WELCOME TO BALL STATE

Congratulations on your admission to Ball State University! We’re so glad you’re here.

As you begin your college journey, you’ll find that the transition to this new experience is a rewarding opportunity to learn and grow. The academic side of life at Ball State is quite different from high school, and you may have many questions. Fortunately, we have prepared for your arrival in advance.

With guidance from this handbook and our team of dedicated academic advisors, you’ll quickly learn what it takes to earn a degree, what courses you need to take when, how to choose a major, and how to achieve success with the support of numerous resources on campus. Your success is why we’re here.

We Fly!

Laura Helms
Executive Director of Academic Services
Associate Dean of University College
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# Academic Calendar 2019–2020

**Fall Semester (August 19, 2019–December 13, 2019)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 19</td>
<td>(Mon.)</td>
<td>Classes begin for fall semester</td>
</tr>
<tr>
<td>August 19–25</td>
<td>(Mon.–Sun.)</td>
<td>Late registration and course add/drop*</td>
</tr>
<tr>
<td>September 2</td>
<td>(Mon.)</td>
<td>Labor Day (university closed)</td>
</tr>
<tr>
<td>September 9–13</td>
<td>(Mon.–Fri.)</td>
<td>Pre-Registration Advising Meetings</td>
</tr>
<tr>
<td>October 7–8</td>
<td>(Mon.–Tues.)</td>
<td>Fall break (no classes)</td>
</tr>
<tr>
<td>October 23</td>
<td>(Wed.)</td>
<td>Course withdrawal period ends*</td>
</tr>
<tr>
<td>October 28–November 8</td>
<td>(Mon.–Fri.)</td>
<td>Registration for spring semester</td>
</tr>
<tr>
<td>November 27–December 1</td>
<td>(Wed.–Sun.)</td>
<td>Thanksgiving recess (university closed)</td>
</tr>
<tr>
<td>December 10–13</td>
<td>(Tues.–Fri.)</td>
<td>Final exams</td>
</tr>
<tr>
<td>December 13</td>
<td>(Fri.)</td>
<td>Fall semester ends</td>
</tr>
</tbody>
</table>

**Spring Semester (January 6, 2020–May 1, 2020)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 6</td>
<td>(Mon.)</td>
<td>Classes begin for spring semester</td>
</tr>
<tr>
<td>January 6–12</td>
<td>(Mon.–Sun.)</td>
<td>Late registration and course add/drop*</td>
</tr>
<tr>
<td>January 20</td>
<td>(Mon.)</td>
<td>Martin Luther King Jr. Day (university closed)</td>
</tr>
<tr>
<td>March 1–8</td>
<td>(Sun.–Sun.)</td>
<td>Spring break (no classes)</td>
</tr>
<tr>
<td>March 16</td>
<td>(Mon.)</td>
<td>Course withdrawal period ends*</td>
</tr>
<tr>
<td>March 18</td>
<td>(Wed.)</td>
<td>Registration for summer semester</td>
</tr>
<tr>
<td>March 30–April 10</td>
<td>(Mon.–Fri.)</td>
<td>Registration for fall semester</td>
</tr>
<tr>
<td>April 28–May 1</td>
<td>(Tues.–Fri.)</td>
<td>Final exams</td>
</tr>
<tr>
<td>May 3</td>
<td>(Fri.)</td>
<td>Spring semester ends</td>
</tr>
</tbody>
</table>

**Summer Semester (May 11, 2020–July 17, 2020)**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 11</td>
<td>(Mon.)</td>
<td>Classes begin for summer semester</td>
</tr>
<tr>
<td>May 11–15</td>
<td>(Mon.–Fri.)</td>
<td>Late registration and course add/drop*</td>
</tr>
<tr>
<td>May 25</td>
<td>(Mon.)</td>
<td>Memorial Day (university closed)</td>
</tr>
<tr>
<td>June 22</td>
<td>(Mon.)</td>
<td>Course withdrawal period ends*</td>
</tr>
<tr>
<td>July 3</td>
<td>(Fri.)</td>
<td>Independence Day (university closed)</td>
</tr>
<tr>
<td>July 17</td>
<td>(Fri.)</td>
<td>Summer semester ends</td>
</tr>
</tbody>
</table>

*For courses lasting less than the full semester, course add/drop and withdrawal periods will vary. For specific dates, visit bsu.edu/registrar or call 765-285-1722.
ADVISING 101

Academic advisors at Ball State are personal, professional, and prepared to give you the advice you need and the resources you will use to successfully map the journey to your graduation. You should meet with your advisor every semester.

**Freshman Advising**

During your first year at Ball State, you will be assigned an academic advisor in the **Freshman Advising Center**. Your advisor will provide personalized, one-on-one support in the following areas:

- selection of major and identifying the first-year major requirements
- understanding the University Core Curriculum
- course selection and registration
- monitoring academic progress and developing a four-year academic plan
- referral to other campus resources

Students enrolled in the **Honors College** are assigned to freshman advisors who specialize in the honors curriculum. Honors advising is housed in the Honors College (Ball Honors House).

Students participating in **intercollegiate athletics** are assigned to a freshman advisor in Student-Athlete Support Services (North Quad 351).

**Sophomore/Junior/Senior Advising**

Upon completing 30 or more credits (sophomore status) and one academic year, you will be assigned an upper division academic advisor in your major. If you are still undecided, you will continue with your freshman advisor, who can help you consider options and make choices regarding a major.

Your **upper division academic advisor** will assist you in the following:

- understanding major requirements
- relating the content of the major to your personal and professional goals
- preparing long-range plans for the completion of degree requirements
- planning for graduate school and/or careers

In addition to your academic advisor, the **Upper Division Advising Center** serves as a resource for sophomores, juniors, and seniors. This center does the following:

- manages transfer equivalencies
- processes change of majors/minors
- interprets and updates degree audit exceptions and corrections
- explains university and college/department policies
- verifies graduation

**WHO IS MY ACADEMIC ADVISOR?**

You will be assigned an academic advisor before the start of the fall semester. To find the name of your advisor:

- Visit MyBSU ([my.bsu.edu](http://my.bsu.edu)) and login with your Ball State username and password.
- Click on Self-Service (SSB).
- Click on the Student tab.
- Click on Student Records.
- Click on Current Degree and Advisor.
ADVISOR/STUDENT RESPONSIBILITIES

At Ball State, academic advising involves more than just scheduling courses. The advisor/student relationship is an essential component of your academic experience. Understanding what you can expect from your advisor and what you are responsible for allows you to receive the most effective advising for your individual needs.

Advisor Responsibilities

• Explain how to access and use the online Ball State catalog (bsu.edu/catalog).
• Explain freshman-level requirements of your major and review course requirements to fulfill the University Core Curriculum (UCC).
• Explain the time ticket and registration process.
• Assist in planning courses and an appropriate course load based on your major.
• Discuss implications of schedule adjustments, including adding, dropping, or withdrawing from courses.
• Explain how to read and review your DegreeWorks degree audit.
• Review and adjust personalized four-year plans.
• Assist with academic major exploration and changing your major or minor.
• Discuss alternate/parallel majors as needed.
• Discuss strategies for success in college, including time management, study tips, and signing up for tutoring in the Learning Center.
• Guide you to appropriate campus resources as needed.

