



BALL STATE UNIVERSITY

University Libraries

ANNUAL REPORT

May 2021-April 2022

Submitted by:

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Unit Mission

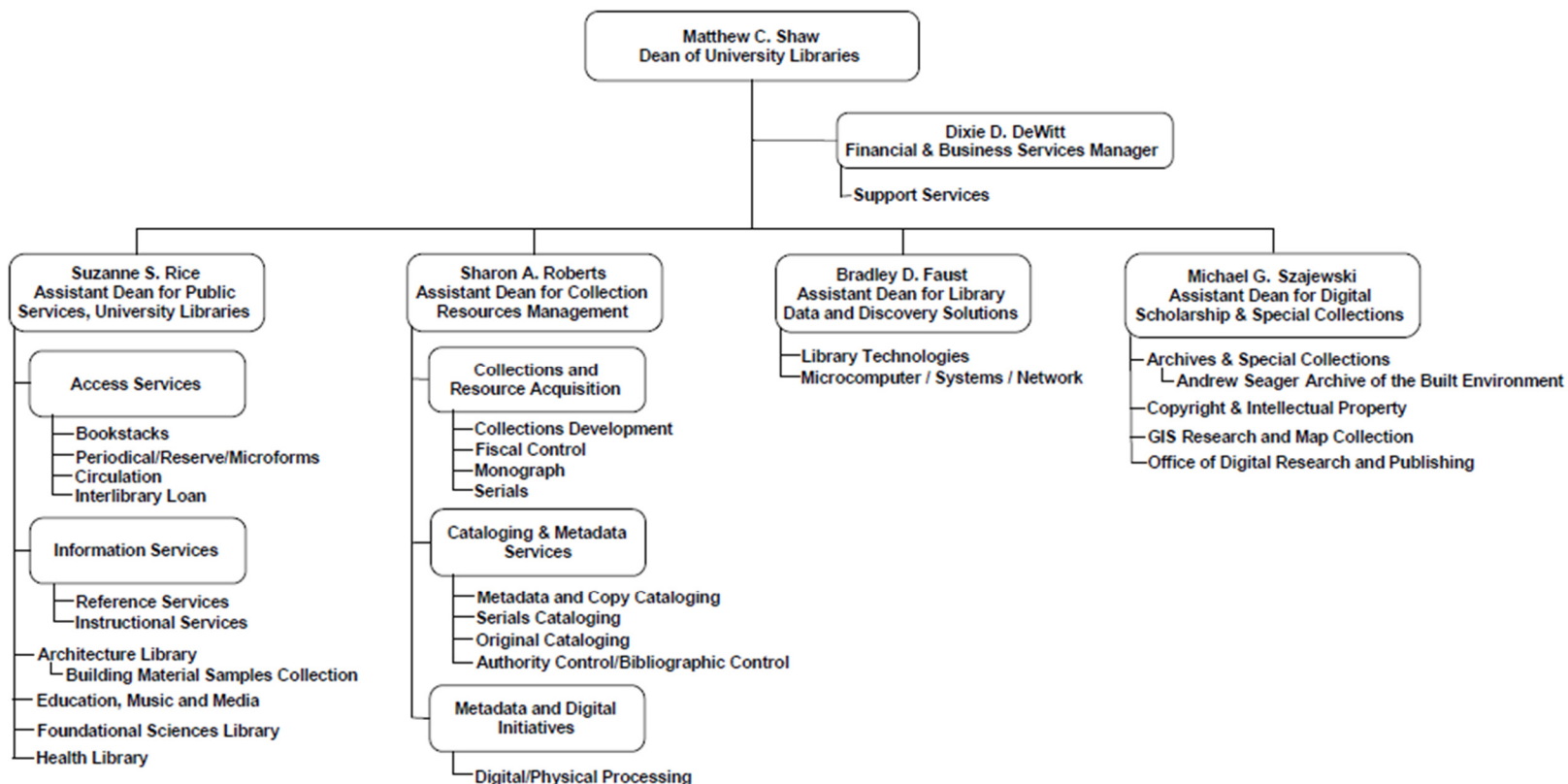
Ball State University Libraries supports the university's mission and enduring values by creating transformative experiences for diverse communities through excellent resources, expert research assistance, dedicated study and learning spaces, and innovative services and technologies for knowledge discovery and dissemination, lifetime learning, and community engagement.

