Ball State offers a wide variety of professional development programs for faculty. Programs include teaching support, development support for curriculum, travel support, and grant support for research and scholarly activity.

The Professional Development Opportunities for Faculty program is coordinated through the Office of the Associate Provost, but programs are provided by many offices on campus. This reference file offers a brief overview of programs and a contact office and number where you can obtain more information.
# Professional Development Opportunities
### Faculty 2018-2019

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>Semester Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching Support</td>
<td>3 - 5</td>
</tr>
<tr>
<td>Research and Scholarship Support</td>
<td>6 - 7</td>
</tr>
<tr>
<td>Program Development</td>
<td>8 - 9</td>
</tr>
<tr>
<td>Travel Support</td>
<td>9 - 10</td>
</tr>
<tr>
<td>Leaves, Administrative Opportunities, and Exchanges</td>
<td>10 - 11</td>
</tr>
<tr>
<td>External Funding Support</td>
<td>11 - 13</td>
</tr>
<tr>
<td>Campus Deadlines</td>
<td>14</td>
</tr>
</tbody>
</table>
Strategic Learning

Strategic Learning is a one-stop resource for professional development, course development, instructional development, and faculty research support for faculty members teaching main-campus, online, or blended courses. The services are conducted in a dynamic environment where team members participate and collaborate in meaningful ways. For more information go to bsu.edu/strategiclearning.

Strategic Learning oversees the following support services for teaching and learning:

**Faculty Development Program**

Strategic Learning will be rolling out new and engaging experiences in 2018-2019. Activities will include online learning opportunities, workshops, Faculty Learning Communities, techniques and tools, and more. Fall activities will center around interacting and learning from other faculty members including discussing how you teach, developing new ideas, and gaining perspective.

Campus Deadline: Various. Keep posted about offerings at bsu.edu/strategiclearning.
Contact: Strategic Learning, ext. 5-6836, strategiclrn@bsu.edu

**Canvas Training**

Throughout 2018-19, Ball State will be transitioning from Blackboard to Canvas as its campus-wide learning management system (LMS). Strategic Learning staff will host a variety of training and consulting sessions to help you make the most of this tool. Check out our calendar at bsu.edu/canvas for information on upcoming training sessions or feel free to drop by for walk-in hours. You can also contact us to schedule an appointment or ask any questions you might have.

Campus Deadline: Various. Keep posted about offerings at bsu.edu/canvas.
Contact: Strategic Learning, ext. 5-6836, strategiclrn@bsu.edu

**Creative Teaching Grants**

The Creative Teaching Grants is a program mandated by the *Faculty and Professional Personnel Handbook*. If you are interested in applying, you can request an application manual—available just before Thanksgiving Break. The University Creative Teaching Committee administers the award and chooses awardees. Special consideration will be given to applications that propose a creative approach to immersive learning.

Campus Deadline: January 19, 2019
Contact: Strategic Learning, ext. 5-6836, strategiclrn@bsu.edu

**Online Course Development or Revision**

If you are new to online learning or are wishing to make revisions to an existing online course, make an appointment with one of our instructional consultants in Strategic Learning. Ball State is a member of the Quality Matters Program, which provides a nationally-recognized standard of best practices for online and blended learning.

Campus Deadline: By appointment
Contact: Strategic Learning, ext. 5-6836, strategiclrn@bsu.edu
Midterm Feedback Service

Strategic Learning offers a midterm feedback service to faculty to collect timely and valuable information about the teaching of the course from students, mid-way through the fall and spring semesters.

Campus Deadline: Week 10 of current semester  
Contact: Kathleen Jacobi, ext. 5-1763, kjacobi@bsu.edu

Teaching and Learning Discussions

Occasional informal discussions of teaching and learning, organized as “brown bag” lunches or breakfast meetings, focus on various topics in higher education teaching--academic integrity, student culture, new instructional technologies, etc. Topics announced throughout each semester via e-mail and at bsu.edu/strategiclearning.

