

Accelerate Connections Coordinators (ACC) serve as a point-person who guides Accelerate participants through the five days of activities and to whom participants can go if they have questions or concerns about the program. They assist participants in getting to know others & helping them interact positively and productively during Accelerate. ACCs also assist with tasks behind-the-scenes to make sure that the Accelerate Program runs smoothly.

### **Requirements**

- Accelerate Connection Coordinators must have a 2.5 GPA and submit a referral form before being interviewed.
- Must be signed up to live in the residence halls in the Fall 2023 semester
- For the week of the Accelerate Summer Bridge program, ACCs will work approximately 40 hours
- Must attend all pre-summer training and meetings with supervisors
- Must be available during the dates of Aug. 16-20 2023, for ACC training and the Accelerate Program dates

### **Responsibilities**

- Lead a group of new incoming Ball State students participating in Accelerate
- Serve as a mentor or leader to these students in their transition to Ball State
- Introduce them to what life is like living on campus

### **Customer Service Component of Responsibilities**

- Provide effective and quality customer service to all Accelerate participants and families
- Serve as a source of information concerning Ball State University and the Muncie community.
- Communicate, role model, and consistently enforce HRL handbook and conference policies.
- Be the first contact person in the event of a student concern or emergency. There will be a director on duty to serve as a resource person.
- Communicate professionally with Accelerate leadership team, residence hall directors, ACCs, and all participants

### **Compensation**

- Provided, at no charge early arrival housing/meals for the full duration of the program