McCarthy, Todd Meister, Steve Reed, Kate Stoss, Jennifer Wessels

Guests: Cole Heady, Laura Means, Todd Schmitz

1. RFP Data Approvals and Questions  
   a. Demonstration of MIDAS-member approval process for ServiceNow approvals. Questions should be posed broadly rather than “Reject” option being selected.

2. Data Governance, Dictionary and Quality Subcommittee Update  
   a. Discussion ensued related to the following items:  
      i. Data governance updates are listed below. New items are bold.  
      ii. The Data Dictionary is being reviewed and edited within IRDS.  
      iii. A new “SGHE” user has been created in Banner to serve as a placeholder for testing purposes and should only be viewable retrospectively.

3. Data Portal and Dashboards Subcommittee Update  
   a. Employee dashboard is now active. Current efforts include restructuring and redesigning in accordance with feedback received.

4. IT Infrastructure and Warehouse Subcommittee Update  
   a. Questions will be gathered until 1/12/21.

5. FLAC Update  
   a. Discussion ensued regarding the upcoming meeting with the Executive Committee. Recommendations for FLAC implementation will be presented. Ownership, communication, and training responsibilities need to be reviewed. Any other recommendations or related suggestions are to be submitted to M. Adkison by Wednesday 8AM.

6. FERPA Training Update  
   a. The user list has been sent successfully. K. Brown is building out milestones. Once milestones are complete, training on campus can begin.

7. Digital Measures Update  
   a. Birthdate field can be removed. Summary is being developed for meeting on 1/14.

8. RFP Process and Service Now Process Update  
   a. ServiceNow is now receiving RFP approval requests and will become more active as more RFPs come in.

9. RFP Data Approvals and Questions  
   a. College Board Landscape – Current information was sent out to the MIDAS group.  
   b. ARMS – IT will be more involved with the ARMS system.  
   c. Service and Staff Awards Ceremony – An approval request was submitted into ServiceNow for MIDAS to observe. Email usage for this platform serves for sign-in purposes only.

10. Internal Communications Policy Update
a. No update at this time.

11. New/Other
   a. Discussion ensued related to Grade Data Capture (Daily vs. Snapshot). Grade data is typically not made available until a semester after—allowing time for Incompletes to be resolved. Determine when a snapshot should be taken. B. Fortriede will follow up with M. Roberts for input.

**Working Data Quality items – updates in bold**

a. Personal Pronouns and Gender Identity – working group
   i. Values and verbiage being decided

b. Student Type – in PROD
   i. Remember there is an output value of C – Error so make sure you substring
   ii. Value/Attribute should be in Warehouse View

c. Online, Distance Education, Dual Credit
   i. Program/Course/Student working document
   ii. Missy is leading a cross functional group to translate online definitions into actionable resources
   iii. Value/Attribute should be in Warehouse View

d. Accelerated Masters Program
   i. An attribute will be used to identify these students **Attribute will be AMP—Accelerated Masters Program
   ii. Kayla will begin to build this in the Slate Grad application for admission
   iii. Stephanie Simon-Dack (SSD) is working on defining:
      1. Who is to be notified once the student has been admitted
      2. How we are to handle the credits
      3. If the student is dismissed from the program
      4. If the student decides they want to change to a different program
   iv. Monica is working with SSD concerning these questions and they will build out a workflow for this process. **Meeting set this week to talked workflow on the academic record side
   v. Academic Systems has a process in place to track AMPs in SmartCatalog and in our custom curriculum table.
   vi. Value/Attribute should be in Warehouse View

e. Grad Admissions Transcript Options

f. STVDEPT/ORGN crosswalk
   i. Academic Systems will maintain the STVDEPT SDE and add ORGN
   ii. Updates to ORGN codes will be communicated through SN
   iii. College is part of the STVDEPT SDE data and linked to department
   iv. Z Mickler has been updating with Budget Director input

   g. First Gen
      i. Create a field that uses FAFSA data and then application data – aggregated in warehouse
      ii. If reported elsewhere at row level, remove the FAFSA data from case statement
      iii. Based on last ADM/IR meeting, getting institutional definition from P Luff
      iv. Value/Attribute should be in Warehouse View

h. Completed Application
   i. Based on last ADM/IR meeting, Slate is the source and only place at this point
   ii. Value/Attribute should be in Warehouse View