MIDAS Committee
July 1, 2019
Called to Order 2:00 p.m.
Adjourned 2:48 p.m.
Student Center Room 308

Attendees: Sonia Schaible Brandon, Missy Adkison, Melody Bernot, Maggie Bolter, Janice Childress, Bryan Fortriede, Rob Marvin, Todd Meister, Steven Reed, Kate Stoss, Curtis Westfall, Jennifer Wessels
Absent: Maureen McCarthy, Laura Means

New Business:

1. Data governance
   a. Dr. Schaible Brandon introduced the new Data Strategy and Governance webpage, https://www.bsu.edu/about/administrativeoffices/effectiveness/data-strategy-and-governance
      i. Holds the charge document for the MIDAS Group
      ii. Houses documents from previous meetings (agendas and minutes)
   b. Unit Data Policy will be moved up for review. No additional feedback provided.
   c. Data Cookbook webinar July 23

2. Tableau
   a. Action is being taken to gather more information from Tableau. Discussion ensued regarding the following points:
      i. Quotes for usage and licensing (Public, Core, or higher); some institutions use the Public option, but this would require safeguards to be implemented. Others use Core, but only eight (8) users can be online at once.
      ii. Determining the intent of potential users. Will data be pulled frequently, or is it just being used to create attractive images of the data?
      iii. Developing a written procedure for the use of Tableau

3. Sub-committees updates
   a. Dr. Schaible Brandon gives brief updates on each subcommittee.
      i. Data quality/data dictionary – minor changes to scripts have been made. May need to reconvene following the Data Cookbook webinar.
      ii. Data dashboards and portals, prioritization and communication – gave a preview of a table displaying dashboard indicators by question. Will be made available after more data is added.
         1. Executive dashboard going forward by July 15
         2. Utilize Cayuse in a different way, consider Banner Grants
         3. Unit reviews were widely pushed out and feedback is coming in which is helping to provide an understanding of how people are using data
      iii. Data warehouse – connected with Ivy Tech and other institutions to learn what was being used. (ODS/EDW) University has licensing, just need to rectify maintenance fees.
      iv. Data auditors and wranglers – work is being done to clean up Argos users and reports. Unused reports will be moved and subsequently removed if they are not requested within 1 year. Moving forward, user information will be monitored by the data stewards with the potential for additional training and compliance annually.
      v. Survey data – will connect once more of a path is clear and progress elsewhere is made.