MIDAS Committee
November 18, 2019
Called to Order 2:02 p.m.
Adjourned 3:05 p.m.
Student Center Room 305

Attendees: Sonia Schaible Brandon, Missy Adkison, Melody Bernot, Maggie Bolter, Michael Costello, Staci Davis, Rob Marvin, Todd Meister, Steven Reed, Kate Stoss, Jennifer Wessels
Absent: David Clark, Bryan Fortriede, Maureen McCarthy
Guest(s): Yousef (Tableau representative)

New Business:

1. Tableau update
   a. Yousef, a representative from Tableau, will be on campus all week (11/18/19-11/22/19) to assist in the setup, training, and initial implementation of the Tableau server and software. Timeline of events is to include reviewing and updating the University’s current version to a newer version, building data and training developers, integrating the system with the current BSU portal, Q&A and troubleshooting, adding content and ensuring usability campus-wide.
   b. By Friday, 11/22/19, the goal is to have content available to demonstrate to key individuals as we begin the campus roll-out.
   c. Discussion ensued regarding the funding of the Tableau licenses and which individuals will receive access—at which level: creator vs. viewer.
      i. Proposal to train a select group of users (Provost, Deans, etc.) and remove/disallow access for all other users until training compliance is met.
      ii. Individuals who are not selected to receive one of the IT funded licenses will be able to purchase their own desktop package to use, but must still meet policy guidelines regarding proper training.
   d. There is a need to finalize the Institutional Data Governance and Management Policy. A call for a committee to work through the draft was made.
   e. The potential for a subcommittee that will screen data being published on Tableau will be addressed in the future.

2. Recommendation updates
   a. There is a Dean’s meeting scheduled for 11/19/19. The Deans will be informed of the MIDAS recommendations 1 and 2—Schedule Specialist positions and FLAC. The goal is to have Schedule Specialists in place by January 2020.
   b. Recommendation 3 (employee degree) is progressing.
   c. Recommendation 4 (business process) has been addressed.

3. RSST data subcommittee update
   a. The MIDAS group has been actively working on a lot of the items addressed by the retention team.
   b. Discussion ensued regarding changes made to student holds in an effort to bolster retention rates.

4. FERPA discussion
   a. Discussion ensued regarding the inclusion of FERPA on the Data Governance and Management Policy. There is potential to collaborate with General Council to obtain legal input on how to appropriately draft a policy that helps to hold individuals accountable for the data requests being made.