Advisor Legal Responsibilities

All students—regardless of their age—are protected by the Family Educational Rights and Privacy Act (FERPA), also called the Buckley Amendment. Under this law, the only student information that may be released to anyone other than the student is called directory information (name, phone, address, enrollment status, etc.). If you would like others to have access to your information regarding registration, financial aid, fee payments, etc., please refer to the Proxy section in Self-Service Banner (SSB), available through MyBSU (my.bsu.edu).

Ball State is committed to helping all students be successful. If you need course adaptations or accommodations because of a documented disability or medical condition, please notify your advisor and Disability Services (Student Center 116, 765-285-5293, bsu.edu/disabilityservices).

Under Title IX law, your academic advisor is required to act as a reporting authority. Any information shared with your advisor about actions of harm against yourself or that could put others in danger will be reported to the university’s Title IX coordinator.

Student Responsibilities

• Check your Ball State email daily. All correspondence with Ball State staff should come from your university email account.
• Access your MyBSU page (my.bsu.edu) with your Ball State username and password.
• Confirm that all earned credits in dual credit, Advanced Placement (AP), and International Baccalaureate (IB) courses are reflected on your Ball State transcript.
• Take appropriate math and/or world language placement exams.
• Attend a fall Pre-Registration Advising Meeting during the week of September 9 to learn basic registration procedures and complete a registration worksheet.
• Become familiar with important content in the online Ball State catalog (bsu.edu/catalog)
• Review the University Core Curriculum information in this handbook (see pages 18–31) and prepare for advising appointments with course ideas.
• Confirm your major/minor selections through your MyBSU page or with your academic advisor.
• Meet with your academic advisor to select courses and discuss registration each semester.
• Know how to access and interpret your DegreeWorks degree audit and four-year plan.
• Understand how to access your time ticket and the basic online registration process.
• Discuss implications of schedule adjustments, including course withdrawal, with your academic advisor and the Office of Financial Aid and Scholarships.
• Understand the requirements for your selected major and minor, including courses, application procedures, department policies, and GPA/grade requirements.
• Consult with your academic advisor if you receive midterm deficiency notices.
• Consider alternate/parallel degree plans.
• Seek academic help when needed and request referrals to campus resources (see list on pages 58–59) from your academic advisor.
Schedule an academic advising appointment online through AdvisorTrac (my.bsu.edu) or by calling the Freshman Advising Center (765-285-1161).

Your academic advisor may have a limited number of appointment times available each week, so plan ahead and schedule your appointments early.

Always show up to your scheduled appointment on time. Please call to reschedule if you are unable to attend.

Please do not come to an advising appointment if you are sick. You can always reschedule.

Prepare ahead of time. Write down any questions or concerns before your appointment.

Bring this advising handbook to your appointment.

Turn off or silence your cell phone before your appointment begins.

Use professional communication with your academic advisor. Your email and phone correspondence should always include your full name, Ball State ID number, and contact number.
EARNING YOUR DEGREE

Your educational plans at Ball State are shaped by the specific requirements of the degree you choose to pursue. All degree programs require a major, which is made up of specific courses, and a set number of credit hours.

Credit Hours
The term “credit hours” is used to describe a unit of academic work and class instruction time. Approximately one hour of class time a week equals 1 credit. Most classes at Ball State carry 3 credits, and they meet for about three hours each week.

Academic advisors most often recommend that students take 15 credit hours a semester. A full-time course load is 12–18 credits. Credit hours also determine your class standing while at Ball State. Students are designated as freshmen, sophomores, juniors, and seniors during their undergraduate careers.

Degree Programs
Bachelor’s degrees at Ball State are four-year programs (eight semesters) and require a minimum of 120 credit hours to complete. Several different degrees are available, although the majority of students pursue either a bachelor of arts (BA) or bachelor of science (BS). The only difference between these two degrees is that the BA requires you to complete four semesters of college credit (or the equivalent) in a world language or American Sign Language.

More than 30 majors offer a Degree in 3 option, which allows students to earn a bachelor's degree in just three years by using full-time summer enrollment as part of the eight semesters of study.

Although most students pursue bachelor’s degrees, some choose to work toward an associate degree instead. The associate in arts (AA) and associate in science (AS) are two-year programs (four semesters) requiring a minimum of 60 credit hours.

You can earn any of the following undergraduate degrees:

- AA: Associate in Arts
- AS: Associate in Science
- BA: Bachelor of Arts
- B. Arch: Bachelor of Architecture
- BFA: Bachelor of Fine Arts
- BGS: Bachelor of General Studies
- BLA: Bachelor of Landscape Architecture
- BM: Bachelor of Music
- BME: Bachelor in Music Education
- BS: Bachelor of Science
- BSW: Bachelor of Social Work
- BUPD: Bachelor of Urban Planning and Development

Class Standing
Your undergraduate class standing is determined by the number of credit hours earned:

- Freshman: 0–29 credits
- Sophomore: 30–59 credits
- Junior: 60–89 credits
- Senior: 90 or more credits

COMPONENTS OF A DEGREE

- Major
- UCC
- Electives

Bachelor of Science
120 credits
Academic Majors
In addition to pursuing a specific degree, you will also select a specific academic major to study. Ball State offers about 190 majors and 130 minors. Your major choice will help to dictate what courses you take and will pair with the University Core Curriculum (UCC) to make up the required parts of your degree. You may also elect to add a minor but in most cases a minor is not required. Minors can be paired with your major to support your career goals and personal interests.

Grades/GPA
Individual course grades and your overall grade point average (GPA) play an important part in your progress toward earning a degree. All students are required to maintain a GPA of at least 2.000 to remain in good academic standing with the university, and some majors and programs require higher GPAs. You must earn a cumulative GPA of at least 2.000 in each major, minor, certificate, and the University Core Curriculum to graduate from Ball State.

Calculating Your GPA
The grade point average (GPA) is used to evaluate your academic record. Quality points are allocated to grades earned as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.000</td>
</tr>
<tr>
<td>A-</td>
<td>3.667</td>
</tr>
<tr>
<td>B</td>
<td>3.000</td>
</tr>
<tr>
<td>B-</td>
<td>2.667</td>
</tr>
<tr>
<td>C</td>
<td>2.000</td>
</tr>
<tr>
<td>C-</td>
<td>1.667</td>
</tr>
<tr>
<td>D</td>
<td>1.000</td>
</tr>
<tr>
<td>D-</td>
<td>0.667</td>
</tr>
<tr>
<td>B+</td>
<td>3.333</td>
</tr>
<tr>
<td>C+</td>
<td>2.333</td>
</tr>
<tr>
<td>D+</td>
<td>1.333</td>
</tr>
<tr>
<td>F</td>
<td>0.000</td>
</tr>
</tbody>
</table>

To determine your GPA, divide the total number of credit points by the total number of credits attempted. See the example below:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Grade (Points)</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 100</td>
<td>3</td>
<td>B+ (3.333)</td>
<td>9.999</td>
</tr>
<tr>
<td>ENG 104</td>
<td>3</td>
<td>C (2.000)</td>
<td>6.000</td>
</tr>
<tr>
<td>MATH 125</td>
<td>3</td>
<td>B (3.000)</td>
<td>9.000</td>
</tr>
<tr>
<td>HIST 150</td>
<td>3</td>
<td>A (4.000)</td>
<td>12.000</td>
</tr>
<tr>
<td>PFW 104</td>
<td>2</td>
<td>B- (2.667)</td>
<td>5.334</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>14</strong></td>
<td></td>
<td><strong>42.333</strong></td>
</tr>
</tbody>
</table>

Total credit points (42.333) divided by total credits attempted (14) = 3.023 GPA

Calculate your GPA at bsu.edu/advising.
CHOOSING A MAJOR

One of your most important decisions in college is selecting a major. Like many freshmen, you may be entering Ball State undecided about your major, or you may change it during your freshman year. We provide a number of resources and programs to help you choose a major that’s right for you.

