New Business:

1. Data governance
   a. It is brought to the attention of the committee that the University does not currently have a copyright policy in regards to survey production. A draft of an institutional policy regarding copyrighted material is currently being drafted and will be presented to the committee for review.

2. Executive Dashboard update
   a. At the Board of Trustees meeting held on September 6, 2019, thirteen of the proposed metrics were approved. Ten of the remaining metrics do not currently have a baseline.

3. Provost Dashboard update
   a. Several demonstrations were given at the last Provost Dashboard meeting.
   b. The committee is reminded to please submit proposed resolutions for data cleanup to Sonia by September 13th in preparation for the next Provost Dashboard meeting.
   c. Discussion ensued regarding double majors and how they will be identified with a primary major. Discussion points included:
      i. Potential pitfalls and competing deans
      ii. How this will affect majors selected from two different colleges (CCIM, Business, Language).
      iii. Discretion between which major is elected as “primary”

4. Tableau update
   a. A scope of work needs to be determined in order to keep progressing forward with the implementation of Tableau. It is essential to identify the scope as soon as possible to eliminate additional setbacks.

5. Sub-committees updates
   a. Data quality/data dictionary – data auditors and wranglers
      i. Data quality/data dictionary is currently on hiatus until a better understanding of that data is obtained.
      ii. Data auditors and wranglers – Argos reports and users have been cleaned up immensely. Down from >5000 reports to 965 remaining reports. Active users have been reduced to ~700.
   b. Data dashboards and portals, prioritization and communication
      i. Emphasis on the Provost’s request to have a report available within the next few weeks.
   c. Data warehouse
      i. We are currently using RedShift. Some technical issues have surfaced that will need to be resolved. We are in the beginning stages of building up warehouse data.
   d. Survey data
      i. A copyright policy is being draft.