Unit Vision

Ball State University Libraries is an effective leader and essential partner in the success of our students, the advancement of our faculty, and the progress of our community. We innovate to connect people, cultures, and knowledge as a center for lifetime learning and a catalyst for new ideas.

Unit Leadership and Organization (Organizational Chart)

UNIVERSITY LIBRARIES ORGANIZATIONAL CHART



Executive Summary

This report highlights strategic activities of the Ball State University Libraries (May 2021-April 2022), focusing on contributions to student and faculty success and community engagement. Representative accomplishments are categorized into top-five areas of emphasis for each strategic goal.

This year, the University Libraries continued to make significant progress in all strategic areas despite notable challenges, including the operational limitations under the COVID-19 Reopening Plan and the displacement of collections and personnel due to a major flood of the Lower Level of Bracken Library on 5 September 2021. The personnel of the Libraries demonstrated fortitude and resilience in maintaining safe and continuous operation in service to students and faculty despite these disruptions.

The response of the Libraries to the flood is of particular note. The break of a fire main flooded most of the Lower Level, necessitating relocation of Education, Music and Media collections along with closure of instructional and meeting spaces and relocation of library services and a significant number of public and technical services staff. The quick response of personnel across several library units rescued vital collections and valuable technologies from damage—no collection items were lost. While many items and staff were relocated to temporary spaces in Bracken Library, twenty-four staff and realia collections were relocated to space nearly two miles off-campus. Physical delivery systems were established to maintain access to displaced collections and facilitate acquisition and processing workflows. Service and work production disruptions were minimal, and library staff are currently in the process of relocating to the Lower Level following necessary repairs and renovations. Renovations facilitated opportunities to advance access to EMM collections formerly held in closed stacks, and public spaces are being improved to create additional study and collaboration environments for students.

This year the Libraries made significant advances in assessment planning. Comprehensive library data audits were conducted and data privacy, governance, and dictionary documents were developed and adopted. The assessment program of the Libraries introduces new methodologies and datum facets to demonstrate the qualitative and quantitative value of the Libraries to research and learning, teaching and scholarship, and community partnership. Preliminary data reveal positive student learning outcomes, increased educational affordability through access to OER and library resources, and calculable savings to community partners for digitization, repository, and web archiving services.

A natural locus for academic innovation, this report communicates ways in which the Libraries (both as physical and digital place) is continually developing responsive collections, services, spaces, technologies, and expertise to advance the success of the community of learners at Ball State University and beyond. Through collaborative partnerships and advanced planning activity, the University Libraries is creating and joining partnerships to strengthen connections with faculty and researchers to shape reimagination of the Libraries, particularly Bracken Library, to create a Learning/Scholar Commons laser focused on integrated environments for research, learning and scholarship, study, collaboration, and creation—bringing together academic support for learning outside of the classroom and state-of-the-art tools for creating, sharing, and preserving content. The representative accomplishments below demonstrate the success and vitality of the University Libraries in advancing the mission of the University now and in the future.

Undergraduate Excellence and Innovation

Ball State University Libraries, through a diverse range of services, tools, and resources, advances the university's goal of providing a premier on-campus undergraduate experience. For example:

Provides Undergraduates' Timely Access to Course Materials

University Libraries is a lead partner in the work to reduce the cost of course materials for students through the facilitation of a Textbook Access Exploratory Group, consultative services for OER adoption, and in the implementation of Reading Lists and Course Reserves.

