



LIFETIME LEARNING

by Ball State

Practical Upskilling for Learners, Teachers, and Employers

- AI Leadership
- Teacher Mentoring
- Tech & Cybersecurity
- Project Management
- VESL Career Programs
- Funding Support
- Customized Training
- Employer Partnerships

A photograph of a tall, brick clock tower with a green, conical roof. The tower is surrounded by trees with vibrant autumn foliage in shades of orange, yellow, and red. In the background, a modern, multi-story building with large windows is visible under a clear blue sky with a few wispy clouds. The foreground shows a paved walkway and some landscaping.

When you invest in what's next, We Fly.

What's New at Lifetime Learning by Ball State

We help adults, employers, and community partners build practical skills through flexible online, hybrid, and customized training.

Our programs are designed to be:

- easy to understand
- connected to real work
- useful right away
- supported by funding options when available

Whether you are learning for your next job, growing a team, or building a new career path, Lifetime Learning by Ball State offers training that fills gaps in skills needed now.



AI Exec Ed Programs

How to Be Irreplaceable in the Age of AI

Do You Know How to Lead Responsibly in an AI-Shaped Workplace?

This certificate program helps participants design AI-enabled workflows, orchestrate hybrid human-agent teams, and apply governance frameworks that protect trust while supporting responsible innovation.

Online, at your own pace.

Complete the program in **under 32 hours**.

Participants will learn to:

- architect workflows
- orchestrate hybrid teams
- stress-test strategy
- preserve the human premium
- govern risk
- execute transformation

At the end of the program, learners build an integrated strategic artifact called the **Irreplaceable Blueprint**.





How to Advance Your Leadership in the Age of AI

Women in Leadership with AI-Driven Engagement

This professional online certificate helps participants strengthen decision-making, communication, negotiation, and governance in data-driven environments. Learners apply what they study to real projects and build a personalized **Leadership Stewardship Portfolio**.

Online, at your own pace. Complete the program in **under 32 hours**.

Participants will develop:

- skills in leading with authority in data-driven environments
- an understanding of power, politics, and resource allocation
- skills needed to apply judgment, assess risk, and apply human accountability
- skills needed to demonstrate trust, visibility, and executive communication
- an understanding of strategic negotiation and value alignment
- skills needed for governance, culture, and long-horizon leadership



Programs for Educators and Counselors



What is [Mentoring for Impact](#) at the High School Level?

This new self-paced program helps secondary teachers build a practical mentoring playbook they can use to strengthen classroom management support and create a consistent standard for mentoring. At \$150 per teacher, this program is a focused, accessible option for schools and districts that want to support teacher development in a meaningful way that is tailored to the challenges high school teachers face.

This program helps participants:

- strengthen mentoring practices
- build consistency in classroom support
- create a shared playbook for teacher success
- apply practical tools right away

How Can Counselors Support Students with College Admissions?

Counselors can support students by helping them explore college and postsecondary pathways, connect with resources, and plan for success. Our self-paced, online course, [Counseling for College Prep](#), is designed for school counselors and education professionals who guide students through college planning and advocate for learners from diverse backgrounds.

The course includes:

- college and career planning strategies
- support for diverse and special student populations
- community college and alternative pathway exploration
- financial planning for postsecondary education
- school and community resource connections
- tools to help students prepare for postsecondary success



Tech & Cybersecurity

What Training Helps Teams Stay Ahead in Technology?

Our tech and cybersecurity pathways help learners build confidence in the digital skills that workplaces need now. These programs are a strong fit for people who want to grow their technical knowledge and for employers who need stronger digital capability across teams.

Possible focus areas include:

- Cybersecurity basics (**CompTIA Security+**)
- IT support (**CompTIA A+, Network +**)
- IT project management (**Project +**)
- **Cloud computing**
- **Cisco CCNA**



Custom Training for Employers



How Can Employers Strengthen Technical and Soft Skills Across Their Teams?

Lifetime Learning can help organizations upskill employees with practical, job-ready training that supports evolving market needs. Whether it's customer experience, network administration, cybersecurity, transition to management, or AI implementation, our team of faculty and community experts develops tailored training solutions to meet your needs.

We can support:

- flexible delivery options
- customized training that's based on your goals
- online, on-site, or hybrid learning
- skillbuilding that supports modern workplace demands

This is a smart way to strengthen digital confidence, support employee growth, and prepare teams for new tools and new risks.



Project Management Online Self-Paced Course



Prepare for Professional Project Management Certification

Our online, self-paced [Certified Associate of Project Management \(CAPM\)](#) course helps learners build project management knowledge and prepare for the CAPM exam on a schedule that works for them.

This course is a great fit for:

- early-career professionals
- career changers
- people moving into project coordination or project management
- teams that want stronger project skills



Learners can study at their own pace while building a stronger foundation in project management.



