



ADDITIONAL EMPLOYMENT FORM

If additional employment beyond a graduate assistantship is requested, the following form must be submitted by the Graduate Program Director and the student's assistantship supervisor (if different). Please submit a hard copy or electronic form to the Associate Dean of the Graduate School. Hard copies can be delivered to WQ 100, and electronic forms can be delivered via email to gradschool@bsu.edu.

In order to receive approval for additional work beyond the assistantship the student must be enrolled in 10 credit hours or less during the academic semester. The student will only be allowed to work up to, but not more than 9 additional hours a week.

Section 1: Student Information:

Last Name: First Name: Student ID:

Program:

Current GA Position

Semester During Which Additional Work Would Occur:

Year: Semester: Number of credit hours for which student is registered:

Section 2: Additional Employment Information:

Unit Where Additional Employment is Requested:

If the Additional Work Involves Teaching a Class, Specify Course:

Section 3: Endorsement by Graduate Program Director:

I, agree that, has my permission to pursue additional work hours outside of his/her graduate assistantship by checking this box:

Section 4: Endorsement by Assistantship Supervisor (if different from the Graduate Program Director):

I, agree that, has my permission to pursue additional work hours outside of his/her graduate assistantship by checking this box:

Section 5: Graduate School Approval: (For Graduate School only)

Graduate School Approval