1. Furthered undergraduate research and learning by providing reading lists to 373 sections of undergraduate sections, providing access to 2,303 materials.
2. Migrated 2 digital textbooks to the Libraries' Reclaim Hosting environment providing course materials for all English 103 and 104 courses.
3. Saved students more than a half a million dollars through the provision of electronic and physical reserves and the hosting of textbooks through Reclaim Hosting environment (during the Fall 2021 and Spring 2022 semester).

Facilitates Undergraduates' Access to Scholarly and Educational Resources

University Libraries supplies the scholarly and educational resources essential to undergraduate learning and academic success.

1. Provided access to resources and services in University Libraries: Bracken Library (115.5 hours weekly during Fall and Spring semesters, 108 hours weekly during the Summer Semester (when classes were online) and the Architecture, Health and Science Libraries (76-84 hours weekly during Fall and Spring, 53 hours during Summer), resulting in over half a million visits.
2. Made research collections available to undergraduates resulting in 20,809 checkouts of library materials, 2,737 interlibrary loans, and 288 document deliveries. Includes continuation of curbside services for contactless lending of library materials to at least 100 patrons.
3. Increased undergraduate access to resources through trials of LibKey, which provides one-click access to online full-text, and through continued refinement of OneSearch, including allowing students to limit search results to physical material items in the collection.
4. Supported multimodal learning and multimedia project creation through 3,946 digital equipment loans to undergraduates, access to computers (including installation of 40 new computers in the Foundational Sciences Library space), and printing (including transition of Print Smart Printer maintenance from Ricoh to Cannon IV).
5. Advanced discovery of and access to open access journals managed and developed by BSU undergraduate students. Recorded 17,692 visits (this AY) to three OA peer-reviewed journals: *Digital Literature Review*, *Fine Focus: An International Microbiology Journal for Undergraduate Research* and *Stance: An International Undergraduate Philosophy Journal*;

Instructs Undergraduates in Key Information Literacy Skills

University Libraries offers workshops, instruction sessions, and other programming essential to the development of information and digital literacy learning outcomes necessary to academic success and lifetime learning pursuits for undergraduate students.

1. Improved essential academic skills through delivery of 368 course-related synchronous library instruction sessions to 6,590 students after which at least 7 out of 10 students reported being better able to evaluate the authority and credibility of information, to effectively search for the resources needed to succeed in their academic pursuits, and to understand their research needs and how the library can help them.
2. Supported 25 immersive learning courses through library instruction, specialized research assistance, and digital research services to over 150 undergraduates; including support for immersive learning through the Book Arts Collaborative where an embedded librarian provided instructional assistance for 22 undergraduate students enrolled in ENG 421: History of the Book and ENG 375: Book Arts Collaborative.
3. Created materials for 37 asynchronous course sections reaching over 1,000 students, created or maintained 109 research guides targeted to undergraduates with 13,791 views and 238 subject-based or general interest guides with an additional 77,123 views, facilitated 2,428 online views of English Writing Program SearchSmart Tutorial, and 222 completions of virtual tours and introductions for English 103 students.
4. Updated presentation technology in Bracken Library 225 (a common instruction room) to improve reliability and simplify the use of the space for student learning.

Supports Undergraduates in their Research Endeavors

University Libraries supports undergraduate research endeavors by providing research consultations, answering reference questions, and by preserving and making undergraduate scholarship discoverable and accessible.

1. Advanced 334 individual undergraduate research projects or assignments through extended, individual consultations with librarians, archivists, and other information professionals.
2. Expanded discovery of and access to 42 works of scholarship created by undergraduate students in immersive learning courses or documenting the work of undergraduate students in immersive learning courses and 44 undergraduate theses and creative works.
3. Organized and held a GIS Day Virtual showcase and Student Story Map Competition highlighting 15 unique, undergraduate digital mapping projects exemplifying student-created digital scholarship research.
4. Held 5 Pop-Up Libraries and 4 materials talks@lunch with over 100 participants.