Campus Deadline: Various  
Contact: Kathleen Jacobi, ext. 5-1763, kjacobi@bsu.edu

iClicker Student Response System

iClicker is the university’s supported student response system. Support for this technology includes workshop on its use, personal consultations with an experienced clicker-using faculty member, and loaner kits to let you try out iClickers before you fully adopt them.

Campus Deadline: Open  
Contact person: Angela Nickoli, ext. 5-6681, amnickoli@bsu.edu

Virginia B. Ball Center for Creative Inquiry

The Virginia B. Ball Center for Creative Inquiry offers intense immersive learning opportunities for faculty and students that:

- explore the connections among the arts, humanities sciences, and technology;
- create a product to illustrate their collaborative research and interdisciplinary study; and
- present their products to the community in a public forum.

Ball State faculty members are invited to submit proposals for interdisciplinary, student-driven projects that they will complete while in residence at the VBC. Four (4) Ball State faculty members will be chosen each year to complete these projects in seminars, working collaboratively with up to fifteen students. The center provides each fellow with a project budget of $14,000, a summer stipend of $4,000, and a semester buyout in consultation with the fellow’s department. Please go to www.bsu.edu/vbc to learn more about the Virginia B. Ball Center for Creative Inquiry.

Campus Deadline: Friday, January 25, 2019  
Contact: Kristin Ramsey, Assistant Director and Project Manager, Virginia B. Ball Center for Creative Inquiry – karamsey@bsu.edu, 765-287-0117
SERVICES AVAILABLE THROUGH UNIFIED TECHNOLOGY SUPPORT:

**Adaptive Computer Technology Program**
The Adaptive Computer Technology (ACT) program provides equal access to computing services to all persons with disabilities at Ball State University. This is accomplished through direct education of students as well as faculty development efforts, which are aimed towards making course work accessible for disabled students. The program provides reasonable accommodations for students, faculty, and staff. The ACT program offers a wide array of equipment and supportive services by enhancing existing academic and computing facilities. This is done in accordance with the University mission, Unified Technology Support mission, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act.

Contact person: Carlos Taylor, ext. 5-6124, cetaylor@bsu.edu
Location: RB 169

**GIS Research and Map Collection**
The GRMC offers access to not only the latest GIS and related software products, but also one-on-one assistance, group training and topic specific workshops. The GIS research lab can be reserved as a class meeting space or used as a general lab area when there are no classes meeting. The GRMC staff work with faculty, staff and students both individually and in groups as it relates to advance graphics applications and GIS related projects.

Location: BL224
Contact person for GIS services: Angie Gibson, ext. 5-1097, asgibson2@bsu.edu

**Unified Technology Support Labs**
UTS provides computer lab resources in Robert Bell 134 and Student Center 119 for faculty who choose to give online exams in a secured, on-campus environment. A general use lab is located in Student Center 118 for students to complete assignments, check e-mail, print and search the internet. Contact person: Peggy Hunter, ext. 5-2286, pehunter@bsu.edu

**Technology Store**
The Technology Store offers discounts to current BSU faculty and staff on Apple and Lenovo computers as well as many types of software and accessories.

Contact person: Whitney Jarnagin, ext. 5-5967, techstore@bsu.edu

**University Media Services**
We provide state-of-the-art media-related services to Ball State faculty, staff, and departments. We provide high quality video production and professional broadcast services, classroom media delivery, digital and satellite-based conferencing, media archival services, media support for distance education, equipment check-out, and the installation, repair and maintenance of media and production equipment. Most UMS Projects are at “no cost” to the faculty and department when used in a classroom environment. “Grant” funded projects and “promotion” based projects may require additional information and costs.

Campus Deadline: Open
Contact University Media Services
RESEARCH AND SCHOLARSHIP SUPPORT

ASPiRE Internal Grants

Ball State University’s Aspire Internal Grant Program provides funding to faculty, professional personnel, and students to support projects in the areas of research, scholarly studies, and creative endeavors. Aspire awards advance the goal of ultimately seeking sponsorship from external funding agencies.

