Ball State University  
Unit-level Sustainability Planning  

[as mandated in Goal IV_F of the 2007-2012 Ball State University Strategic Plan] 

A Sustainability Plan  

for the  

School of Physical Education, Sport, and Exercise Science  

Submitted to  
Dr. Terry King  
Provost and Vice-President for Academic Affairs  

January, 2008
# Table of Contents

Achievements to Date

Existing conditions as baseline (data as available)

A List of Academic Offerings

A List of Faculty, Staff and Student Activities

A List of Operational Commitments in the Building(s) We Occupy

Goals

Implementation
Achievements to Date

The following are our short-form question responses within the categories of Governance and Administration, Operations, Curriculum and Research, and Community Service and Outreach. In developing these short-form responses, we are pleased to report significant achievements in these areas and have identified opportunities for further development/ transformation.

[Provide brief descriptions for each affirmative or goal response]

**Governance and Administration**

<table>
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<tr>
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<th>Goal</th>
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1. The unit has standing committees to address issues of sustainability.

2. The unit gives assigned load and/or a staff position dedicated to sustainability initiatives.

3. The unit has established policies that encourage sustainability initiatives.

   *Policies for photocopying of handouts, exams, etc., initiated in 2002.*

4. The unit has sustainability integrated into its mission statement.

5. The unit maintains active membership in organizations engaged in promoting sustainability.

6. The unit encourages and rewards research related to sustainability.

7. The unit encourages and rewards the integration of sustainability issues into course material.

**Operations**

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1. The unit purchases/uses Energy Star Office and Telecommunications Equipment.

2. The unit has policies to restrict paper use.

   *Policies for photocopying of handouts, exams, etc., initiated in 2002.*

3. The unit uses recycled paper.
4. The unit recycles all materials accepted by the university system.

5. The unit has appropriate recycling bins throughout its offices.

6. The unit has policies that encourage the use of teleconferencing capabilities to limit travel.

7. The unit specifies hybrid electric vehicles for travel.

   *BSU motorpool is limited; our faculty are assigned vehicles*

8. The unit shows preference for sustainable lodging for professional travel.

9. The unit uses washable dinner/service ware for its meetings/receptions.

   *We use whatever items are provided by Banquet and Catering.*

10. The unit purchases/uses remanufactured office furniture.

   *Purchasing selects the vendors for these items.*

11. The unit purchases/uses sustainable materials for office furnishings.

   *Purchasing selects the vendors for these items.*

12. The unit discourages the use of single-occupant automobile travel.

   *Whenever possible we encourage the use of multi-occupant vehicle travel.*

13. Classroom, Office and/or Restroom lighting for the unit is controlled by occupancy sensors.

   *This item is not within our control.*

14. The unit’s thermostats are set to minimize energy use for heating and cooling.

   *This item is not within our control.*
### Curriculum

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### Research

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Community Service and Outreach

1. The unit engages in public and/or outreach activities that address issues of sustainability.

2. The unit is in partnership with others in the community in the pursuit of sustainability.

3. The unit participates in community events that address issues of sustainability.

4. The unit has initiated community endeavors in pursuit of sustainability.

Existing conditions as baseline (data as available)

In preparing our short-form responses to the questions in the previous section, we accumulated the following data sets. These comprise the numerical underpinnings specific to our school.

A List of Academic Offerings

Topical Sustainability Lectures - None

Topical Sustainability Modules - None

Sustainability Courses - None

Sustainability Programs - None

Sustainability Concentration - None

Sustainability Degree Offerings - None

Sustainability Immersive On-and Off-Campus Experiences - None
Existing conditions as baseline (data as available)

A List of Faculty, Staff and Student Activities

Professional Academic Organizations

Professional Staff Organizations

Student Associations and Clubs

Hybrid Fleet Vehicle Use

Hybrid Electric Shuttle Bus Use

Bicycling – Many faculty cycle for exercise; and a few do for transportation

Carpooling – for professional travel

MITS Bio-Diesel Bus Use

Conference Travel; Carbon Offset Purchases (and others…)

Existing conditions as baseline (data as available)

A List of Operational Commitments in the Building(s) We Occupy

Building Use: Lamps, Occupancy Sensors, Waterless Urinals – we do not control these within the building we occupy.

Material Use/Recycling: Paper, Water, Cartridges, Cans, Glass, Wet Garbage - we have recycling bins within our office wing.

Food Use/Recycling: Local Sourcing, Washable Dinnerware
Goals

Given our assessment of where things stand, we have identified the following goals for our unit.

Governance and Administration

Establish a voluntary sustainability committee to access selected areas of the School’s governance, operation, and outreach.
## Implementation

We have aligned specific action items with the 5-year cycling of the Strategic Plan and anticipate being able to move forward in the respective categorical areas, as described below.

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<th>2008</th>
<th>Action Items</th>
<th>Resource Needs</th>
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<td>Governance and Administration</td>
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<td><em>Create a standing volunteer sustainability committee.</em></td>
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<td>2009</td>
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