Diverse Options
Ball State offers about 190 academic majors, including several preprofessional programs, plus more than 130 minor areas of study. While some majors require a minor, most do not. Minors can complement your major or allow you to pursue other areas of interest.

Although not as common as minors, some academic departments offer undergraduate certificates. Certificates require completion of at least 12 credits of courses and give a record of academic accomplishment in a given discipline or set of related disciplines.

Some majors at Ball State accept a limited number of students through a highly competitive admission process. Other majors may require a high grade point average or a high skill level in particular subject areas, such as mathematics or science. In these cases, it’s vital to have a parallel plan (a “plan B”) to follow if you cannot gain admission to a particular major/program or if your interests and career plans change.

Campus Resources
When considering majors to study, the best place to start is your academic advisor. Advisors are knowledgeable about Ball State’s majors and the services and resources available to help you select one. Your advisor may also refer you to career coaching in the Career Center (Lucina Hall 220, bsu.edu/careers) or the Counseling Center (Lucina Hall 320, bsu.edu/counselingcenter) depending on your particular needs.

The graphic to the right includes a variety of self-assessment and career exploration tools you can use to evaluate potential majors and careers.
• Meet with a career coach in the Career Center. Call 765-285-1522 to schedule an appointment.
• Meet with a faculty member to discuss major/career options. Contact your academic advisor for assistance.
• Meet with a career counselor in the Counseling Center. Call 765-285-1736 to schedule an appointment.

• Check out the Ball State catalog. Visit bsu.edu/catalog.
• Take the Career Center’s KEY Careers self-assessment. Log in to KEY Careers (bsu.edu/keycareers) with your Ball State username and password.
• Take the Focus II exam and/or Myers-Briggs Type Indicator test. For Focus II, go to bsu.edu/advising/focus2, create a username and password, and enter the access code “cards.” For Myers-Briggs, visit bsu.edu/myersbriggs.
• Meet with your academic advisor. Go online to AdvisorTrac in my.bsu.edu to schedule an appointment. Your advisor may provide you with a Major Evaluation Worksheet, discuss assessment results, and/or refer you to appropriate campus resources.

• Take an introductory course in the interest area.
• Join a student organization related to the interest area. Visit bsu.edu/BennyLink.
• Gain practical experience in the interest area through Student Voluntary Services (SVS). Check out bsu.edu/svs.
• Job shadow someone in the professional field. Contact a career coach in the Career Center or the academic department for the interest area.

• Meet with your academic advisor to declare your major and discuss future course work and program requirements. Go online to AdvisorTrac in my.bsu.edu to schedule an appointment.
### Bachelor’s Degrees

<table>
<thead>
<tr>
<th>Bachelor’s Degrees</th>
<th>Bachelor’s Degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting (BA/BS)</td>
<td>Design and Technology – Theatre (BA/BS/BFA)</td>
</tr>
<tr>
<td>Acting – Theatre (BFA)</td>
<td>Early Childhood and Early Childhood Special Education – Dual Major (BA/BS)</td>
</tr>
<tr>
<td>Actuarial Science (BS)</td>
<td>Early Childhood Education (BA/BS)</td>
</tr>
<tr>
<td>Advertising (BA/BS)</td>
<td>Earth/Space Science Education (BA/BS)</td>
</tr>
<tr>
<td>Animation – Art (BFA)</td>
<td>Economics: Business, Financial Analyst, or Liberal Arts (BA/BS)</td>
</tr>
<tr>
<td>Anthropology (BA/BS)</td>
<td>Elementary Education (BA/BS)</td>
</tr>
<tr>
<td>Apparel Design (BA/BS)</td>
<td>Elementary Education and Special Education – Dual Major (BA/BS)</td>
</tr>
<tr>
<td>Applied Behavior Analysis (BA/BS)</td>
<td>English (BA)</td>
</tr>
<tr>
<td>Applied Linguistics – English (BA)</td>
<td>English/Language Arts Teaching (BA/BS)</td>
</tr>
<tr>
<td>Aquatic Biology and Fisheries – Biology (BA/BS)</td>
<td>Entrepreneurial Management (BA/BS)</td>
</tr>
<tr>
<td>Aquatics (BA/BS)</td>
<td>Environmental Design, Architecture (BA/BS)</td>
</tr>
<tr>
<td>Architecture (BA/BS/B.Arch)</td>
<td>Environmental Geoscience (BA/BS)</td>
</tr>
<tr>
<td>Art (BFA/BA)</td>
<td>Environmental Management – Natural Resources and Environmental Management (BA/BS)</td>
</tr>
<tr>
<td>Art Education – Visual Arts Teaching (BA/BS)</td>
<td>Exceptional Needs: Early Childhood Special Education (BA/BS)</td>
</tr>
<tr>
<td>Art History – Art (BA)</td>
<td>Exceptional Needs: Hearing Impaired/Deaf Special Education (BA/BS)</td>
</tr>
<tr>
<td>Astronomy (BA/BS)</td>
<td>Exceptional Needs: Intense Interventions Special Education (BA/BS)</td>
</tr>
<tr>
<td>Biochemistry – Chemistry (BA/BS)</td>
<td>Exceptional Needs: Mild Interventions Special Education (BA/BS)</td>
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<tr>
<td>Biology (BA/BS)</td>
<td>Exercise Science (BA/BS)</td>
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<td>Business Administration (BA/BS)</td>
<td>Family and Child (BA/BS)</td>
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<td>Business Analytics (BA/BS)</td>
<td>Family Studies – Family and Child (BA/BS)</td>
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<tr>
<td>Cellular and Molecular Biology – Biology (BA/BS)</td>
<td>Fashion Merchandising (BA/BS)</td>
</tr>
<tr>
<td>Ceramics – Art (BFA)</td>
<td>Field Botany – Biology (BA/BS)</td>
</tr>
<tr>
<td>Chemistry (BA/BS)</td>
<td>Film and Media Studies – Telecommunications (BA)</td>
</tr>
<tr>
<td>Chemistry Education (BA/BS)</td>
<td>Finance (BA/BS)</td>
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<tr>
<td>Child Development – Family and Child (BA/BS)</td>
<td>French (BA/BS)</td>
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<td>Child Life – Family and Child (BA/BS)</td>
<td>French Teaching (BA/BS)</td>
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<td>Classical Cultures (BA/BS)</td>
<td>General Studies (BGS)</td>
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<tr>
<td>Communication Studies (BA/BS)</td>
<td>Genetics – Biology (BA/BS)</td>
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<td>Computer Information Systems (BA/BS)</td>
<td>Geography (BA/BS)</td>
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<td>Computer Science (BA/BS)</td>
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<td>Computer Technology (BA/BS)</td>
<td>German (BA/BS)</td>
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<td>Construction Management (BA/BS)</td>
<td>German Teaching (BA/BS)</td>
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<td>Creative Writing – English (BA)</td>
<td>GIlScience – Geography (BA/BS)</td>
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<td>Criminal Justice and Criminology (BA/BS)</td>
<td>Glass – Art (BFA)</td>
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<td>Dance (BA/BS/BFA)</td>
<td>Graphic Arts Management (BA/BS)</td>
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<td>Dietetics (BA/BS)</td>
<td>Graphic Design/Visual Communication – Art (BFA)</td>
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<td>Digital Production – Telecommunications (BA)</td>
<td>Graphics – Journalism (BA/BS)</td>
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<td>Directing – Theatre (BA/BS)</td>
<td>Guitar – Music Performance (BM)</td>
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<td>Diversity – Sociology (BA/BS)</td>
<td>Health and Fitness – Exercise Science (BA/BS)</td>
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<td>Drawing – Art (BFA)</td>
<td>Health Education and Promotion (BA/BS)</td>
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<td>Hospitality and Food Management (BA/BS)</td>
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<td>Human Resource Management (BA/BS)</td>
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<td>Intermedia Arts – Art (BFA)</td>
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<td>Logistics and Supply Chain Management (BA/BS)</td>
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<td>Magazine Media – Journalism (BA)</td>
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<td>Microbiology – Biology (BA/BS)</td>
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<td>Music Composition (BM)</td>
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<td></td>
<td>Music Education (BME)</td>
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<tr>
<td></td>
<td>Music Media Production (BS)</td>
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<tr>
<td></td>
<td>Music Performance (BM)</td>
</tr>
<tr>
<td></td>
<td>Musical Theatre – Theatre (BFA)</td>
</tr>
<tr>
<td></td>
<td>Natural Resources – Natural Resources and Environmental Management (BA/BS)</td>
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</tbody>
</table>

