



Advisory Board Meeting Minutes
Wednesday, May 13, 2020
11:00 am – 12:00 pm

- Welcome and Call to order
 - In attendance, board members: Gina Bailey, Teresa Bradtmiller, Dr. Ruby Cain, Katie Cunningham, Barbara Ihrke, Amanda Leffler, Josh Rainey, Rick Roberts, Terri Roberts
 - In attendance, AHEC staff: Valerie Caldwell, Kim DeOrto, Dr. Tony Mahon, Jennifer Taylor, Justin Tobyas
- 2018-2020 Cohort
 - Letters of Thanks and Invitations to Return
 - Waiting for confirmation from:
 - Katie Cunningham – waiting for input from supervisor
 - Gina Bailey – yes, will return
 - Susan Stiffney – Justin following up
 - Ann Obergfell – Justin followed up (confirmed return to the board after the meeting adjourned)
- 2020-2022 Cohort
 - Ruby Cain
 - Rick Roberts
 - Terri Roberts
- Officer elections for 2020-2021
 - 1 year commitment
 - Nominations:
 - President – Terri Roberts
 - Vice-president – Constance McIntosh
 - Secretary – Rick Roberts
 - Ballot will go out after the meeting
- Meeting dates/times – 2nd Wednesday of the month at 10:30 am
- *AHEC Partnership Matters Award*
 - Rick Roberts
 - Board involvement in future nominations; can include stakeholders with significant involvement in NEI-AHEC
- Updates from Advisory Board members
 - Rick Roberts (Grace College, Kosciusko County) – the COVID-19 pandemic has disrupted collegiate education by forcing everything into a distance learning scenario, and has brought any pre-professional health shadowing or internships to a halt. Hoping to begin shadowing/internship placements either later summer or in the fall.
 - Terri Roberts (University of St. Francis nursing program, Allen County)– clinical rotations for students have been curtailed, working on a means by which telehealth can fulfill clinical experiences, especially for rural/community health

- Dr. Ruby Cain (Ball State University, Delaware County) – AHEC-supported cancer survivors’ celebration postponed until October 24th – AHEC involvement still planned
- Barbara Ihrke (Indiana Wesleyan University, Grant County) – expressed appreciation for AHEC funding for clinical improvements; discussed possible need for additional thermometers, masks. Using Castlebranch for tracking of nursing student training
- General discussion: the use of telehealth in medical education: need more training on using the virtual communication tools, and adjustments needed to meet HIPPA requirements. Rural health centers may be in need of additional technology to support. Changes also needed in regard to counting hours of experience in telehealth for some certification programs – currently don’t count.
- General discussion: COVID response needs: possibly ways that NEI-AHEC can continue to help is through the provision of thermometers, masks, hand sanitizer. Amanda Leffler provided contact information for Butterworth Industries, making masks and gowns for healthcare workers. Three Rivers distillery is currently producing hand sanitizer. Possible NEI-AHEC connection to these and other companies for distribution to AHEC supported partners; Justin Tobyas will follow up.
- Updates from NEI-AHEC
 - Goal A programs (KIM DEORTO)
 - Response to COVID-19
 - Offered Zoom activities – 5 different sessions with partner schools
 - Supported Anthis Career Center student participation in HOSA’s virtual conference
 - Provided teachers with a list of free online resources via webinar
 - Wabash County
 - Southwood High School (weekly, 2 anatomy classes): Continued via Zoom
 - Wabash High School (bi-weekly, 1 anatomy class)
 - Grant County
 - Marion Regional Career Center (monthly)
 - Blackford County
 - Blackford High School (weekly, 2 anatomy and 1 Medical Terminology class)
 - Allen County
 - Mentorships at Anthis Career Center (Valeri and Kim, monthly)
 - Madison County
 - D26 Anderson Career Center (weekly, 2 CNA classes)
 - Goal B programs (JUSTIN TOBYAS)
 - Response to COVID-19
 - Provided funding for virtual/simulated clinical experiences for several programs
 - IWU nursing
 - USF dietetics
 - USF nursing
 - BSU nursing (pending)