Engages in Strategic Partnerships

University Libraries purposefully engages strategic partnerships that support undergraduate success and retention.

1. Delivered key library information during Freshman orientation to 3,450 incoming students and parents.

2. Partnered with the State Library of Indiana to apply for and receive a 2021 LSTA Technology Sub Grant used to outfit large flat panel displays in Bracken Library group study rooms and meeting rooms with wireless presentation devices from AirTame. These devices foster enhanced collaborations and teamwork by allowing users to easily mirror device screens.
3. Partnered with the Writing Center to provide one-stop writing and library research support for undergraduate students in Bracken Library, with over 600 registered users during the Fall 2021 and Spring 2022 semester.
4. Partnered with DOSL and the Associate Provost for Faculty Affairs and Professional Development to train a faculty cohort in Summer 2022 on OER and low-/zero-cost course resource implementation.

Graduate Education & Lifetime Learning

Ball State University Libraries, through a diverse array of services, tools, and resources, advances the university's goals of serving graduate students and other adults throughout their lifetime educational journey. For example:

Provides Graduate Students' Timely and Lifelong Access to Course Materials

University Libraries is committed to helping reduce course materials costs for our graduate students and providing adults with resources needed for their lifelong educational journey.

1. Furthered graduate research and learning by providing Reading Lists to 424 sections of graduate classes, providing no-cost, same day access to 2,060 course material citations.
2. Offers free library cards to all alumni so they can continue to access the materials needed for lifetime learning. Approximately 25 cards were issued this year.

Facilitates Graduate Students' Access to Scholarly and Educational Resources

University Libraries supplies the scholarly and educational resources essential to advance the academic goals of graduate students.

1. Checked-out 5,940 physical materials, provided 594 document deliveries, and acquired 4,833 interlibrary loans for graduate students.
2. Provided worldwide access to *Burkhardt Review*, a peer-reviewed history journal managed and developed by Ball State graduate students, through continued publication in Open Journal Systems.
3. Provided 662 digital equipment loans to help graduate students engage in their courses.

Instructs Graduate Students in Key Information Literacy Skills

University Libraries offers workshops, instruction sessions, and other programming essential to the development of information and digital literacy learning outcomes necessary to academic success and lifetime learning pursuits of graduate students.

1. Expanded graduate student and information literacy skills through the provision of course-related synchronous library instruction to 39 graduate classes reaching 454 participants; and 333 asynchronous course sections reaching 7,013 students.

2. Provided 47 workshops (online and in-person) that listed graduate students as the primary audience, with 274 participants on topics such as thesis research, literature reviews, and funding research and publishing for graduate students.
3. Created 47 research guides targeted specifically toward graduate students with 21,122 views.

Supports Graduate Students in their Research Endeavors

University Libraries advances graduate student research endeavors by providing research consultations, answering reference questions, and by preserving and making graduate student scholarship discoverable and accessible.

1. Supported graduate student success through the Personal Librarians for Graduate Students program (expanded in Summer 2021 to reach all graduate areas). Feedback from graduate students on the Fall 2021 LibQual survey was highly positive and indicates that this personal level of service is enabling graduate student success.
2. Advanced 147 individual graduate research projects or assignments by providing extended, individual consultations with librarians, archivists, and other information professionals
3. Expanded access to graduate student scholarship through Cardinal Scholar repository, describing, preserving and/or publishing 234 works of scholarship by graduate students including theses, dissertations, creative projects, conference posters, and presentations.
4. Offered 48 graduate students study carrels in University Libraries for focused and concentrated study and research space.

Community Engagement and Impact

Ball State University Libraries advances the university's goal of being a community engaged institution. For example:

Provides Access to Scholarly and Educational Resources for Community Members

University Libraries offers community members access to a rich array of educational and scholarly resources, from daily access to visiting our Libraries to access to collections.