**Associate Degrees**
- Chemical Technology (AS)
- Criminal Justice and Criminology (AA)
- General Studies (AA)
- Radiography (AS)

**Preprofessional, Nondegree Programs**
- Pre-Chiropractic
- Pre-Law
- Pre-Optometry
- Pre-Pharmacy
- Pre-Physician’s Assistant
- Pre-Veterinary
SELECTED AREAS OF

**Business**
Accounting
Actuarial Science
Advertising
Business Administration
Business Analytics
Computer Information Systems
Construction Management
Creative Writing (English)
Economics
Entrepreneurial Management
Fashion Merchandising
Finance
Graphic Arts Management
Hospitality and Food Management
Human Resource Management
International Business Legal Studies
Logistics and Supply Chain Management
Marketing
Mathematical Economics
Music Media Production
Organizational Communication (Communication Studies)
Professional Selling
Public Relations
Residential Property Management
Risk Management and Insurance
Sales and Promotion (Telecommunications)
Sport Administration
Travel and Tourism (Geography)
Urban Planning and Development

**Creative Arts and Design**
Acting (Theatre)
Advertising
Animation (Art)
Apparel Design
Architecture
Art Education
Art History (Art)
Ceramics (Art)
Creative Writing (English)
Dance
Design and Technology (Theatre)
Directing (Theatre)
Drawing (Art)
Environmental Design, Architecture
Fashion Merchandising
Film and Media Studies (Telecommunications)
Glass (Art)
Graphic Arts Management
Graphics (Journalism)
Interior Design
Landscape Architecture
Literature (English)
Metals (Art)
Music Composition
Music Education Teaching
Music Media Production
Music Performance
Musical Theatre (Theatre)
Painting (Art)
Photo (Journalism)
Photography and Intermedia Arts (Art)
Printmaking (Art)
Sculpture (Art)
Stage Management (Theatre)
Studio Art (Art)
Theatre Creation (Theatre)
Theatre Teaching
Urban Planning and Development
Visual Communication/Graphic Design (Art)

**Communications and Media**
Advertising
Applied Linguistics (English)
Business Analytics
Creative Writing (English)
Digital Production - Video, Audio, Sports Production, and Emerging Media (Telecommunications)
English/Language Arts Teaching
Film and Media Studies (Telecommunications)
Graphics (Journalism)
Interpersonal Communication (Communication Studies)
Journalism Teaching
Magazine Media (Journalism)
Music Media Production
News (Journalism and Telecommunications)
Organizational Communication (Communication Studies)
Photo (Journalism)
Public Communication (Communication Studies)
Public Relations
Rhetoric and Writing (English)
Sales and Promotion (Telecommunications)
Visual Communication/Graphic Design (Art)

**Government, Law, and Public Safety**
Aquatics (Exercise Science)
Criminal Justice and Criminology
Economics and Law (Economics)
Environmental Management (Natural Resources and Environmental Management)
Geology
GIScience (Geography)
Health and Populations (Sociology)
Health Education and Promotion
History
Legal Studies
Meteorology and Climatology
Philosophy
Political Science
Pre-Engineering Preparation
Public Communication (Communication Studies)
Rhetoric and Writing (English)
Social Studies Teaching
Social Work
Sociology
Urban Planning and Development
STUDY BY INTEREST

Health Care and Human Services
Aquatics
Biochemistry (Chemistry)
Chemical Technology*
Criminal Justice and Criminology
Dietetics
Diversity (Sociology)
Family and Child Health and Fitness (Exercise Science)
Health Education and Promotion
Health and Populations (Sociology)
Interpersonal Communication (Communication Studies)
Legal Studies
Medical Technology
Nursing
Pre-Audiology
Pre-Dentistry
Pre-Medicine
Pre-Occupational Therapy (Exercise Science)
Pre-Optometry**
Pre-Pharmacy
Pre-Physical Therapy (Exercise Science)
Psychology
Radiography*
Respiratory Therapy
Social Work
Sociology
Speech-Pathology and Audiology

Sport and Recreation
Aquatics
Digital Sports Production (Telecommunications)
Exercise Science
Health and Fitness (Exercise Science)
Health and Physical Education/Teaching
Natural Resources and Environmental Management
News – Journalism or Telecommunications
Pre-Occupational Therapy (Exercise Science)
Pre-Physical Therapy (Exercise Science)
Sport Administration

Teaching
Chemistry Education
Early Childhood Education
Early Childhood Special Education
Earth/Space Science Teaching
Elementary Education
Elementary Education and Special Education, Exceptional Needs
English/Language Arts Teaching
Exceptional Needs – Hearing Impaired/Deaf (Special Education)
Exceptional Needs – Intense Interventions (Special Education)
Exceptional Needs – Mild Interventions (Special Education)
French Teaching
German Teaching
Health and Physical Education
Japanese Teaching
Journalism Teaching
Latin Teaching
Life Science Teaching
Mathematics Teaching
Music Education
Physical Science Teaching
Physics Teaching
Social Studies Teaching
Spanish Teaching
Theatre Education

STEM
Actuarial Science
Astronomy
Biology
Chemical Technology*
Chemistry
Chemistry Education
Computer Science
Computer Technology
Construction Management
Design and Technology (Theatre)
Earth/Space Science Teaching
Environmental Geoscience Teaching
Geography
Graphic Arts Management
Life Science Teaching
Mathematical Economics
Mathematical Sciences
Mathematics Teaching
Natural Resources and Environmental Management
Physics
Physics Teaching
Pre-Engineering