New Faculty Start-Up

The aim of this program is to help new tenure-track faculty members jump start their research and creative arts agendas by supporting research-related items, and travel with a one-time $3,000 supplies, expenses, equipment and travel (SEET) grant. To support faculty not already receiving departmental or college startup funding.

Guidelines are online at: http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: September 20
Contact: Sponsored Projects Administration
Contact person: Sarah Lee, ext. 5-5083 or slee@bsu.edu

Junior Faculty Research and Creative Arts Grant Programs

Grants are available to support research and creative arts projects conducted by junior faculty members. “Junior Faculty” are those faculty members in their first five years of receiving a new appointment (tenure-track).

Award categories include:
- Summer Graduate Assistantships
- Supplemental Assigned Time (one course buy-out for Fall or Spring)
- Supplies, Expenses, Equipment, and Travel (S.E.E.T.)
- Summer Stipend (up to $6,000 for both summer sessions)

Each proposal is capped at a maximum of $15,000 and can reflect any combination of the above categories. Guidelines are available on the SPA website http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Junior Faculty Proposals Due:
- Pre-Submission Review Due: December 15
- Final Submission Deadline: January 8

Contact: Sponsored Projects Administration
Contact person: Sarah Lee, ext. 5-5083
Reprint/Publication Costs Support Program
Reprint or publication support provides to help offset publication costs such as reprints, page charges, and submission fees for authors with new publications accepted in refereed journals or other scholarly publications. This award is available to all Ball State University faculty. Guidelines are online at: [http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms](http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms)

Campus Deadline: 15th of the month
Contact: Sponsored Projects Administration
Contact person: Sarah Lee, ext. 5-5083 or slee@bsu.edu

National Endowment for the Humanities (NEH) Summer Stipend
This stipend supports dedicated summer research that contributes to the scholarship, the public's understanding, or the advancement of teaching of the humanities. Recipients’ work often results in articles, books, databases, or other scholarly tools. Universities may nominate two faculty proposals. Accordingly, those interested in pursuing a NEH Summer Stipend must first participate in an internal competition.

Campus Deadline: August 24, 2018
External Submission Deadline for selected applications: September 26, 2018
Contact: Sponsored Projects Administration
Contact person: Jackie Davis, ext. 5-1607, jsdavis@bsu.edu

Faculty Research
The Office of Research and Academic Effectiveness can assist faculty, staff, and students on both individual and funded research projects. We can provide consultation in the areas of research design, instrumentation and survey construction, data collection and entry, and statistical analysis and interpretation.
Contact person for faculty: James Jones, ext. 5-1506, jjones@bsu.edu
Contact person for students: Kianre Eouanzoui, ext. 5-9106, kbeouanzoui@bsu.edu

Student Ratings of Teaching
Near the ending date of each class with an enrollment of four or greater, each class will be evaluated by students using a set of university core and departmental items, and questions that the instructor can optionally add ahead of the evaluation period. Summary reports of the student ratings of teaching will be provided after the grade submission period closes. More information concerning student ratings of teaching can be found in your departmental policies and the university guidelines in the Faculty and Professional Personnel Handbook.
Contact person for faculty: James Jones, ext. 5-1506, jjones@bsu.edu
Assessment Grants

The Office of Institutional Effectiveness has established various strategies designed to encourage faculty participation in assessment activities. Summer grants are awarded to faculty and staff members interested in pursuing collegiate or departmental assessment projects.

Stipends range from $300 to $1,000. Some funding is also available for special projects that support departmental assessment goals.

