Ball State Tech Center

Academic Hours

Monday - Thursday
8:00am - 7:00pm

Friday
8:00am - 5:00pm

**Hours may vary**

Bracken Library
Room 101
Concierge Desk

Our knowledgeable staff can assist with:

- Password Resets
- Duo Two-Factor Authentication
- Microsoft Office Installs
- Setting up a TechTime Appointment
- Campus Information
- And much more
Technology HelpDesk

Provides technology support via several convenient methods to meet your needs!

Visit bsu.edu/helpdesk to initiate an online chat, submit a support request, or search the IT Knowledge Base.

Call 765-285-1517 to speak directly with a support agent.

Some common technologies students frequently contact us about are:

- Canvas
- Proxy Access
- PrintSmart
- Windows
- Adobe Software
- DUO Mobile
- Self-Service Banner (SSB)
- eBill
- Word, PowerPoint, Excel
- macOS
- Antivirus/Malware Support
- Account / Password issues
TechTime - a FREE service for all students!

- Students helping students
- Hardware and Software Support for student-owned devices!
- Windows & Mac OS
- Appointment or Walk-in Assistance available

For more information visit: bsu.edu/techtime
Technology Store – BL103

• Certified Apple® and Dell Reseller

• Offers a variety of computer accessories!

• Visit our Website at www.bsu.edu/technologystore to purchase and have the computer shipped to your home

• Call us at (765) 285-4104 or email us at techstore@bsu.edu with any questions
• It is recommended that students have access to a Windows or Mac computer that is equipped with audio and a webcam.

• Chromebooks are not supported or recommended and cannot be used with required Ball State systems such as online exams.

• Contact the Technology Store for additional information regarding recommended systems, including some specific recommendations provided by academic departments.
• Assistive Technology Support
• Textbook Digitization
• Audiobook Conversion
• Course Material Conversion
• Tactile Graphics

To learn more about the ACT Lab, email actlab@bsu.edu
To learn more about the Office of Disability Services, email dsd@bsu.edu

Students registered with Disability Services are eligible for services provided by the ACT Lab.
Student Employment

• **Earn** while you **Learn**
• **All** UTS Departments offer student employment
• Flexible scheduling
• Valuable Résumé Experience
• Reputable References

*Check out Cardinal Career Link for more Information!*
Microsoft Office 365

bsu.edu/helpdesk/office
• Online Software Tutorials
• More than 200,000 videos
• Learning Paths

• Over 7000 courses
• Learn at your own pace
• Available 24/7

GO TO: my.bsu.edu
Box.com Online Storage

• Box.com is an online cloud storage website

• Students get unlimited amount of cloud storage

• Can be accessed via: ballstate.box.com

• Apps available for both IOS and Android
Print Smart At BSU

• Students receive a $30 Print Smart Credit PER SEMESTER
• Many convenient Print Smart locations available on campus
• Mobile Print allows uploading documents from anywhere
A Year Subscription

Adobe Creative Cloud

$50

$50
Protecting Your Personal Information

- Security is an important element for a student in order to protect his or her academic standing and personal information.
- Scammers will send you phishing scams. Do not fall for them.
- Why? 95% of breaches involve account takeovers.
Scammers want your:

- Ball State credentials
- Financial aid checks
- Student payroll checks

- Ball State will NEVER ask you for your password.
- Help protect yourself from scams by using two-factor authentication.
- Sign up at my.bsu.edu > technology > enhanced account protection
• On-campus student employment opportunity
• Real-world experience with
  • Video Team
  • Development Team
  • Design Team
  • User Experience Team
  • Communication Team
• Competitive pay
• Opportunity for growth
• Flexible hours

Learn more at digitalcorps.bsu.edu
BALL STATE UNIVERSITY MAP APP

- Navigate campus
- Track bus routes
- Locate campus landmarks, residence halls, dining facilities, academic buildings, parking lots and ATMs

Download now on iOS or Android!
WELCOME TO BALL STATE!!

BALL STATE TECH CENTER
BRACKEN LIBRARY ROOM 101