*Associate degree program
**Nondegree program
MINORS AND CERTIFICATES

Minors
African American Studies
American Sign Language
Ancient Studies
Anthropology
Applied Behavioral Analysis
Aquatics
Art History
Asian Studies
Astronomy: Introductory
Astrophysics
Autism Spectrum Disorders
Biology
Business Analytics
Business Administration for Technology Majors
Business Administration for Graphic Arts Management
Business Information Technology
Campaign Communication
Chemistry
Chinese
Classical Culture
Coaching
Communication Studies
Computer Science
Computer Security
Computer Technology
Construction Management
Creative Writing
Criminal Justice and Criminology
Deaf Studies
Design Technology
Digital Forensics
Digital Media
Digital Publishing
Economics
Educational Technology
Emergency Management and Homeland Security
Energy
Entrepreneurial Management
Environmental Geology
Environmental Management
Ethics
European Studies
Exceptional Needs: Early Childhood Special Education
Family and Consumer Sciences
Family Engagement
Fashion
Film/Screenwriting
Financial Planning
Food Management
Foundations of Business
Foundations of Business for Actuarial Science and Mathematics Majors
Foundations of Computer Systems
Foundations of Management
French
General Science
Geography
Geology
German
Gerontology
Gifted and Talented Education
GIScience
Graphic Arts Technology
Historic Preservation
History
Hospitality Management
Human Geography
Industrial Leadership
Industry and Technology
Infant and Toddler Specialization
Information Systems
Information Systems for Computer Science majors
Information Systems for Non-Computer Science majors
Interior Design
International Business
International Resource Management
International Studies
Interpersonal Relations
Japanese
Journalistic Storytelling
Landscape Architecture
Leadership Studies
Linguistics and Global Communication
Literature
Logistics and Supply Chain Management
Marketing
Mathematics
Management and Organizational Communication
Meteorology and Climatology
Military Science
Multicultural Education
Music: History, Jazz/Commercial, Literature, Piano, Sacred, Symphonic Instruments or Guitar, Theory, or Voice
Music Recording
Natural Resources
Network Administration for Non-Computer Technology Majors
New Works for the Stage
Peace Studies and Conflict Resolution
Philosophy
Physics
Physiology
Political Science
Print Production
Professional Selling
Professional Writing and Emerging Media
Public Health
Psychology of Human Development
Real Estate Development
Religious Studies
Residential Property Management
Risk Management and Insurance
Scuba
Six Sigma
Social and Environmental Justice
Social Work
Sociology
Spanish
Speech Pathology and Audiology
Sports Studies
Strategic Communications
Sustainability
Sustainable Land Systems
Teaching English to Speakers of Other Languages
Technical Theatre for Non-Theatre Majors
Technical Theatre for Theatre Majors
Telecommunications
Theatre
Travel and Tourism
Urban Planning and Development
Women’s and Gender Studies
Workplace Wellness

Certificates
Apartment Management
Aquatics: Instruction
Aquatics: Operations
Aquatics: Scuba Leadership
Behavioral Studies
Biotechnology
Entrepreneurial Studies in Music
Facilities Management
GIScience
Humanities and Entrepreneurship
Infant/Toddler Specialization
Sales Boot Camp
Social Sciences Entrepreneurship
UNIVERSITY CORE CURRICULUM

The University Core Curriculum (UCC) is a required component of all undergraduate degrees at Ball State. It is intended to be a part of your entire academic program. Typically students take major courses along with UCC courses nearly every semester until graduation.

Core Goals
The University Core Curriculum challenges all students to engage disciplines outside the domains of knowledge in which their majors reside; to develop skills in written and oral communication; to become literate in math, science, and history; and to understand issues in the areas of physical wellness and personal finance. It also addresses issues, problems, and opportunities in the areas of civic engagement, diversity, and international and environmental awareness. You must earn a combined grade point average of at least 2.000 in UCC course work to graduate.

Core Courses
Making up the University Core Curriculum are four components—Foundation, Tier 1, Tier 2, and Tier 3—plus a writing proficiency program and a writing emphasis course requirement. Descriptions of Foundation and Tier 1 courses are provided in this handbook (see pages 26–31). Descriptions for all UCC courses can be found in the Ball State catalog (bsu.edu/catalog). Each course is listed with its credit hours.

Students usually focus on Foundation and Tier 1 courses during their freshman year before taking Tier 2 courses, but you may take UCC courses from different sections (Foundation, Tier 1, Tier 2) at the same time. Students typically meet the Tier 3 requirements with a course in their major during their senior year.

Core Requirements
The following UCC requirements apply to all students except Honors College students (see pages 24–25 for those modified requirements).

FOUNDATION REQUIREMENTS

Written Communication
English sequence is determined by placement.
Complete one option:
- ENG 101* Foundations of Rhetoric and Writing 1 (2)
- ENG 102* Foundations of Rhetoric and Writing 2 (2)
- ENG 104* Composing Research (3)
- OR
- ENG 103* Rhetoric and Writing (3)
- ENG 104* Composing Research (3)

Oral Communication
COMM 210 Fundamentals of Public Communication (3)

History
Select one option:
- HIST 150 The West in the World (3)
- OR
- HIST 151 World Civilization 1 (3) and 152 World Civilization 2 (3)

Mathematics
The appropriate math course is determined by placement and major requirement. Depending on major selection, students may be required to take a math placement exam and/or prerequisite math courses.
Select one course:
- MATH 125 Quantitative Reasoning (3)
- 132* Brief Calculus (3)
- 161* Applied Calculus 1 (3)
- 165* Calculus 1 (4)
- 201* Number, Operations, and Algebraic Reasoning for the Elementary Teacher (4)
- 207* Mathematics for the Teacher of the Exceptional Learner (4)

Personal Finance
Select one course:
- FIN 101 Personal Finance for Fiscal Wellness (1)
- 110 Personal Finance (3)

Physical Fitness/Wellness
Students needing special accommodations or with special circumstances may take PFW 101 and 102, 105, 160, 161 and 162.
Select one course:
- PFW 100 Physical Conditioning (2)
- 103 Walking (2)
- 104 Jogging (2)
- 117 Aqua Fitness (2)
- 148 Group Fitness (2)
- 217 Swimming (2)

WRITING PROFICIENCY PROGRAM REQUIREMENT
All baccalaureate students must satisfy the writing proficiency requirement prior to graduation. During your junior year (60–89 completed credits), you may satisfy the requirement through successful completion of WPP 392 Writing Proficiency Examination, WPP 393 Writing Proficiency Course, or WPP 394 Writing Proficiency Seminar.
### TIER 1: DOMAIN REQUIREMENTS

#### Fine Arts

Select one course:

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<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>AHS 100</td>
<td>Introduction to Art</td>
<td>3</td>
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<tr>
<td>101*</td>
<td>Introduction to Art History: Global Traditions</td>
<td>3</td>
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<tr>
<td>DANC 100</td>
<td>Introduction to Dance History</td>
<td>3</td>
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<td>MUHI 100</td>
<td>Introduction to Music</td>
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<td>139</td>
<td>Perspectives of Jazz</td>
<td>3</td>
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<tr>
<td>330*</td>
<td>Music History</td>
<td>3</td>
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<tr>
<td>MUST 100</td>
<td>Fundamentals of Music Theory</td>
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<tr>
<td>THEA 100</td>
<td>Introduction to Theatre</td>
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#### Humanities

Select one course:

