

# PLEASE POST

## MEMORANDUM

### UNIVERSITY HUMAN RESOURCE SERVICES

TO: Ball State University Faculty and Staff

FROM: University Human Resource Services

DATE: January 15, 2021

SUBJ: 2021-2022 Fiscal Year Holiday Calendar and  
Summer Work Hours

For your information, on the following page of this memorandum is a calendar for the months of July 2021 through June 2022. The dates within the shaded boxes are the official designated university holidays that fall during this time period.

Summer work hours, 7:30 a.m. to 4:00 p.m. with a 35-minute lunch break, will begin on Monday, May 10, 2021, and end on Friday, August 13, 2021. While the official start of the Fall Semester is Friday, August 20, 2021, Fall Semester on-campus classes begin Monday, August 23, 2021.

All academic and administrative offices are to have continuous service from 7:30 a.m. to 4:00 p.m. during summer hours.

Please note that the President's holiday has not been designated at this time.

**BALL STATE UNIVERSITY OFFICIAL DESIGNATED HOLIDAY CALENDAR FOR EMPLOYEES  
2021 – 2022**

July, 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August, 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September, 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October, 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

November, 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December, 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January, 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

February, 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March, 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April, 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	28	28	29	30

May, 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June, 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**OBSERVED UNIVERSITY HOLIDAYS**

Monday, July 5, 2021 (Fourth of July Observed)  
 Monday, September 6, 2021 (Labor Day)  
 \*Wednesday, November 24, 2021 (Closing at 12:00)  
 Thursday, November 25, 2021 (Thanksgiving)  
 Friday, November 26, 2021 (Day after Thanksgiving)  
 \*Thursday, December 23, 2021 (Closing at 3:00 p.m.)

Friday, December 24, 2021 (Christmas Day Observed)  
 \*Thursday, December 30, 2021 (Closing at 3:00 p.m.)  
 Friday, December 31, 2021 (New Year's Day Observed)  
 Monday, January 17, 2022 (Martin Luther King Jr.)  
 Monday, May 30, 2022 (Memorial Day)  
 TBD, President's Holiday