Resume Builders

How Do Learners Stand Out in Today's Job Market?

Build the skills that help you serve customers better, think outside the box, analyze progress strategically, and tell your organizational story with authenticity. The following courses will help your resume shine!

Social Media Brand Management: Storytelling and Leadership

Build a stronger social media brand strategy through storytelling, audience awareness, and leadership.

Leading Organizational Innovation

Learn how to build and lead innovation processes while creating a culture of innovation within your organization.

Customer Experience Training

Strengthen service skills that help organizations create better experiences for customers, clients, and communities.

Data Analysis: Statistics Fundamentals

Build practical data-analysis skills through self-paced learning and hands-on application.

Lean Six Sigma for Quality and Process Improvement

Identify the methodologies, systems, and business processes best-suited to the Six Sigma DMAIC process to improve customer experience and product quality.



Vocational ESL Programs

What Are VESL Programs?

Our Vocational ESL (VESL) programs combine English language learning with career training, so learners can build confidence, skills, and job readiness simultaneously. Both programs are WIOA-approved for qualifying learners and include industry-specific certifications.

Vocational ESL Child Development Associate

Build English language skills while preparing for a career in early childhood education. This program combines language support with job-focused training to help learners grow confidence, strengthen workplace communication, and prepare for CDA certification. Certification is part of this program.

Includes:

- English language and career training
- 120 hours of online, self-paced learning
- early childhood education foundations
- child growth and development
- safe, healthy learning environments
- professional portfolio support
- CDA certification preparation

Vocational ESL Clinical Medical Assistant

Build English language skills while preparing for a healthcare career. This program begins with medical English training and helps learners prepare for clinical medical assistant responsibilities in physician offices, clinics, hospitals, and outpatient settings.

Includes:

- medical English, terminology, and patient communication
- vital signs and patient intake
- patient preparation for exams and treatment
- routine lab procedures and specimen collection
- phlebotomy and 12-lead EKG fundamentals
- pharmacology and clinical office procedures
- certification exam preparation
- all course materials
- optional 80- or 160-hour externship opportunity



Funding Streams

How Can Learners and Employers Pay for Training?

Funding may be available for eligible learners and Indiana employers. We help people understand which option may fit best.

What is the Workforce Ready Grant (WRG)?

WRG may cover free training for eligible Indiana residents in approved, high-demand programs.

You may qualify if you:

- live in Indiana
- have a high school diploma or equivalent
- have less than a bachelor's degree
- are a U.S. citizen or an eligible non-citizen
- enroll in an approved program

WRG can help reduce the cost of training in areas such as healthcare, IT, cybersecurity, and business.

What is WIOA Funding?

Workforce Innovation and Opportunity Act (WIOA) funding may cover career training for unemployed or underemployed adults who are preparing for a new career in an in-demand field.

To get started, learners should:

- Create an Indiana Career Connect account.
- Connect with a local WorkOne career advisor.
- Confirm that the program is approved in their region.

In some cases, certification exam fees may also be included.



[View
a list of
approved
WIOA
courses](#)

[View
a list of
approved
WRG
courses](#)

Funding Streams *(continued)*

Featured Course: Phlebotomy Technician

Prepare for success in hospital or lab settings through three essential courses: Professionalism in Allied Health, Intro to Human Anatomy and Medical Terminology, and Phlebotomy. Because phlebotomists often serve as the primary point of contact for patients, the program also emphasizes customer service, communication, professionalism, and compliance with key healthcare standards, including HIPAA, OSHA, COLA, and CLIA-waived testing.



Employer Partnerships



How Employers Can Partner to Upskill Employees

Lifetime Learning by Ball State partners with employers to design training that fits business goals, employee roles, and workforce skill gaps.

What Does an Employer Partnership Include?

- discounts for partner groups
- promotional support to help employees enroll
- flexible delivery options: online, hybrid, or on-site
- customized upskilling solutions
- training aligned with workforce needs



What is Power Up Indiana?

Power Up Indiana helps Indiana employers train current employees in eligible jobs and grow workforce skills. Employers may qualify for reimbursement of **up to \$5,000 per trained employee**, with a maximum of **\$50,000 per employer**, depending on program rules.

This funding can support:

- employee upskilling
- certifications
- leadership development
- technical training

How Can Lifetime Learning Help?

