MIDAS Committee
December 16, 2019
Called to Order 2:00 p.m.
Adjourned 2:33 p.m.
Student Center Room 308

Attendees: Sonia Schaible Brandon, Missy Adkison, Melody Bernot, Maggie Bolter, David Clark, Michael Costello, Staci Davis, Bryan Fortriede, Todd Meister, Steven Reed, Kate Stoss, Jennifer Wessels
Absent: Rob Marvin, Maureen McCarthy

New Business:

1. Debrief from Executive meeting
   a. Recommendation 1: Staffing update
      i. Schedule Specialist positions are progressing well. There is a concern with an individual who has been identified for the position that may not perform the functions of the role well. It is imperative that any failures and shortcomings flow back to the supervising Dean for awareness and disciplinary action.
      1. Discussion ensued regarding accountability for Schedule and Curriculum Specialist roles.
      ii. There will only be 4 Curriculum Specialists (rather than the proposed 6). Work will be done in the coming weeks to identify individuals and fill the roles.
   b. Recommendation 2: FLAC update
      i. Mill College of Business and College of Fine Arts have been identified as the two colleges that will assist in the initial roll-out phase of FLAC.
   c. Recommendation 3: Employee degree update
      i. A form has been prepared that will be utilized to distinguish employee credentials from student offerings. The form will be reviewed this week and cleanup of the programs offered will commence.
   d. Recommendation 4: Business process update
      i. A meeting is planned for Friday (12/20/19) to discuss the business process evaluation and plan.
      ii. Discussion ensued regarding Admissions and duplicate credit concerns. Action is being taken to address the issue with duplicate—and all transfer—credits.

2. Committee updates
   a. Dashboard
      i. Dashboards are now up and active on the test site. Deans and Chairs are set up with appropriate access.
   b. Warehouse
      i. Adjustments are being made to refine which data is stored and what details are used to store and retrieve the data.
   c. Policy/procedure
      i. Discussion ensues regarding data retention, a push for the approval of the Data Governance Policy, and feedback from Internal Audit.

3. RSST data subcommittee overlap and update
   a. Activities with RSST data subcommittee and MIDAS seem to be moving in parallel fashion.

4. FERPA discussion
   a. Currently working with the data security subcommittee regarding FERPA practices and training. Reaching out to for input and feedback from the Lawson Group.