Ball State University Counseling Center
Doctoral Externship Program

2024-2025 Training Year
Fall and Spring Semesters

Program Contact:
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Information for Prospective Applicants
Thank you for your interest in our Doctoral Externship Program.

As part of the larger Counseling & Health Services, the Counseling Center provides a full range of services to the Ball State University community, including individual and group therapy, outreach, and consultation. The Doctoral Externship is designed to give trainees quality supervised training and experience in the practice of psychology. Professional learning and growth are facilitated through direct service provision, intensive supervision, and training seminars. Doctoral Externs average 16-20 hours per week at the Counseling Center, during which they manage a variety of responsibilities that include individual therapy, outreach programs, individual and group supervision, and administrative tasks.

Psychology Doctoral Externship positions are open to Clinical or Counseling Psychology doctoral students. All Externs are required to fulfill a two-semester commitment (fall and spring semesters) and are eligible to re-apply the following year. Externs participate in a weekly multidisciplinary group supervision and trainings on Tuesdays from 8:00-10:00 AM; remaining training hours are scheduled based on trainee schedules and office availability.

Note: Trainees are sometimes required to use clinical information for academic purposes (e.g., comprehensive examinations or case presentations). The Counseling Center has specific policies and procedures for use of clinical information for academic purposes given the need to protect client confidentiality. All materials containing clinical information are reviewed by the program coordinator prior to their use to ensure sufficient de-identification. Video or audio recordings of sessions are not available for use outside of the Counseling Center. For trainees completing a clinical comprehensive exam requiring video, there are specific procedures allowing for review of the video by the faculty evaluating the comprehensive examination. At no time are trainees allowed to recruit thesis or dissertation participants from Counseling Center clients.

Important Information – Please Read
The dates of the 2024-2025 Externship are August 19, 2024 – May 2, 2025. Participation in orientation prior to beginning a placement at the Counseling Center is required. Orientation is scheduled on Wednesday and Thursday prior to the beginning of the Ball State fall semester (August 14-15, 2024 from 8:00 AM-5:00 PM). Please plan your schedule accordingly.

Application Process
If you are interested in applying for a psychology doctoral externship position, please submit the following materials in one email to CCEXTERN@bsu.edu. All application materials must be submitted in order to receive full consideration.

1. Cover letter that addresses the following areas:
   a. Share a bit about yourself (e.g., background, interests, self-care)
   b. Why are you interested in training at the Ball State University Counseling Center?
   c. What are you hoping to take away from this training experience?
   d. What do you bring (e.g., experience, skills, characteristics) that might help you adapt and grow during a training year in the Counseling Center?

2. Current curriculum vitae
Applications are accepted beginning **January 22, 2024**. Interviews with members of the Counseling Center Training Committee begin **January 29, 2024** and continue until all positions are filled.

If you have any inquiries regarding our open positions or the training program, please feel free to contact the Amanda McErlean, PsyD or the Training Committee at **CCEXTERN@bsu.edu**.