

2022 APPLICATION INSTRUCTIONS
CLINICAL PHASE OF RESPIRATORY THERAPY PROGRAM
BALL STATE UNIVERSITY/IU HEALTH

STEP 1 - Basic Requirements for Making Application

Students MUST contact the Primary Advisor for the Department of Nutrition and Health Science (see reverse for information). Students may apply for admission to the clinical phase of this program after completing a minimum of 28 hours of the pre-clinical courses, including 10 hours in the required science and/or mathematics courses. Applicants for the clinical phase of the program must have an overall (includes transfer hours) grade point average (GPA) of at least 2.5 on a scale of 4.0 as well as a grade of "C" or higher for each of the required science and mathematics courses. Applicants to the Respiratory Therapy program may wish to document a clinical observation (Optional). Information on suggested clinical observation sites and a documentation form is available on the Department of Nutrition and Health Science website. Hospital observation may be restricted in some situations (flu season, COVID 19 restrictions.)

STEP 2 - Submitting an Application

To be considered a qualified candidate for the clinical phase of the program, your application packet should include the following:

- A completed program application
- Official Ball State transcript that shows Fall 2022 grades and Spring 2022 registration
- Official transcripts from any other attended colleges or universities
- A copy of your current Ball State University *DegreeWorks* report
- Documentation of completed clinical observation hours (Optional)

Completed application packets should be submitted to Dr. Alyce Fly, Department of Nutrition and Health Science, HPB 530, 1615 W. Riverside Avenue, Muncie, IN 47306.

Here are the pre-clinical courses for the Respiratory Therapy program that should be used when completing the application:

ENG 103	(3)	ENG 104	(3)	PHYS 215	(5)	BIO 113	(5)
MATH 125	(3)	MATH 111	(3)	HIST 150	(3)	HSC 160	(3)
CHEM 101	(5)	COMM 210	(3)	PSYS 241	(3)	PHYC 110	(4)
PFW Elective	(2)	ANAT 201	(3)	PHIL 202	(3)	Fine Arts, Tier 1	(3)
Humanities, Tier 1	(3)	PSYS 100	(3)	FIN XXX	(1/3)		

**Only one program application per student may be submitted*

You may submit your transcripts electronically. Electronic Transcripts can be sent to Chris Porter at cporter2@iuhealth.org.

STEP 3 - Due Dates for Applications

Respiratory Therapy applications are due January 10th, in HPB 530 by 5:00 p.m. EST.

Professional courses for accepted applicants begin in August of 2022.

STEP 4 - Review of Applications

Immediately after the due date for applications, the admissions committee will review the applications. Applicants are reminded that the application process is competitive and the top applicants are selected for the program. Applicants to the Respiratory Therapy program will be ranked by overall GPA. Qualified applicants will be contacted to schedule an interview with program faculty in Indianapolis. Oral communication skills will be assessed during the interview. A minimum cut score must be achieved in order for the applicant to be considered for conditional admission.

STEP 5 - Notification of Admission Status

Upon final review of the applications, the applicants will be notified in writing of their admission status. Admission status will be one of the following:

- A. *Conditionally admitted* -This means the applicant has met the admission requirements: has completed a minimum of 28 hours of the pre-clinical courses, including completion of 10 hours of the required science and mathematics courses; has a grade of "C" or higher for each of the required science and mathematics courses; has an overall GPA of at least 2.5 on a scale of 4.0 from all colleges attended; has contacted the Primary Departmental Advisor in the Department of Nutrition & Health Science at BSU (765-285-8368). This person is one of the top applicants, and a position will be reserved in the class if all of the remaining requirements are completed. Students who subsequently receive less than a "C" in one of the required science or mathematics courses and/or have their overall GPA fall below a 2.5, will have their conditional admission withdrawn and will lose their spot in the class. All applicants offered conditional admission must pass a criminal background check and drug test.
- B. *Waiting list*-This means the applicant has met all the requirements for admission as stated above, but the class has already been filled with fully and/or conditionally admitted students. These applicants will be placed on the waiting list in order of their GPA at the time of receipt. If a position becomes available, then the first person on the waiting list will be offered a position in the class.
- C. *Denied admission* -This means the applicant did not meet the admission requirements.

PLEASE BE AWARE - Students who are offered a position in the clinical phase of the program are admitted on a *conditional basis*. This means that the minimum requirements that were necessary to *apply* to the clinical phase of the program must be maintained in order to *keep* the offered position in the program. If, at any time after being offered a position in the clinical phase of the program, a student's overall GPA falls below a 2.50 or if they receive less than a "C" in a math or science course (students cannot receive a C-), the offer of admission will be withdrawn immediately, and the position in the program will be lost. Those offered admission must pass a criminal background check and drug test.

For more information, contact:

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<http://www.bsu.edu/academics/collegesanddepartments/nutrition-and-health-science>

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