Contact: Office of Institutional Effectiveness
Contact person: William Knight, ext. 5-5974 or wknigh@bsu.edu

Office of Entrepreneurial Learning

The Office of Entrepreneurial Learning (OEL) offers an 8-week Summer Entrepreneurial Learning Academy, which will go into its third iteration in May 2018. In this workshop series, faculty participate in instructional design modules and activities that explore the entrepreneurial mindset, create active-learning outcomes for students, and reshape course syllabi of their choosing. The members of the workshop cohort then implement their redesigned courses during the academic year with continuing assistance and resources from OEL. This opportunity is open to full-time instructors (contract, tenure-track, or tenured) in any college and department who will be teaching at least a 2/2 load during the academic year. Faculty teaching courses in the Foundations, Tier I and Tier II of the University Core Curriculum are especially encouraged to apply. Successful academy applicants are awarded a summer salary for their participation along with complementary copies of all materials and supplies necessary for the workshops. For more information on the application process, upcoming schedules, and supplemental compensation policy considerations, contact Suzanne Plesha at 285-2870 or splesha@bsu.edu

New Faculty Start-Up

The aim of this program is to help new tenure-track faculty members jump start their research and creative arts agendas by supporting research-related items, and travel with a one-time $3,000 supplies, expenses, equipment and travel (SEET) grant.

Guidelines are online at:
http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: September 20
Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083 or silee@bsu.edu
Community Engagement

The Office of Community Engagement connects university resources – including faculty expertise – with community priorities in Muncie, Delaware County, and East Central Indiana. OCE aims to provide valuable resources for faculty who want to combine discipline-based scholarship and community engagement, including a variety of professional development opportunities and project management assistance for a select number of new initiatives that support the goals and objectives of the Muncie Action Plan, Vision 2021 Muncie/Delaware County Economic Development Plan, or the Healthy Community Alliance of Delaware and Blackford Counties. To learn more, visit www.bsu.edu/communityengagement.

Contact person: Delaina Boyd, ext. 5-2770, dboyd@bsu.edu

Travel Support for External Funding

Travel Support for External Funding will provide for expenses associated with travel or other activities that will result in securing successful external grant funding. The amount awarded varies and is dependent upon development opportunities. Guidelines are online at: http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: 15th of the month
Contact: Sponsored Programs Administration
Contact person: Sarah Lee, ext. 5-5083, slee@bsu.edu

Study Abroad Site Visit Fund

This program awards financial assistance to faculty members who are interested in developing an overseas program for BSU students. The award is to be used toward a pre-course fact-finding site visit as part of the preparation of the conduct of the overseas program. One per person per academic year.

Campus Deadline: Open
Contact: Rinker Center for International Programs
Contact person: John Jensen, ext. 5-5422, jwjensen@bsu.edu
The International Travel Program

Program funds will award up to $400 to tenured and tenure-track faculty members to facilitate international academic activity that will result in scholarly work. Examples include: scholarly presentations and artistic performances.
Guidelines are online at: 
http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadline: Bi-Monthly
Contact: Sponsored Projects Administration
Contact person: Sarah Lee, ext. 5-5083 or slee@bsu.edu

Benjamin V. Cohen Travel Funds

Funds are available to support faculty members and graduate students that are presenting refereed scholarly papers or serving on a refereed symposium at professional conferences on topics directly connected to the mission of the Cohen Fund that “is to provide a lasting memorial to Benjamin Cohen by fostering new approaches to the problems of peacemaking.”

Further information can be found at: http://www.bsu.edu/peacecenter/
Campus Deadlines: December 1, 2018 and March 1, 2019
Contact: Center for Peace and Conflict Studies
Contact person: Lawrence H. Gerstein, ext. 5-1622, peacecenter@bsu.edu

LEAVES, ADMINISTRATIVE OPPORTUNITIES, AND EXCHANGES

Special Assigned Leave with Pay Program

Regular, full-time faculty who have held appointments at the university for a minimum of five years are eligible to apply for leave with pay in order to improve their professional effectiveness as teachers, scholars, and creative artists.
Contact: Department chairperson for details and reference the 2018-2019 Faculty and Professional Personnel Handbook