1. Provided world-wide access to the Libraries' repositories, including the Digital Media Repository with 253,372 records in 319 collections with emphasis on items related to the cultural and civic history of ECI, and Cardinal Scholar with 13,699 records including faculty research, theses and dissertations, and University records. This year, the DMR received 132,129 visits from across the globe and Cardinal Scholar received 174,688 visits.
2. Enhanced discovery of and access to the Digital Media Repository through revision of the Cardinal Core metadata standards and completion of subsequent metadata review, normalization, and general maintenance activities for 193 DMR collections, through corrected links in Alma/OneSearch for the Architecture Images collections (16,193 unique records were revised), and through a DMR User Experience Testing Project.
3. Continued work advancing the Document Your Story: COVID-19 Pandemic Project Archive. The project collects journal entries, writings, organizational records, videos,

- social media content, correspondence, photographs, and class projects from the local community. To date, Archives and Special Collections has received submissions from 49 contributors including over 800 individual items. A COVID-19 Pandemic Project Digital Media Repository collection has been published providing access to over 320 records from this timely collection of stories about our communities shared experiences during COVID-19.
4. Provided ongoing Open Access publishing and hosting services for nine Ball State University Open Access journals which received 48,817 pageviews during the evaluation period, which includes the undergraduate OA journals described above.
 5. Advanced community information discovery and research support with access to our physical collections through the provision of a \$1 library card for community members. 36 community members acquired a card leading to 4,654 checkouts and 226 equipment loans.

Increases Economic Value for Community Members

University Libraries offers resources and services that economically benefit our surrounding community.

1. Supported resource sharing with academic and public libraries through the provision of 5,772 physical loans, and 3,086 document deliveries locally, regionally, nationally, and internationally. University Libraries also enhanced this service to other libraries by completing efforts to reconcile OCLC's WorldCat journal holding statements for physical volumes with University Libraries' actual collections to ensure OCLC accurately reports Ball State physical journal holding and facility discovery for users. Over the course of this multi-year project, 6,053 print journal records were reviewed, resulting in revisions to 2,310 OCLC records.
2. Acquired, processed, and/or made publicly available 42 collections at no cost to the community. This includes expanding public access to 6 significant and extensive archival collections documenting the culture and history of Muncie, Delaware County, and the State of Indiana. Examples include: 1) Riggin and Hamilton families of Delaware County, Indiana 2) the "Breakthrough Plus 40" newsletters which were published from 1976-1980 in Selma, Indiana, 3) the Naim and Shaila Gupta papers documenting their lives as Indian immigrants to Muncie; and 4) photographs of Indiana residential architecture designed by architect Fred Hugh Bremerman.
3. Continued ongoing preservation and provision of worldwide access to archived websites pertaining to Ball State University, Muncie and Delaware County, and architecture in Indiana at no cost to the community. Through University Libraries' web-archiving initiative 136, organizations' websites are preserved and made accessible through the Internet Archive

Offers Library Instruction, Workshops, and Programming for Community Members

University Libraries provides workshops, instruction, and programming that advances lifelong learning for the broader East Central Indiana community.

1. Enhanced community education through 16 programs attended by 417 community members in partnership with local cultural heritage and community education organizations including the Muncie Public Library, the Cornerstone

- Center for the Arts, the Academy for Community Leadership, the Minnetrista Museum and Gardens, and the Delaware County Historical Society.
2. Provided an additional 23 community-focused workshops to 357 participants on a range of topics covering local history, continuing education for business owners and architects, and resources for educators.
 3. Provided information literacy instruction sessions to 40 students at three local high schools

Provides Research Support for Community Members

University Libraries provides research support that advances lifelong learning and the research needs of the broader community served.

1. Advanced 82 community research, journalism, education, and place-making projects in Muncie, Delaware County, and the state through providing access to archival, geospatial, or digital scholarship resources and expert research support.
2. Created the Bracken Civil War K-12 Teaching Fellowship program to award and incentivize the use of Ball State University Libraries' primary source physical and digital collections in social studies education K-12 classrooms in East Central Indiana. Opportunity will be aggressively promoted to ECI educators during next AY.

