

**Ball State University
Unit-level Sustainability Planning**

[as mandated in Goal IV_F of the 2007-2012 Ball State University Strategic Plan]

A Sustainability Plan
for the
Department of Psychological Science

Submitted to
Dr. Terry King
Provost and Vice-President for Academic Affairs

31 January, 2008

[on or before]

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Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/transformation.

[Provide brief descriptions for each affirmative or goal response]

Governance and Administration

- | Y | N | Goal | |
|-------------------------------------|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. The unit has standing committees to address issues of sustainability.
Falls under purview of department Resources Committee |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. The unit has established policies that encourage sustainability initiatives.
Part of department sustainability action plan |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. The unit has sustainability integrated into its mission statement. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5. The unit maintains active membership in organizations engaged in promoting sustainability. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. The unit encourages and rewards research related to sustainability.
Research on this topic would count toward P&T and merit pay decisions |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. The unit encourages and rewards the integration of sustainability issues into course material.
Course innovations addressing this topic would count toward merit pay |

Operations**Y N Goal**

1. The unit purchases/uses Energy Star Office and Telecommunications Equipment.
Unit has no control over this decision

Y N Goal

2. The unit has policies to restrict paper use.
Part of department action plan

Y N Goal

3. The unit uses recycled paper.

Y N Goal

4. The unit recycles all materials accepted by the university system.

Y N Goal

5. The unit has appropriate recycling bins throughout its offices.

Y N Goal

6. The unit has policies that encourage the use of teleconferencing capabilities to limit travel.
Most travel is for conventions, not person-to-person meetings

Y N Goal

7. The unit specifies hybrid electric vehicles for travel.
Unit has no control over this: we use what the motor pool gives us

Y N Goal

8. The unit shows preference for sustainable lodging for professional travel.
I have no idea what the term "sustainable lodging" means

Y N Goal

9. The unit uses washable dinner/service ware for its meetings/receptions.
Unit has no control over this: we use what University Catering provides

Y N Goal

10. The unit purchases/uses remanufactured office furniture.
Unit has no control over this: we use what University Purchasing allows

Y N Goal

11. The unit purchases/uses sustainable materials for office furnishings.
I have no idea what this question means

Y N Goal

12. The unit discourages the use of single-occupant automobile travel.
I authorize only one vehicle when multiple people travel to the same destination

Y N Goal

13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.
Unit has no control over this

Y N Goal

14. The unit's thermostats are set to minimize energy use for heating and cooling.
Although temperature control in North Quad is spotty at best

Curriculum**Y N Goal**

1. The unit has courses dedicated to issues related to sustainability.

Y N Goal

2. The unit has courses with sustainability content.

Y N Goal

3. The unit has courses in which students are encouraged to address sustainability issues in their assignments.

Y N Goal

4. The unit recognizes sustainability courses from other departments as legitimate electives for credit in its programs.
We are very limited in what courses we accept from other departments

Y N Goal

5. The unit has dedicated sustainability courses that can be taken for credit as part of a major or minor outside of the unit.

Research**Y N Goal**

1. Members of the unit have conducted research on issues of sustainability in their discipline.

In the past, although no one currently does

Y N Goal

2. Members of the unit have published on issues of sustainability in their discipline.

In the past, although no one currently does

Y N Goal

3. Members of the unit attend conferences that address issues of sustainability.

Y N Goal

4. Members of the unit belong to associations dedicated to sustainability issues.

Y N Goal

5. The unit has hosted workshops on issues of sustainability.

Y N Goal

6. The unit has hosted conferences on issues of sustainability.

Community Service and Outreach

Y N Goal
 1. The unit engages in public and/or outreach activities that address issues of sustainability.

Y N Goal
 2. The unit is in partnership with others in the community in the pursuit of sustainability.

Y N Goal
 3. The unit participates in community events that address issues of sustainability.

Y N Goal
 4. The unit has initiated community endeavors in pursuit of sustainability.

Existing conditions as baseline (data as available)

In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets. These comprise the numerical underpinnings specific to our (pick one) Center, Institute, Department, College, Vice-Presidency.

A List of Academic Offerings

Topical Sustainability Lectures

Topical Sustainability Modules

Sustainability Courses

Sustainability Programs

Sustainability Concentrations

Sustainability Degree Offerings

Sustainability Immersive On-and Off-Campus Experiences

Existing conditions as baseline (data as available)

A List of Faculty, Staff and Student Activities

Professional Academic Organizations

Professional Staff Organizations

Student Associations and Clubs

Hybrid Fleet Vehicle Use

Hybrid Electric Shuttle Bus Use

Bicycling

Some faculty members bicycle to work, weather permitting

Carpooling

MITS Bio-Diesel Bus Use

Conference Travel; Carbon Offset Purchases (and others...)

Existing conditions as baseline (data as available)

A List of Operational Commitments in the Building(s) We Occupy

Building Use: Lamps, Occupancy Sensors, Waterless Urinals

Material Use/Recycling: Paper, Water, Cartridges, Cans, Glass, Wet Garbage
We recycle all materials that we can; recycling containers are in all offices

Food Use/Recycling: Local Sourcing, Washable Dinnerware

Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

Operations

Continue to encourage use of electronic communications and documents (e.g., syllabi, tests) to reduce paper use

Continue recycling

Continue use of multi-occupant vehicles for official travel

Curriculum

Continue to reward sustainability-related curricular innovations in P&T and merit pay

Research

Continue to reward sustainability-related research in P&T and merit pay

Community Service and Outreach

Continue to reward sustainability-related outreach in P&T and merit pay

2009	Action Items	Resource Needs
	Governance and Administration	
	Operations Continue to encourage use of electronic communications and documents (e.g., syllabi, tests) to reduce paper use Continue recycling Continue use of multi-occupant vehicles for official travel	None
	Curriculum Continue to reward sustainability-related curricular innovations in P&T and merit pay	None
	Research Continue to reward sustainability-related research in P&T and merit pay	None
	Community Service and Outreach Continue to reward sustainability-related outreach in P&T and merit pay	None

2010	Action Items	Resource Needs
	Governance and Administration	
	Operations Continue to encourage use of electronic communications and documents (e.g., syllabi, tests) to reduce paper use Continue recycling Continue use of multi-occupant vehicles for official travel	None
	Curriculum Continue to reward sustainability-related curricular innovations in P&T and merit pay	None
	Research Continue to reward sustainability-related research in P&T and merit pay	None
	Community Service and Outreach Continue to reward sustainability-related outreach in P&T and merit pay	None

2011	Action Items	Resource Needs
	Governance and Administration	
	Operations Continue to encourage use of electronic communications and documents (e.g., syllabi, tests) to reduce paper use Continue recycling Continue use of multi-occupant vehicles for official travel	None
	Curriculum Continue to reward sustainability-related curricular innovations in P&T and merit pay	None
	Research Continue to reward sustainability-related research in P&T and merit pay	None
	Community Service and Outreach Continue to reward sustainability-related outreach in P&T and merit pay	None

2012	Action Items	Resource Needs
	Governance and Administration	
	Operations Continue to encourage use of electronic communications and documents (e.g., syllabi, tests) to reduce paper use Continue recycling Continue use of multi-occupant vehicles for official travel	None
	Curriculum Continue to reward sustainability-related curricular innovations in P&T and merit pay	None
	Research Continue to reward sustainability-related research in P&T and merit pay	None
	Community Service and Outreach Continue to reward sustainability-related outreach in P&T and merit pay	None