Assigned Leave

In addition to the Special Assigned Leave with Pay Program deans of colleges, with the approval of the provost, may grant assigned leaves with pay in those cases where salary replacement is unnecessary. Such leaves are granted solely for the benefit of the university.
Contact: Department chairperson for details and reference the 2018-2019 Faculty and Professional Personnel Handbook
Fulbright Scholar Program

The Fulbright Scholar Program, the flagship program in international educational exchange, awards to college and university faculty for teaching and/or research in more than 125 countries worldwide.
Fulbright Deadline: August 1, annually
Contact: Sponsored Programs Administration
Contact person: Justin Miller, ext. 5-5085, jmmiller5@bsu.edu

International Teaching Positions

KIIS Summer Programs – Deadlines & Timeline:
The faculty application deadline for Summer 2020 programs is March 1, 2019 (approximately 14 months prior to the program start date).
You may apply online anytime between October 1, 2018 and March 1, 2019
Faculty selection occurs at the KIIS Board Meeting in April 2019
KIIS will inform faculty of acceptance decisions in May 2019

KIIS Winter Break Programs – Deadlines & timeline:
The next faculty application deadline for Winter 2019-2020 programs is October 15, 2018
You may apply online anytime between May 1, 2018 and October 15, 2018
KIIS will inform Winter faculty of acceptance decisions by November 15, 2018

KIIS details can be found online at:
https://www.kiis.org/faculty/getting-started/benefits-eligibility/
Contact: Rinker Center for International Programs
Contact person: Kelly Kirkwood, ext. 5-5422, kjkirkwood@bsu.edu

EXTERNAL FUNDING SUPPORT

Externally Sponsored Projects

Sponsored Projects Administration (SPA) is responsible for assisting faculty in matters related to external grant proposal development & submission, award negotiation & administration, and financial compliance. All aspects of proposal development—funding opportunity searches, narrative review, budget formulation, University clearance guidance, and application submission—are managed through SPA. Once funded, SPA oversees the day-to-day fiscal administration of awards, including approval of expenditures, financial reporting, and audit support.

Funding opportunity databases, such as COS Pivot, and GrantSelect are offered to the campus community, as well as information on internal grants, student funding for projects, and available federal resources. Extensive information on funding sources is available online at http://www.bsu.edu/spa.
Contacts: External Funding Information: Jessie Roark, ext. 5-5003, jaroark@bsu.edu
Overall Responsibility: Justin Miller, ext. 5-1600, jmmiller5@bsu.edu
Grantsmanship Workshops and Events

Sponsored Projects Administration offers faculty learning sessions, colloquia, seminars, and special events at various times throughout the year. These sessions enable grant seekers to gain a better understanding of the grantsmanship process and provide helpful information regarding how to craft competitive proposals for external funding. In addition to these formal sessions, faculty are invited to request workshops related to grant seeking that address specific areas of interest.

Website: [http://www.bsu.edu/spa/](http://www.bsu.edu/spa/)
Contact: Sponsored Projects Administration
Contact telephone: Dr. Justin Miller, ext. 5-5085, jmmiller5@bsu.edu

**SUBMIT Program**

This program rewards Principal Investigators/Co-Investigators who have submitted grant proposals to external agencies exceeding a stated minimum. Funds (on a graduated scale relative to the funding request) are made available for future extramural-related research purposes.
For additional information visit: [http://www.bsu.edu/spa/](http://www.bsu.edu/spa/)
Contact: Sponsored Projects Administration
Contact person: Keith Chandler, ext. 5-1604, kachandler@bsu.edu

**Benjamin V. Cohen Peace Fellowship Program**

The Benjamin V. Cohen Peace Fellowship Program was established to further the study and encouragement of world peace. Special emphasis involves innovative approaches on reducing hostilities among groups. Faculty and graduate students are eligible.
Further information can be found at: [http://www.bsu.edu/peacecenter/](http://www.bsu.edu/peacecenter/)
Contact: Center for Peace and Conflict Studies
Contact person: Lawrence H. Gerstein, ext. 5-1622, peacecenter@bsu.edu

**Advance Proposal Development Program**

Faculty members *preparing to submit proposals* to external sponsors may apply to the Advance Program. The program aims to encourage and promote proposal submissions to external sponsors by providing various levels of support during the proposal development process and in the support of ongoing research. The maximum amount for this competition is $15,000 based on Advance Activity.