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<td>ANTH 103</td>
<td>Archaeology and Culture</td>
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<td>111</td>
<td>Anthropology of Everyday Life</td>
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<td>CC 101</td>
<td>Word Origins and Vocabulary Development</td>
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<td>105</td>
<td>Introduction to the Classical World</td>
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<td>ENG 206</td>
<td>Reading Literature</td>
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<td>213*</td>
<td>Introduction to Digital Literacies</td>
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<td>220</td>
<td>Language and Society</td>
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<td>GEOG 121</td>
<td>Geography of the Cultural Environment</td>
<td>3</td>
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<td>HIST 201</td>
<td>American History, 1492–1876</td>
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<td>202</td>
<td>American History, 1877 to Present</td>
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<td>JOUR 101</td>
<td>Media and Society</td>
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<td>PHIL 100</td>
<td>Introduction to Philosophy</td>
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<td>RELS 110</td>
<td>World Religions</td>
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<td>160</td>
<td>Religion in Culture</td>
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<td>TCOM 100</td>
<td>The Entertainment Media</td>
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World Languages (3-5 credits):

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<td>GER</td>
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<td>JAPA</td>
<td>102*, 201*, 202*</td>
<td>Japanese</td>
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<td>LAT</td>
<td>102*, 201*, 202*</td>
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<td>SP</td>
<td>102*, 201*, 202*</td>
<td>Spanish</td>
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#### Natural Sciences

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<td>Introduction to Biological Anthropology</td>
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<td>ASTR 100</td>
<td>Introductory Astronomy: A Study of the Solar System and Beyond</td>
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<td>120*</td>
<td>The Sun and Stars</td>
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<td>BIO 100</td>
<td>Biology for a Modern Society</td>
<td>3</td>
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<td>Principles of Biology 1</td>
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<tr>
<td>112</td>
<td>Principles of Biology 2</td>
<td>4</td>
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<td>CHEM 100</td>
<td>People and Chemistry</td>
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<td>101</td>
<td>General, Organic, and Biochemistry for the Health Sciences</td>
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<td>CHEM 111*</td>
<td>General Chemistry 1</td>
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<td>GEOG 101</td>
<td>Earth, Sea and Sky: A Geographic View</td>
<td>3</td>
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<td>GEOL 101</td>
<td>Planet Earth’s Geological Environment</td>
<td>3</td>
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<td>HSC 160</td>
<td>Fundamentals of Human Health</td>
<td>3</td>
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<td>NREM 101</td>
<td>Environment and Society</td>
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<td>PHYC 100</td>
<td>Conceptual Physics</td>
<td>3</td>
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<td>101</td>
<td>Physical Science Concepts for Teachers</td>
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<td>110*</td>
<td>General Physics 1</td>
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<tr>
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<td>General Physics 1</td>
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#### Social Sciences

Select one course:

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<tr>
<td>ANTH 101</td>
<td>Introduction to Cultural Anthropology</td>
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<tr>
<td>CJC 101</td>
<td>Introduction to American Criminal Justice System</td>
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<td>102</td>
<td>Introduction to Criminology</td>
<td>3</td>
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<td>COMM 240</td>
<td>Introduction to Interpersonal Communication</td>
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<td>290</td>
<td>Intercultural Communication</td>
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<td>ECON 116</td>
<td>Survey of Economic Ideas</td>
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<td>201</td>
<td>Elementary Microeconomics</td>
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<td>Economics and Statistics in the Media</td>
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<td>GEOG 150</td>
<td>Global Geography</td>
<td>3</td>
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<td>ISOM 125</td>
<td>Introduction to Business with Integrated Computer Applications</td>
<td>3</td>
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<td>PLAN 100</td>
<td>Introduction to Urban Planning and Development</td>
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<td>POLS 130</td>
<td>American National Government</td>
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<td>International Relations</td>
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<td>PSYS 100</td>
<td>Introduction to Psychological Science</td>
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<td>Principles of Sociology</td>
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<td>Family and Society</td>
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<td>Social Problems</td>
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*Major restriction, class restriction, permission restriction, or prerequisite required.
## TIER 2: DOMAIN REQUIREMENTS

Many Tier 2 courses have prerequisites and/or restrictions to specific majors/minors. Please consult the Ball State catalog (bsu.edu/catalog) for additional information.

### Fine Arts, Design, and Humanities

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### Natural and Social Sciences

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*Major restriction, class restriction, permission restriction, or prerequisite required.
### WRITING EMPHASIS COURSE REQUIREMENT

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<td>PSYS 284*</td>
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<td>SCI 396*</td>
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<td>Composition and Grammar (3)</td>
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</tbody>
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*Major restriction, class restriction, permission restriction, or prerequisite required.

### TIER 3: CAPSTONE COURSE/EXPERIENCE

Select one course:

This requirement is typically met with a course in your major. Tier 3 courses have prerequisites and/or restrictions to specific majors/minors. Consult your departmental academic advisor when planning your senior year.
UCC for Honors College Students

Below are the complete University Core Curriculum requirements for students in the Honors College program. HONR 202 or 203 satisfies the UCC writing emphasis requirement. Tier 3 requirements are met with HONR 499 Senior Honors Project, typically completed in the senior year.

FOUNDATION REQUIREMENTS

Written Communication

English sequence is determined by placement.

Complete one option:

ENG 103* Rhetoric and Writing (3)
104* Composing Research (3)

OR

ENG 114* Composing Research, Honors College (3)

Oral Communication

COMM 210 Fundamentals of Public Communication (3)

History

Select one option:

HIST 150 The West in the World (3)

OR

HIST 151 World Civilization 1 (3) and
152 World Civilization 2 (3)

Mathematics

The appropriate math course is determined by placement and major requirement. Depending on major selection, students may be required to take a math placement exam and/or prerequisite math courses.

Select one course:

MATH 125 Quantitative Reasoning (3)
132* Brief Calculus (3)
161* Applied Calculus 1 (3)
165* Calculus 1 (4)
201* Number, Operations, and Algebraic Reasoning for the Elementary Teacher (4)
207* Mathematics for the Teacher of the Exceptional Learner (4)

Personal Finance

Select one course:

FIN 101 Personal Finance for Fiscal Wellness (1)
110 Personal Finance (3)

Physical Fitness/Wellness

Students needing special accommodations or with special circumstances may take PFW 101 and 102, 105, 160, 161 and 162.

Select one course:

PFW 100 Physical Conditioning (2)
103 Walking (2)
104 Jogging (2)
117 Aqua Fitness (2)
148 Group Fitness (2)
217 Swimming (2)

*Tier 1: Domain Requirements

Fine Arts

Select one course:

AHS 100 Introduction to Art (3)
101* Introduction to Art History: Global Traditions (3)

DANC 100 Introduction to Dance History (3)

MUHI 100 Introduction to Music (3)

MUHI 139 Perspectives of Jazz (3)

330* Music History (3)

MUST 100 Fundamentals of Music Theory (3)

THEA 100 Introduction to Theatre (3)

Humanities

Select one course:

HONR 201* Inquiries in the Ancient World (3)

Natural Sciences

Select one course:

ANTH 105 Introduction to Biological Anthropology (3)

ASTR 100 Introductory Astronomy: A Study of the Solar System and Beyond (3)
120* The Sun and Stars (3)

BIO 100 Biology for a Modern Society (3)
111 Principles of Biology 1 (4)
112 Principles of Biology 2 (4)

CHEM 100 People and Chemistry (3)
101 General, Organic, and Biochemistry for the Health Sciences (5)

CHEM 111* General Chemistry 1 (4)

GEOG 101 Earth, Sea, and Sky: A Geographic View (3)

GEOL 101 Planet Earth’s Geological Environment (3)

HSC 160 Fundamentals of Human Health (3)

NREM 101 Environment and Society (3)

PHYC 100 Conceptual Physics (3)
101 Physical Science Concepts for Teachers (3)
110* General Physics 1 (4)
120* General Physics 1 (5)

Social Sciences

Select one course:

HONR 189* Inquiries in Global Studies (3)

WRITING PROFICIENCY PROGRAM REQUIREMENT

All baccalaureate students must satisfy the writing proficiency requirement prior to graduation. During your junior year (60–89 completed credits), you may satisfy the requirement through successful completion of WPP 392 Writing Proficiency Examination, WPP 393 Writing Proficiency Course, or WPP 394 Writing Proficiency Seminar.
TIER 2: DOMAIN REQUIREMENTS
Many Tier 2 courses have prerequisites and/or restrictions to specific majors/minors. Please consult the Ball State catalog (bsu.edu/catalog) for additional information.