- Support for BSU Student Clinics' Telehealth program
 - Short term: Will allow students to meet clinical hour requirements
 - Long term:
 - Increase access for rural and underserved populations
 - Students gain experience in this method of delivery
 - Interested in assisting other schools in these ways in the future
- Provided instructors with a list of free online resources (especially relevant in COVID-19 response)
- HRSA requires the Network to place 10% of IUSM's clinical rotations (approx. 363 students per year)
 - Currently the Network is at 3.5% with projections of 3.8% for 2019-2020
 - To meet the goal each Center will need to place approx. 45 students per year (we are at 8 and dropped to 5 for next year)
 - The Network is working on a plan to integrate AHEC into the Family Medicine curriculum to help meet this requirement
- Clerkships: lost several preceptors due to retirement, relocation, increased workload
- Clerkship recruitment
 - New preceptors:
 - Dr. Judge in Adams County
 - Dr. Lehman in Adams County
 - New preceptors needed
 - Plans
 - Working with
 - Parkview for access to community hospitals
 - FWMEP: Checking for preceptor use
 - IUSM-Ft. Wayne: Checking for preceptor use
 - Ball Memorial Residency: Checking for preceptor use
 - Contacting:
 - American Health Network in Grant and Wabash Counties
 - Goshen Hospital
 - IU Health Blackford (CEO is checking for preceptor interest)
 - Cameron Memorial Community
 - Elkhart General
 - Waiting on Lutheran affiliation agreements (all expire in June)
 - Looking for housing opportunities
 - Current: Grace College, Huntington University, IU Health Jay, Maplewood Mansion
 - Prospective: Trine University (summer only), Adams Memorial Hospital

- Goal C – Scholars (VALERIE CALDWELL)
 - Response to COVID-19
 - Documentary: *The Providers* – have purchased streaming rights, can be shared with other groups; is 90 minute video describing the challenges faced at a clinic in rural New Mexico
 - Webinars with debriefing sessions (can provide questions to others interesting in using this resource)
 - Interview with a behavioral health provider
 - Virtual course: *Motivational Interviewing*
 - 14 in the 2018-2020 cohort – wrapping up at the end of May, poster presentation scheduled for 2020 AHEC state meeting cancelled
 - 2019-2021 cohort has 10 – experiences have been moved online currently
 - 2020-2022 recruitment – facing difficulty contacting students; using fliers and promotional video in place of face to face recruiting. Qualifying students will be in their last 2 years of health training (graduating in 2022), hope to recruit 15 students to start clinicals in the fall.
- Goal D programs (JUSTIN TOBYAS)
 - Response to COVID-19
 - Webinars
 - Adams Memorial Hospital COVID-19 intubation training
 - Conferences and in-person trainings (CPR, MHFA, etc.) cancelled/postponed
 - Currently have trained 15 medical professionals, not sure if goal of 45 will be reached by June 30, given clinical situation with the pandemic (could reach if intubation training can be completed)
- Mini-Grants
 - Most were cancelled or modified
 - 3 high school HOSA projects (Blackford, Indiana Academy, Yorktown)
 - YHS and BHS attended the virtual HOSA conference
 - Indiana Academy: Cancelled
 - 1 summer camp (USF): Cancelled
 - 1 high school club (North Side SEARCH): Modified (virtual, no supplies needed)
 - 1 collegiate (IUW's COPE event): Cancelled
 - 1 health education/community impact (Blackford High School salad bar project): Completed (funds used for virtual simulation instead of original plan)
- Need to extend into LaGrange, Steuben, Noble, DeKalb, Whitely, and Elkhart Counties
 - Advisory board member recruitment?
 - 1 person interested in joining the board: involved in behavioral health and equine therapy covering Noble, Steuben, DeKalb and LaGrange counties
 - Another possible recruit: the CFO at Parkview LaGrange, contact once COVID-19 issues have settled down
 - Possible behavioral health project with AmeriCorps member
 - Do we need to empanel a committee to meet and discuss needs/ideas? Suggestion made to re-address this at the next meeting, when people will be (hopefully) less focused on response to COVID-19

- Current and Past Projects: NEI-AHEC Advisory Board in Action
 - Summary table listing the types of projects and those involved from the board
 - System established for board members to submit project ideas, these would be sent to the NEI-AHEC office and board members for support, if desired
 - Would allow better communication of opportunities to support different projects, as well as to more easily recruit help
- Advisory Board membership
 - Additional member ideas
 - Clerkship preceptors
 - Others?
- Dr. Mahon
 - Expressed appreciation to board for faithful service
 - Expressed a special thanks to the members of the NEI-AHEC for their leadership and response to the changing conditions due to COVID-19
 - Funding request has been submitted to the State of Indiana for budget funding
 - Currently working on federal budget request as well, submit next month
- Adjournment