

PROFESSIONAL OBJECTIVE

I seek a position where I can share my philosophy and passion to inform, invite, and ignite parents, programs, and partners for the success of young children.

PROFESSIONAL EXPERIENCE

PROGRAM DIRECTOR

- Promote the purpose and philosophy of the four program-components of MuncieP3
- Oversee staff and volunteers of each program-component to ensure overall success
- Report academic outcomes to required funding sources as well as feeder-school principal
- Encourage program attendance, maintain attendance rate at 80% or higher; and report attendance activity to appropriate funding agency
- Engage parents in necessary partnership for students success as well as facilitate parent-empowerment and personal enrichment opportunities

STUDENT ASSISTANCE COORDINATOR

- Assist building principal in maintaining school programs
- Enforce disciplinary procedures w/ students (and principles of conflict resolution)
- Parent Communications/Case Conferences (discipline and general)
- Report attendance activity to parents and appropriate agency; Manage attendance rate--current at above 95% for 09-10 school year (MCS goal is at least 95%)
- Partner with teachers/staff in maintaining school environment conducive to learning
- Organize, facilitate, and support *LEPE* (Longfellow Elementary Parent Empowerment) programs
- Promote and practice visibility in the community on behalf of our school (extra-curricular/out-of-school activities, etc.)

COORDINATOR OF MINISTRIES

- Presented church-wide addresses to share information and cultivate inspiration for the organizational success (many other subjects)
- Ensured the emphasis and effectiveness of operations as reflected in ministry's mission, goals and objectives
- Coordinated, supported and assisted Christian Education Director in programming
- Establishing special educational programming, making teaching assignments, planning, organizing, and facilitating teacher trainings
- Examined educational material for use in adult classes
- Assessed, evaluated, and determined the need (training, resources, etc.) for ministries necessary to satisfy the scope and intentions of the organizations purpose
- Assisted in the development of evaluation tools or methods for measuring the effectiveness of each ministry in achieving their defined goals.
- Established a greater cooperating, collaborating, and complimentary relationship between the ministries for connection and support
- Encouraged every member's participation in a ministry, consistent with his or her interest, giftedness, and personal circumstances that affect their opportunity to serve

EARLY CHILDHOOD EDUCATOR/CHILD CARE PROVIDER

- Established, owned, and operated child care business
- Coordinated and facilitated all early childhood learning activities/curriculum for children ages 18 months to 5 years
- Organized parent workshops and information sessions
- Evaluated entire program on a regular basis for changes and updates
- Produced business newsletter (and all other related professional material)

Wilisha G. Scaife

921 North Leland Avenue Muncie, Indiana 47303 765-288-2956 or 765-717-2537 wgscaife@bsu.edu

EMPLOYMENT HISTORY

2010-current	<i>Program Director, MP3</i>	Ball State University—Elementary Education, MuncieP3 Program, Muncie, IN
2008-2010	<i>Student Assistance Coordinator</i>	Muncie Community Schools-Garfield Elementary and Longfellow Elementary School, Muncie, IN
2003-2008	<i>Coordinator of Ministries</i>	Union Missionary Baptist Church, Muncie, IN
1999-2003	<i>Owner/Operator</i>	Full Circle Preschool & Kindergarten Learning Academy, Muncie, IN

EDUCATION

2013-2014	Ball State University, Muncie, IN <ul style="list-style-type: none">M.A., <i>Executive Development for Public Service</i>, Educational Studies
2002-2004	Anderson University, Anderson, IN <ul style="list-style-type: none">B.S., <i>Organizational Leadership</i> December 2004
1997-2003	IVY Tech State College, Muncie, IN <ul style="list-style-type: none">Major course of study: Early Child Development
1992-1997	Ball State University, Muncie, IN <ul style="list-style-type: none">Political Science and General Studies

OTHER PERTINENT & PROVEN EXPERIENCE

- Encouraging and inspiring self-improvement especially children and families in need
- Child advocate (voice for positive and effective early/intermediate child development)
- Involvement in building interpersonal relationships (problem-solving, diffusion, etc.)
- Leadership training and development/motivational speaking and mentoring
- Community outreach
- Public Speaking (Motivational)

PROFESSIONAL REFERENCES

❖ Dr. Patricia Clark	Ball State University, Associate Prof.	765-285-8571 (o); 765-749-2551 (c)
❖ Dr. Eva Zygmunt	Ball State University, Associate Prof.	765-285-5388 (o); 765-228-1556 (c)
❖ Dr. Terry Whitt-Bailey	Muncie Community Development, Director	765-747-4825 (o); 765-749-4829 (c)