Engages in Strategic Partnerships with Community Members

University Libraries engages in strategic partnerships that are mutually beneficial to Ball State and surrounding community.

1. Collaborated with the Indianapolis Public Library and Indy Parks and Recreation to launch an Open Access digital collection of over 16,000 photographs, films, and archival media dating from the 1910s to the 1990s from Indianapolis' 86 parks and public golf courses.
2. Enriched University Libraries' collections through notable gifts, adding this year 350 items donated by Frank Felsenstein. An additional 465 print and media items were donated and selected for addition to the collections this year and are in various stages of processing.

Scholarship and Societal Impact

Ball State University Libraries advances the university's goal of recruiting and retaining outstanding faculty and staff who engage in scholarship of discovery, integration, application, and teaching. For example:

Provides Faculty and Staff Access to Scholarly and Educational Resources

University Libraries provides faculty and staff with the scholarly and educational resources needed to advance scholarship, discovery, integration, application, and teaching.

1. Provided faculty and staff with access to physical materials resulting in 12,498 checkouts and 589 digital equipment loans.
2. Enabled faculty and staff to gain access to needed materials through interlibrary loan resulting in 5,397 interlibrary loans and 391 document deliveries.
3. Advanced faculty scholarship and research through access to archival, geospatial, or digital scholarship resources.

4. Expanded access to scholarly information resources with 13 new electronic collections, including: *Music Online: Classical Scores Library* (1-4); *MLA International Bibliography*, *OpenDissertations*, *National Gallery of Art Online Editions*, *National Gallery of Art Publications*, and *Cambridge Open Access Books and Elements*.
5. Increased discovery of and access to unique research collections through enrichment and development of the Libraries' Digital Media Repository, adding 1,292 new digital assets to the repository and publishing six new DMR collections.

Offers Targeted Programming for Faculty and Staff

University Libraries provides the workshops and programming necessary for faculty and staff to meet their teaching and research needs.

1. Delivered 18 workshops as part of the Ball State University Libraries Digital Scholarship Workshop Series and the GIS Workshop Series, engaging faculty, graduate students, and undergraduate students in opportunities to explore, learn, and apply digital research and data visualization methodologies, tools and concepts. The workshops were attended by 110 learners in total.
2. Provided 12 workshops attended by 68 faculty, graduate students, and undergraduates on topics related to scholarly communications including open access publishing, open educational resources, and intellectual property.
3. Gave 24 workshops on the use of Reading Lists, reaching 224 faculty to expand use of and access to course reserves through Canvas.

Supports Faculty and Staff Research

University Libraries advances faculty and staff research endeavors by providing research consultations, answering reference questions, and by preserving and making faculty and staff scholarship discoverable and accessible.

1. Advanced faculty scholarship and research through access to expert research services for 71 faculty or visiting scholars (area, national, and international).
2. Supported 45 academic departments with library liaisons.
3. Improved discoverability, citability, and bibliometric data for faculty research and publications through minting 111 Digital Object Identifiers (DOIs) associated with open access assets in Libraries platforms and repositories.
4. Organized and hosted an online "Library Book Talk" featuring four faculty authors who discussed their recent book publications.

Supports Faculty and Staff Teaching

University Libraries advances faculty and staff teaching by offering guidance on OER resources, copyright, and streaming media requests as well as offering instructional services for their courses.

1. Offered all faculty/staff the opportunity to collaborate with library instructors to provide students with library instruction supportive of course learning outcomes. 90% of students completing library instruction agree or strongly agree that library instruction helps them complete their course assignments.
2. Advanced faculty teaching, publishing, and other scholarly initiatives by providing 62 copyright and intellectual property consultations and 100 streaming media

requests to advance the use of digital educational media in online and face-to-face courses.