Fine Arts, Design, and Humanities
Select both courses. Either course will satisfy the writing emphasis requirement.
HONR 202* Inquiries in the Middle Ages, Renaissance, Enlightenment (3)
203* Inquiries in the Nineteenth, Twentieth, and Twenty-first Centuries (3)

Natural and Social Sciences
Select HONR 199 and one other course:
HONR 199* Inquiries in Contemporary American Civilization (3)
296* Inquiries in the Physical Sciences (3)
297* Inquiries in the Earth Sciences (3)
298* Inquiries in the Life Sciences (3)

TIER 3: CAPSTONE COURSE/EXPERIENCE
HONR 499 Senior Honors Project (3)

Adjustments for Early Childhood, Elementary, and Exceptional Needs Education Majors
Early childhood, elementary, and exceptional needs education majors have specific University Core Curriculum requirements. Your Honors College advisor will explain the requirements, appropriate substitutions, and recommended courses to satisfy your Honors College, UCC, and major requirements.
UCC Course Descriptions

FOUNDATION REQUIREMENTS

Written Communication

ENG 101 Foundations of Rhetoric and Writing 1 (2) The first of two consecutive semesters of a portfolio-based writing course. Introduces principles of rhetoric; basic research methods; elements, strategies, and conventions of persuasion in constructing written and multi-modal texts. Prerequisite: appropriate placement.

ENG 102 Foundations of Rhetoric and Writing 2 (2) The second of two consecutive semesters of a portfolio-based writing course. Introduces principles of rhetoric; basic research methods; elements, strategies, and conventions of persuasion in constructing written and multi-modal texts. Prerequisite: appropriate placement.

ENG 103 Rhetoric and Writing (3) Introduces and develops understanding of principles of rhetoric; basic research methods; elements, strategies, and conventions of persuasion used in constructing written and multi-modal texts. Prerequisite: appropriate placement. Not open to students who have credit in ENG 101 or ENG 102.

ENG 104 Composing Research (3) Applies the fundamentals of rhetoric to the research process; methods of research; the rhetorical nature of research; elements, strategies, and conventions common to research writing, including multi-modal presentations of new knowledge. Prerequisite: ENG 101 and 102; or ENG 103; or appropriate placement.

ENG 114 Composing Research, Honors College (3) Applies fundamentals of rhetoric to the research process; methods of research; the rhetorical nature of research; elements, strategies, and conventions of research writing, including multimodal presentations of new knowledge. Major research project; some literary analysis. Prerequisite: ENG 101, 102; or ENG 103; or appropriate placement. Not open to students who have credit in ENG 104. Open only to Honors College students.

Oral Communication

COMM 210 Fundamentals of Public Communication (3) Principles and practice of effective oral communication; analysis and evaluation of the speaking-listening process; preparation in message construction, emphasizing the selection, organization, and delivery of materials.

History

HIST 150 The West in the World (3) A survey of the development of Western Civilization since its origins emphasizing problems, turning points, and recurring themes, especially since circa 1500. Focuses also on the way global interactions helped shape Western Civilization.

HIST 151 World Civilization 1 (3) A survey of the development of world civilization from the dawn of civilization in Southwestern Asia and North Africa to the early modern world. Open only to history and social studies teaching majors.

HIST 152 World Civilization 2 (3) A survey of the development of world civilization from the early modern world to the present. Open only to history and social studies teaching majors.

Mathematics

MATH 125 Quantitative Reasoning (3) A diverse course including statistics and other topics such as mathematical modeling, problem solving, finance, geometrical concepts, growth patterns, and applications to the physical sciences, social sciences, and economics.

MATH 132 Brief Calculus (3) Brief survey of differential and integral calculus. Emphasizes business applications of these topics. Prerequisite: MATH 111 with a grade of C- or better, or appropriate score on SAT/ACT, or mathematics placement test, or permission of the department chairperson.

MATH 161 Applied Calculus 1 (3) Discussion of limits, derivatives (including those of exponential, logarithmic, and trigonometric functions), differentials, and definite and indefinite integrals. Focuses on the application of these topics in the applied sciences. Core Transfer Library: Mathematics (IMA 1604). Prerequisite: C- or better in MATH 111 and MATH 112, or an appropriate score on the SAT/ACT or mathematics placement test, or permission of the department chairperson. Not open to students who have credit in MATH 165.

MATH 165 Calculus 1 (4) Differential calculus of algebraic and transcendental functions and applications, antidifferentiation and the Riemann integral. The course includes the use of graphing calculators and computer software. Prerequisite: MATH 111 and 112 with a C- or better in each, or sufficient background in algebra and trigonometry as evidenced by the student's scores on SAT/ACT, or mathematics placement test.

MATH 201 Number, Operations, and Algebraic Reasoning for the Elementary Teacher (4) In-depth treatment of concepts underlying common topics in the elementary mathematics curriculum including concepts in number, operations, and algebraic reasoning. Participants engage in purposeful activities that grow out of problem situations that require reasoning and creative thinking, gathering and applying information, discovering, inventing, communicating ideas, and testing those ideas through critical reflection and discussion. Prerequisite: appropriate score on the SAT/ACT, or appropriate score on the mathematics placement test, or credit in MATH 108, or permission of the department chairperson. Open only to concentration 1 mathematics teaching majors, or majors in elementary, special, or early childhood education.

MATH 207 Mathematics for the Teacher of the Exceptional Learner (4) Development of concepts in number and operation, algebra, geometry, measurement, data analysis, and probability needed by teachers of exceptional learners. Use of selected concrete manipulatives and technology is included. Prerequisite: appropriate score on the SAT/ACT, or appropriate score on the mathematics placement test, or credit in MATH 108, or permission of the department chairperson. Not open to students who have credit in MATH 201, 202, or 203. Open only to special education majors.

Personal Finance

FIN 101 Personal Finance for Fiscal Wellness (1) A structured collection of personal finance topics relevant to the needs of young adults: personal budgets and financial plans, services available for saving, borrowing, and insurance; and taxes. The importance of being fiscally informed in the transition from college to the workplace and planning for future financial goals are emphasized. Not open to students who have credit in FIN 110.

FIN 110 Personal Finance (3) The fundamental principles of general business and related economic concepts are considered from the consumer's point of view. Some of the
topics studied are consumer buying and the use of credit, banking, insurance, investment, budgeting, and taxation.