PROFESSIONAL PRESENTATIONS

- Scaife, W., Garvey, J. (September 2014). *US department of education – dual capacity framework for family engagement and out of school time*. 21stCentury Community Learning centers Multi-State Conference. Louisville, KY.
- Scaife, W., Johnson, J. (June 2014). *How out of school time programs are fun and engaging for families*. The Indiana Center for Family, School & Community Partners: Highlighting Best Practices in Family Engagement. Indianapolis, IN.
- Scaife, W. (March 2014). *Presentation to new program directors*. 21stCCLC Directors Orientation. Indianapolis, IN.
- Scaife, W., Garvey, J., Higgins, H., & Smith, R. (March 2014). *Getting to the next level of systemic family engagement*. Indiana Summit on Out of School Time. Indianapolis, IN.
- Scaife, W. (March 2013). *Living life on purpose: Embracing your passion and power to pour*. Whittinger Honors Scholarship Banquet Ball State University. Muncie, IN.
- Scaife, W., Clark, P., Davis, S., & Zygmunt, E. (April, 2013). *Achieving success through family, school, & community partnerships*. National Afterschool Associate Annual Convention, Indianapolis, IN.
- Scaife, W. (March, 2012). *40 developmental assets: You can be a super hero—what's your super power?* Oral History Club, Muncie, IN.
- Scaife, W. (March, 2012). *40 developmental assets: An introduction to the assets*. Whitely Community Council. Muncie, IN.
- Scaife, W., Clark, P., Davis, S., & Zygmunt, E.. (November, 2012). *Collaborative, community-based, complementary learning to ensure k-3 academic success*. National Association for the Education of You Children Conference. Atlanta, GA
- Scaife, W., Clark, P., Zygmunt, E., Jacobson, J., & McCrory, M. (October, 2012). *Teacher education redefined: Critical service learning and the promise for community impact*. The Ohio State University and The Columbus Education 2012 Service-Learning & Community Engagement Conference. Columbus, OH
- Scaife, W., Murrel, P. C., Strauss, J., Clausen, J., & Godfrey, S. (May, 2012). *From the inside out: Community-immersed teacher development and its transformative power*. Coalition for Community Schools Community Schools National Forum. San Francisco, CA.
- Scaife, W. (April 2012). *40 developmental assets: You can be a super hero: What's your super power*. Precious Hearts Development Center/WCC/MOMs Community Parenting Expo. Muncie, IN.
- Scaife, W., & Zygmunt-Fillwalk, E. (April, 2012). *Women & leadership: The mp3 model*. Ball State University Diversity Policy Institute. Muncie, IN.
- Scaife, W. (April, 2012). *We are the ones we've been waiting for: Fostering early childhood-school-community partnerships*. IAEYC Indiana Early Childhood Conference. Indianapolis, IN.

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- Scaife, W., Clark, P., Davis, S., & Zygmunt-Fillwalk, E.. (March, 2012). *We are the ones we've been waiting for: Community collaboration for academic success*. Indiana Afterschool Network Indiana Summit. Indianapolis, IN.
- Scaife, W., Clark, P., Davis, S., & Zygmunt-Fillwalk, E. (January, 2012). *Community collaboration to achieve the dreams of children and families*. Ball State University Martin Luther King Celebration. Muncie, IN.
- Scaife, W., Clark, P., Davis, S., & Zygmunt-Fillwalk, E. (November, 2011). *A community partnership to ensure children's academic success*. National Association for the Education of Young Children. Orlando, FLA.
- Scaife, W. (August 28, 2011). *40 developmental assets: The power to pour*. Union Missionary Baptist Church Christian Education Teachers. Muncie, IN.
- Scaife, W. (August 24, 2011). *40 developmental assets: Not a program or project... it is a way of life*. Union Missionary Baptist Church General Congregation. Muncie, IN.
- Scaife, W., King, E., Clark, P., & Zygmunt-Fillwalk, E. (June, 2011). *We are the ones we've been waiting for: Maximizing student success through public partnership*. Indiana Urban Schools Association Conference. Indianapolis, IN.
- Scaife, W., Trissel-Griffey, T. (April 2011). *40 developmental assets: Vital experiences, opportunities, and encouragements that ALL children need to thrive*. Muncie Community Schools Counselors Professional Development Workshop. Muncie, IN.
- Scaife, W., King, E., Clark, P., & Zygmunt-Fillwalk, E. (March, 2011). *We are the ones we've been waiting for: Maximizing student success through public partnership*. Superintendents' Commission for the Study of Demographics and Diversity Annual Regional Conference. Tinley, Park, IL.
- Scaife, W. (February 2011). *40 developmental assets: Celebrating and encouraging your investments in Kids*. Precious Hearts Development Center (Preschool). Muncie, IN.
- Scaife, W. & Zygmunt-Fillwalk, E. (January 2011). *Community networking*. Indiana Youth Institute Brown Bag Lunch. Muncie, IN

GRANTS RECEIVED

- Capstone 'MyON' Reader Personalized Literacy Program (2011). Indiana Department of Education 21st Century Community Learning Center Fund (\$8,750).

AWARDS

- *Vivian Z. Conley Women Who Make A Difference Award*, August 2014
- *Athena Young Woman of the Year Nominee*, September 2013
- *Dr. Martin Luther King, Jr. Organizational Leadership Award* (MuncieP3 Academic Enrichment Program), January 2013

RELATED WEBSITES (SEE Wilisha Scaife)

- <https://apps.bsu.edu/CommunicationsCenter/Story.aspx?CategoryID=189&MessageGuid=E16B0E2C-27F0-46D4-BDC0-9734C4F3178D&OptIn=Y>
- <http://www.thestarpress.com/story/opinion/readers/2014/08/26/letter-womens-equality-day/14647447/>
- <http://www.buleycenter.org/mp3.html>
- <http://prezi.com/cceuuur9itr7/untitled-prezi/>
- http://www.communityschools.org/2012_national_forum_workshops_and_presentations.aspx#High_Performing
- <http://ehe.osu.edu/conferences/learn-and-serve/>
- http://cardinalscholar.bsu.edu/bitstream/handle/123456789/198356/C37_2014CarrAllison.pdf;jsessionid=C7E19B8BE1A086EA09F81D4D8CA48A20?sequence=1
- <http://www.munciefreepress.com/node/25151>
- <http://en.calameo.com/read/000014947c452eeae61cb>