3. Delivered consultation and collaborative services to the CORE Faculty Learning Communities regarding the assessment and adoption of Open Educational Resources to advance campus awareness of affordable learning alternatives (15 attendees).
4. Supported faculty teaching, immersive learning, and community objectives through the work of an embedded librarian to the Book Arts Collaborative, contributing 6-7 hours weekly to the work of the BAC to provide instruction and appreciation for book and print culture.

Engages in Strategic Partnerships Benefitting Faculty/Staff

University Libraries fosters strategic partnerships that benefit faculty/staff at Ball State.

1. Partnered with university faculty to publish the inaugural issues of two open-access peer-reviewed journals, the *Sport Social Work Journal* and the *Journal of Special Education Preparation*, hosted and made freely available online through the Libraries' Open Journal Systems platform. Beyond these two new journals, University Libraries continued publication of and access to three peer-reviewed open access academic journals managed and developed by Ball State University faculty and hosted and preserved through the Libraries' Open Journal Systems.
2. Collaborated with the Estopinal College of Architecture and Planning to launch the Seager Archives Interest Group, increasing faculty dialogue opportunities with University Libraries administration and professionals to expand awareness of research and learning opportunities surrounding the Seager Archives.
3. Advanced partnerships with faculty in the Department of Applied Business Studies to expand the Digital Media Repository's Beeman Historic Costume Collection by creating 1,834 digital photographs of 269 pieces of clothing and adding 155 new metadata records to this DMR collection, now digitally preserving a total of 611 pieces of clothing with 4,834 photographs.

Inclusive Excellence

Ball State University Libraries advances the university's goal of being distinguished for institutional effectiveness and inclusive excellence. For example:

Provides Access to Diverse and Inclusive Scholarly and Educational Resources

University Libraries strives to make diverse and inclusive resources and scholarly materials accessible to those we serve.

1. Preserved and provided access to diverse experiences and perspectives through primary sources research materials such as: The Latinx Student Union Collection, The Black Student Association Collection, The Ball State University Asian Student Union Collection, and the Muncie LGBTQ+ Oral History Collection.
2. Released on the Libraries' website during Fall 2021, a newly-developed "Collection Spotlight-Diversity Award Winning Books" highlighting items from the Libraries' collections which have received awards for addressing issues related to diversity, equity, and inclusion (25 collections).
3. Expanded access to resources addressing diverse and underrepresented communities through new electronic collections: *Black Studies Center*; *Archives of Sexuality and*

Gender: LGBTQ History and Culture Since 1940 (Part 1); and Gender: Identity and Social Change.

4. Participated on the planning committee for celebrating Black History Month in ECAP, that included a pop-up library as part of the events.
5. Participated in a team from Ball State University in a partnership with four primarily women's universities in Pakistan to expand or develop their internal American Studies programs and study abroad opportunities, including sharing information about research skills, online resource, and how to avoid plagiarism.

Offers Diversity, Equity and Inclusivity Workshops and Programming

University Libraries is recognized for our workshops and programming centered around both contemporary and historical issues related to minoritized groups and aimed at furthering diversity, equity, and inclusivity.

1. Engaged the Ball State University community in issues related to diversity, inclusivity, and social justice through the Reel Inclusion Film Series, a collaboration between University Libraries, the Friends of the Alexander M. Bracken Library, the Office of Inclusive Excellence, the Office of the Provost, and the Multicultural Center. Five programs were hosted in the 2021-2022 academic year with 72 attendees in total.
2. Presented 15 additional community education programs in collaboration with community partners advancing diversity, equity, and inclusion, attended by 290 community members, including: "Making History Blog-A-Thon," "Leading Ladies: Fascinating First in Muncie, Indiana Women's History," "Notable: Celebrating African American Women in Muncie History."
3. Developed and delivered webinars for pre-service and in-service teachers on "Diversity, Equity, and Inclusion Materials for the Elementary Classroom," (50 attendees) and "Resources for Inclusiveness in the Secondary Classroom" (15 attendees and 82 asynchronous views)

Ensures Accessibility of Library Resources

University Libraries works to ensure that access to resources and services provided are accessible and inclusive.

