



EMERGENCY PREPAREDNESS INFORMATION Kinghorn Hall

NOTIFICATIONS

When a situation occurs on campus that involves a potential threat to the safety and security of students living in the residence halls, Ball State's Crisis Management Team will send a text message to students who have registered for this service.

Register today at bsu.edu/emergencytext.

OTHER NOTIFICATIONS

Incidents that may compromise your safety and security related specifically to your hall (thefts, water outages, etc.) may be sent to your Ball State email address by the Housing and Residence Life staff. Please make sure to check your BSU email account on a routine basis to receive important information from all areas at the university.

SEVERE WEATHER

Ambulatory Individuals:

- Proceed to the lower levels of the building. When possible, shelter should be taken in the basement, interior hallway, and/or bathrooms without windows.

Non-Ambulatory Individuals:

- Do not use elevators.
- Move to the most interior area of your building's floor, away from windows, and exterior doors. Interior hallways, bathrooms, and other designated shelter areas are preferred.
- Remain in the shelter area until an official all-clear has been issued by University officials or emergency personnel.

FIRE OR BUILDING EMERGENCY

If you are located on the ground floor:

Evacuate immediately using the nearest accessible exit.

If you are located above the ground floor:

Ambulatory Individuals:

- Evacuate using the nearest available exit route along with other occupants of the building.
- Do not use the elevators.

Non-Ambulatory Individuals:

- Shelter in place in your room.
- Call Ball State University Police Dispatch at 765-285-1111 and provide your name, residence hall, and room number.
- Keep your room door closed while awaiting assistance.
- Emergency responders will be dispatched to your location and will assist with evacuation as conditions permit.
- Do not use the elevators.

Meeting Location: Southeast end of the H9 (blue) Kinghorn parking lot.

INTRUDER ALERT

This building features a system that will activate when there is evidence of an intruder near or in your hall community. Instructions will be communicated through the voice feature of the alarm.

IMPORTANT NUMBERS

Emergency: 911

University Police Department: 765-285-1111

Front Desk: 765-285-2977