



BALL STATE UNIVERSITY

Estopinal College of
Architecture and Planning

Estopinal College of Architecture and Planning 2027–2028 Program Application

Name _____

Address _____

City/State/ZIP _____

Phone _____

E-mail _____

BSU ID # _____

You must be admitted to both **Ball State University** and the **Estopinal College of Architecture and Planning (ECAP)** to enroll in the first year of our design programs leading to degrees in architecture, landscape architecture, and urban planning.

Admission to the CAP First-Year Program does not guarantee admission to one of these majors in the second year. Review the CAP admission criteria at bsu.edu/cap/apply.

Admission Preference

The College of Architecture and Planning admits new students and more advanced applicants into different studio tracks. Learn more about these tracks at bsu.edu/cap/studiotracks.

What is your CAP admission preference?

CAP First-Year Program

(Early application submission increases your opportunity for entry into the Fall Studio Track. The Fall Studio Track runs from fall through spring semester.)

Advanced placement at the second-year level or higher, transferring from an accredited architecture, landscape architecture, or urban planning program.

Major Preference

Although students are not asked to declare majors until completion of the First-Year Program, **please indicate your current area(s) of interest.**

Architecture

Landscape Architecture

Urban Planning and Development

What majors are you considering other than architecture, landscape architecture, or urban planning?

Deadlines

CAP has a competitive, rolling admission review process. A decision notification will be sent upon review. Students are strongly encouraged to apply as early as possible. First-priority consideration will be given to applications with all required materials received by **March 16, 2027**.

Applications received after this date will be considered as space is available.

Students with outstanding academic records may be offered early admission and will be notified immediately following the review of their application materials.

Applying to Estopinal College of Architecture and Planning

You must email **all four** requirements to Claire Sims-Jones at cecclose@bsu.edu before you will be considered for admission to ECAP:

- ✓ One written essay response
- ✓ One recorded video interview response
- ✓ Two letters of recommendation
- ✓ Portfolio submission

1. Required - Written Essay:

Please submit a brief, typed essay (500 words maximum) in your own words addressing the following topic below. Students submitting the Common Application or Select Nominee Application are still required to submit this essay.

Describe an example of when you demonstrated resilience in an effort to achieve a goal.

2. Required - Video Interview Response:

Please upload a short video of you responding to the prompt below:

Describe something you enjoy so deeply that you often lose track of time while doing it. Why is it meaningful to you?

Video guidelines:

- The video should be continuous filming of you responding to the question.
- The video should not exceed two minutes total.
- Do not edit the video or include content other than you responding to the prompt.

3. Required - Two Letters of Recommendation:

Identify up to three references who can speak to your abilities and personal character. Recommendations on official letterhead should be emailed to Claire Sims-Jones at cecclose@bsu.edu.

4. Required - Portfolio Submission (back page)

4. Required - Portfolio Submission:

Your portfolio should be a visual reflection of how you see the world. It can contain a variety of types of representation across two dimensional and three-dimensional topics. The best portfolios include diverse content and devote more attention to creative talents than technical abilities. Some items you should consider adding to your portfolio include:

- examples of your creative work, including sketches, drawings, paintings, photography, sculpture, crafts, gardening, poetry, newspaper articles, or other creative projects
- personal and/or academic work
- writing samples
- awards or certificates

Take time to organize your work so it tells a clear story about who you are, what you care about, and why you want to be part of the Estopinal College of Architecture and Planning. Beneath samples of portfolio work, please include descriptions (e.g. "Sketch of landscape for art class"). When reviewing your portfolio, we look for signs of creative curiosity, critical thinking, problem-solving, spatial reasoning, and your interest in making and building things. The way you organize your portfolio matters just as much as each individual piece.

Portfolio Requirements:

- Submit as a single Adobe PDF file no larger than 25MB to Claire Sims-Jones at ceclose@bsu.edu. The portfolio must be formatted in either portrait (vertical) or landscape (horizontal) orientation on an 8.5-by-11-inch paper size.
- No more than 10 slides/pages. (Powerpoint, Canva, Word, etc. as long as it is exported as a .pdf file)
- Save your file as your first and last name.
- As your first ECAP design challenge, we suggest you include a cover sheet and organize all the images, text, and pages in a way that demonstrates your creative abilities.

Considerations For Admission

We seek students who have excelled in scholarship and who show interest and promise of a high level of achievement in our programs. The majority of admitted high school applicants are in the top 20 percent of their high school classes.

There are no admission quotas by race, gender, state of residence, or expressed discipline preferences. Admission to the common first year does not guarantee entry into the second year.

Program Reference

How did you learn about Ball State's College of Architecture and Planning? *Select all that apply.*

Social Media

Web Search

Web Ad

Family

Friends

Other _____

Email Your Application Materials to:

You must email **all four** requirements to Claire Sims-Jones before you will be considered for admission to the Estopinal College of Architecture and Planning. If you have difficulties emailing your materials, contact Claire Sim-Jones.

Email:

Claire Sims-Jones at ceclose@bsu.edu or call **765-285-1903**.

For complete information on programs and requirements, consult the [Ball State University Undergraduate Catalog](#).

Applicant signature (required)

Date