1. Adapted the Library Management System (Alma) to leverage new capability in Banner for members of the BSU community to choose their personal pronouns.
2. Promoted inclusivity and diversity by initiating an ongoing effort to apply best practices in replacement of objectionable Library of Congress subject terminology in the local library online catalog with more inclusive language. To date, replacing "illegal aliens" and "Indians" with "Undocumented immigrants" and "Indigenous peoples" has resulted in revisions to 557 local authority records impacting 3,582 bibliographic records in OneSearch.
3. Opened a non-sectarian contemplation space in Bracken Library for quiet, personal reflective, contemplative, and meditative activities.

Produces Resources that Support Diversity, Equity, and Inclusivity

University Libraries contributes to the production of resources that support diversity, equity, and inclusivity.

1. Partnered with Ball State University Multicultural Center to launch and develop a digital exhibit entitled *The Ball State University Multicultural Center: Ambassadors of Campus Inclusion and Diversity* using the Omeka digital

publishing platform. The exhibit highlights the history of the Multicultural Center's activities, programs, personnel, and facilities.

2. Collaborated to advance the development of the Notable Women of Muncie and Delaware County Project, a collaborative campus/community historical research and outreach project to document the significant accomplishments and lived experiences of women in the local community. Provided research and digital publishing services to advance the work of the project.
3. Supported diversity and inclusion through publication of new Digital Media Repository collections: Anti-Racism Archive and the Ball State University Asian Student Union, Latinx Student Union, and Black Student Association collections.

Provides Professional Development Related to diversity, equity and inclusivity

University Libraries engages in training with staff related to advancing equity and inclusivity and promote a positive work and service environment.

1. Partnered with the Office of Inclusive Excellence for two (Libraries) Staff College sessions on "Personal Pronouns 101" to provide education on the importance of proper personal pronoun use (44 attendees) which was built upon in Fall 2021, when University Libraries employees completed viewing videos and reading articles from an assigned list.
2. Provided public-facing staff with training on employing pronouns appropriately as a regular part of user interactions.

General, Operational and Technical

1. Consistently worked to enrich and refresh University Libraries' collection by adding 7,686 new print, media, and electronic titles, including 1,155 standalone e-books, and through targeted reviews deselecting 3,092 superseded print volumes and 7,672, mostly graphics and realia, from Education, Music and Media. Through this process, 269 volumes were determined to be the last copy held by an Indiana library; these were identified and preserved
2. Exercised collection stewardship and fiscal oversight in designating twenty-one periodical and other continuing obligations, valued at approximately \$18,390, for nonrenewal.
3. Contracted with OCLC Professional Services to load into CONTENTdm whole PDF files for 4 Digital Media Repository collections expanding access to unique research collections: Physical Culture Magazine, Muncie Times Newspapers, BSU Student Newspapers, and Steinbeck Quarterly. This update allows researchers to download entire issues at once, and resulted in 9,459 PDFs representing 103,212 pages.
4. Partnered with OCLC to pilot test the new version of the Project Client desktop app used to manage collections in CONTENTdm.
5. Initiated the Cardinal Scholar Institutional Repository Platform Evaluation Project to identify potential platforms and solutions to host the Cardinal Scholar repository in order to improve the platform's utility for University faculty and students.
6. Developed and issued an RFP document with specifications for the next institutional repository solution for the University Libraries. Improved solution will be adopted during next FY.

7. Executed a move of roughly 55,000 architectural drawings in the Seager Archives collection to the 1409 Cardinal St. storage annex to expand available space and improve storage conditions for these collection assets; improved location metadata for over 1,400 described drawing sets to increase discoverability and accessibility of materials stored in the annex.