

Ball State University
Division of Student Affairs
Bias Incident Response

Bias Incident Report submitted to the Bias Response Team



Initial review and screening of incident report by staff; assess incident and outreach to student



Assigned staff meets with student; assists student in determining next steps and creates action plan, if appropriate



Student may take action via existing university process, if appropriate	No action taken, Informational purposes only	Student may take action taken via informal process (resources based), if appropriate
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Assigned staff monitors action plan and tracks progress; continues to support student, keeps all parties apprised of progress, submits records, and assists with closure of incident with student