Campus Deadline: November 1; March 1
Contact: Sponsored Projects Administration
Contact person: Sarah Lee, ext. 5-5083 or slee@bsu.edu
CREATE Program

The program hopes to support the creation and presentation of works of those in the fields of Art, Dance, Design, Folk, Literature and more. Through this program applicants have the opportunity to request a larger amount of funding if they plan to submit proposals to external sponsors. The maximum amount for this competition is $7,500 based on external funding plans.

Campus Deadline: November 1; March 1
Contact: Sponsored Projects Administration
Contact person: Sarah Lee, ext. 5-5083 or slee@bsu.edu

Joseph S. and Marcella W. Hollis Fund

The Joseph W. and Marcella S. Hollis Fund provides a grant opportunity for research in fields of psychology. Under the terms of the endowment, initial grants will be in support of those striving to initiate research programs, particularly for graduate students and junior faculty members and staff. In particular, support will be provided for purposes of travel, acquisition of supplies, payments to subjects, presentations of work at professional meetings, and the like.

Further information can be found at:
http://cms.bsu.edu/about/administrativeoffices/sponsored-projects-administration/aspire/facultyprograms

Campus Deadlines: October 1; April 1
Contact: Sponsored Programs Administration
Contact Person: Sarah Lee, ext. 5-5083
# CAMPUS DEADLINES

**August 2018**
1. Fulbright Scholar Program  Justin Miller (ext. 5-5085)
24. National Endowment for the Humanities (NEH) Summer Stipend Campus Deadline Jackie Davis (ext. 5-1607)

**September 2018**
20. New Faculty Start-up Sarah Lee (ext. 5-5083)
26. National Endowment for the Humanities (NEH) Summer Stipend External Submission Deadline Jackie Davis (ext. 5-1607)

**October 2018**
1. Joseph S. and Marcella W. Hollis Fund Sarah Lee (ext. 5-5083)
1. KIIS Summer Programs – begin applications Kelly Kirkwood (ext. 5-5422)
2. Benjamin V. Cohen Peace Fellowship Program Larry Gerstein (ext. 5-1622)
15. KIIS Winter Break Programs Kelly Kirkwood (ext. 5-5422)
Week 10 of current semester- Midterm Feedback Service Kathleen Jacobi (ext. 5-1763)

**November 2018**
1. CREATE Program Sarah Lee (ext. 5-5083)
1. Advance Proposal Development Program Sarah Lee (ext. 5-5083)

**December 2018**
1. Benjamin V. Cohen Peace Travel Larry Gerstein (ext. 5-1622)
15. Junior Faculty Research and Creative Arts Grant Programs (Pre-Submission Review) Sarah Lee (ext. 5-5083)

**January 2019**
8. Junior Faculty Research and Creative Arts Grant Programs (Final Submission) Sarah Lee (ext. 5-5083)
19. Creative Teaching Grants Strategic Learning (ext. 5-6836)
25. Virginia B. Ball Center for Creative Inquiry Kristin Ramsey (287-0117)

**February 2019**

**March 2019**
1. CREATE Program Sarah Lee (ext. 5-5083)
1. Advance Proposal Development Program Sarah Lee (ext. 5-5083)
1. Benjamin V. Cohen Peace Travel Larry Gerstein (ext. 5-1622)
1. KIIS Summer Program – End date for applications Kelly Kirkwood (ext. 5-5422)

**April 2019**
1. Joseph S. and Marcella W. Hollis Fund Sarah Lee (ext. 5-5083)

**May 2019**

**June 2019**