



**BALL STATE
UNIVERSITY**

W E F L Y

COVID-19 Travel Standards

Last updated on April 29, 2022

I. University-Sponsored/Funded Travel

The following standards apply to University-sponsored/funded travel during the ongoing COVID-19 pandemic:

- 1. International Travel:** The suspension on University-sponsored/funded international travel—including Study Abroad—has been lifted. Such travel may occur in accordance with the University’s regular International Travel Policy and departmental policies and practices.
- 2. Domestic Travel:** University-sponsored/funded travel within the United States for faculty, staff, and students is allowable in a manner consistent with standard University and departmental policies and practices.
- 3. Reimbursements for Cancelled Work-Related Travel:** For information regarding employee travel that has been cancelled by either the traveler or the host due to COVID-19, and how to proceed with refunds and reimbursements, visit the [Travel Website](#).

II. CDC Travel Guidance

Those engaged in University-sponsored/funded travel are expected to review and, as applicable, abide by the CDC’s recommendations and requirements for travel found [here](#).

III. New Self-Certification Form Required For Employees After International Travel

In addition to complying with the CDC’s [guidance](#) related to testing and international air travel, if applicable, an employee who has traveled outside of the United States since last completing the COVID-19 Return to Work Employee Health Assessment Self-Certification Form, as described in the Employee Health Screening Process section of the [COVID-19 Response Plan](#), will again be required to complete the form. The form will prompt the employee to contact University Human Resource Services if the international travel occurred within the past 14 days, in which case the employee will be advised as to whether or not a self-quarantine period is advisable, based upon the circumstances and destination of the travel.