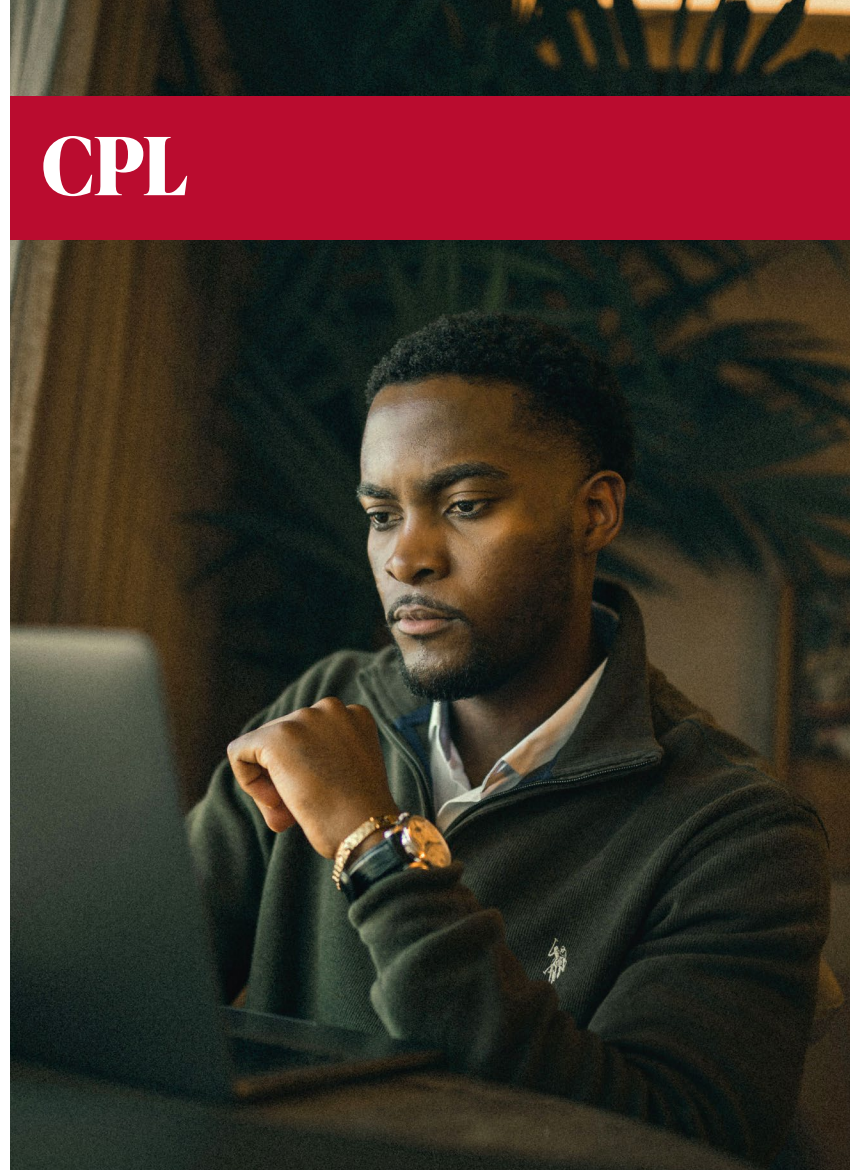
We help learners and employers identify the right funding path, understand eligibility, and choose the next step. **Funding is not guaranteed. Final eligibility is determined by the funding agency.**

Earn College Credit for Prior Learning

Professional experience, military training, certifications, workplace learning, volunteer service, and other applied experiences may count toward a Ball State degree. **The Credit for Prior Learning (CPL)** process helps eligible students document college-level knowledge gained outside the traditional classroom.

Why CPL Works for Adult Learners:

- recognizes the value of learning gained outside the classroom
- builds confidence by showing that real-world experience matters in college
- creates a clear path for translating prior learning into academic credit
- saves learners time and money for skills they already have



Featured Course: How to Apply for Credit by Portfolio Review

This free, online, self-paced guide to the portfolio review process helps participants learn how CPL works, what evidence may be included, how to connect prior learning to college-level outcomes, and how to prepare a portfolio for faculty review.

Portfolio materials may include résumés, certifications, licenses, digital badges, work samples, projects, presentations, publications, training records, or other documentation that demonstrates college-level learning.



Enroll in the Free
CPL Portfolio Course



Learn more about
Credit for Prior
Learning at Ball State



8626 E 116th St, Suite 300 • Fishers, IN 46038 • bsucenters@bsu.edu

Shake off the summer sand, and get ready to dive back in. Join us for community ESL classes or host your next event, workshop, or strategy session at Ball State Fishers—where ideas take flight.



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765-285-8565
lifetimelearning@bsu.edu

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For course adaptations or accommodations because of a disability, please fill out the [self-disclosure form](#). The [Office of Disability Services](#) coordinates services for students with disabilities. Documentation of a disability must be on file in that office before any accommodations can be provided.

The information presented here, correct at the time of publication, is subject to change. Ball State University practices equal opportunity in education and employment. MC-83771-26