**Physical Fitness/Wellness**

**PFW 100 Physical Conditioning (2)** Designed to increase fitness through twice weekly activity sessions. These sessions focus on flexibility, muscular endurance/strength, and cardiorespiratory endurance. Students will learn how to safely and properly utilize the Student Recreation and Wellness Center Fitness Room and design an individualized resistance training program. Includes one hour of lecture weekly, containing a common core of knowledge concerning physical fitness and wellness. Not open to students who have credit in PFW 101, 102, 103, 104, 105, 117, 148, 160, 217.

**PFW 101 Physical Fitness and Wellness Activity (1)** Designed to develop physical fitness through twice weekly aerobic activity sessions. May select physical conditioning, walking, jogging, group fitness, aqua fitness, or swimming. Completes the PFW requirement for associate degree students. Prerequisite: permission of the PFW coordinator. Not open to students who have credit in PFW 100, 103, 104, 105, 117, 148, 160, 161, 162, 217. Open only to associate degree students or students who have received transfer credit.

**PFW 102 Physical Fitness and Wellness Lecture (1)** Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Completes the PFW two-hour requirement for associate degree students pursuing a baccalaureate degree. Prerequisite: PFW 101; permission of the PFW coordinator. Not open to students who have credit in PFW 100, 103, 104, 105, 117, 148, 160, 161, 162, 217. Open only to associate degree students or students with transfer credit.

**PFW 103 Walking (2)** Designed to develop physical fitness through twice weekly aerobic walking sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Not open to students who have credit in PFW 100, 101, 102, 104, 105, 117, 148, 160, 161, 162, 217.

**PFW 104 Jogging (2)** Designed to develop physical fitness through twice weekly jogging sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Not open to students who have credit in PFW 100, 101, 102, 103, 105, 117, 148, 160, 161, 162, 217.

**PFW 105 Adapted Physical Fitness and Wellness (2)** Designed to enable a student with an impairment or disability to complete the PFW requirement. Special adaptations in activities will be made to accommodate the student. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Lecture and properly utilize the Student Recreation and Wellness Center Fitness Room and design an individualized resistance training program. Includes one hour of lecture weekly, containing a common core of knowledge concerning physical fitness and wellness. Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160, 161, 162, 217.

**PFW 107 Aqua Fitness (2)** Designed to develop physical fitness through twice weekly water aerobics sessions. Ability to swim is not required. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160, 161, 162, 217.

**PFW 148 Group Fitness (2)** Designed to develop physical fitness through twice weekly aerobic activity sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 160, 161, 162, 217.

**PFW 160 Physical Fitness and Wellness (2)** Limited to distance education students or students with special situations. Designed to provide both activity and lecture components of the Physical Fitness and Wellness course. Offered online only and not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160, 161, 162, 217.

**PFW 161 Physical Fitness and Wellness Activity (1)** Limited to distance education students with special situations (e.g., completing associate degree, received transfer credit). It is designed to provide the activity component of the Physical Fitness and Wellness Course. Prerequisite: Permission of the PFW coordinator. Offered online only and not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160, 162, and 217.

**PFW 162 Physical Fitness and Wellness Lecture (1)** Limited to distance education students, students with special situations (e.g., received transfer credit, military credit). It is designed to provide the lecture component of the Physical Fitness and Wellness Course. Permission of the PFW coordinator. Offered online only and not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160, 161, and 217.

**PFW 217 Swimming (2)** Designed to develop physical fitness through twice weekly endurance (lap) swimming sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Prerequisite: ability to swim at the intermediate level is required and successful completion of an entry-level skill test. Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160.

**TIER 1: DOMAIN REQUIREMENTS**

**Fine Arts**

**AHS 100 Introduction to Art (3)** Through a survey of art and artifacts from ancient through modern times and the historical and social elements that helped to shape them, this course offers an introduction to understanding and appreciating painting, sculpture, and architecture. Not open to art majors.

**AHS 101 Introduction to Art History: Global Traditions(3)** Provides an introduction to the art and architecture of the premodern world and the methods used by art historians. Major traditions in Europe, Asia, Africa, and the Americas are examined in terms of media, technique, style, subject matter, and sociocultural context. Open only to School of Art majors and minors.
DANC 100 Introduction to Dance History (3) Provides an understanding and appreciation of dance as an expression of people’s imaginative and creative urges. Dance from the primitive to the twentieth century is explored within its social and historical context. Not open to dance majors.

MUHI 100 Introduction to Music (3) A University Core Curriculum course that, through a survey of musical forms and compositions from early through contemporary times and the historical and social elements that helped to shape them, offers an introduction to the understanding and appreciation of the broad range of musical creativity. Not open to music majors.

MUHI 139 Perspectives of Jazz (3) A survey of the origins and development of jazz from the late 19th century to the present. Open only to students not majoring in music.

MUHI 330 Music History (3) The development of music from its beginnings through 1750. Origins, growth of early polyphony, instrumental music, and changes in style during medieval, Renaissance, and baroque periods. Prerequisite: a grade of C or better in MUHI 200 or departmental permission. Open only to music majors and minors.

MUST 100 Fundamentals of Music Theory (3) The study of rudiments of written music theory, including notation, scales, key signatures, music terminology, intervals, rhythm and meter, chord construction, and music terminology.

THEA 100 Introduction to Theatre (3) A University Core Curriculum course that surveys plays selected from the major periods of dramatic productivity from the ancient Greeks through contemporary times and the historical and social elements that helped to shape them. Introduces students to an understanding and appreciation of the many faces of dramatic creativity. Not open to theatre majors.

Humanities

ANTH 103 Archaeology and Culture (3) Explores the long-term development of human culture from its beginnings to the present through archaeological and material perspectives. Presents a global survey of world prehistory and focuses upon the major cultural trends and key transitions in the prehistoric past. Emphasizes the use of archaeological methods and information in reconstructing global culture history.

ANTH 111 Anthropology of Everyday Life (3) Examines what anthropology can teach us about everyday life in a diverse world. Explores how societies and individuals are affected by increasing contact between people of different cultures. It takes historical and cross-cultural perspectives on the human condition and the cultural adaptations required in a changing world.

CC 101 Word Origins and Vocabulary Development (3) English vocabulary derived from Latin and Greek, emphasizing word formation as a means of expanding and enriching students’ vocabularies. No knowledge of Latin or Greek is required.

CC 105 Introduction to the Classical World (3) Main features of the civilization of the Greeks and Romans their history, political institutions, art, literature, and philosophy. Explores through lectures, readings, and audiovisual materials the nature of the ancients’ contribution to Western civilizations.

ENG 206 Reading Literature (3) An introduction to the nature and interpretation of literary works and to reading and writing critically about literature. Credit does not apply to English majors.

ENG 213 Introduction to Digital Literacies (3) Teaches ways of reading, analyzing, researching, and composing in emerging media. Prerequisite: ENG 104 or 114.

ENG 220 Language and Society (3) Addresses major social issues related to language use in the United States. Students learn through case studies and other projects to identify hidden assumptions, frame questions requiring research and do the research necessary to make informed decisions about linguistic issues in our society.

GEOG 121 Geography of the Cultural Environment (3) Utilizes qualitative methods to investigate relationships between human culture and the environment. Spatial processes that bring about cultural diversity and change are stressed as well as the role of human activity in producing cultural landscapes. The formation of cultural landscapes over time and the impacts of globalization are emphasized.

HIST 201 American History, 1492–1876 (3) Survey of the political, diplomatic, economic, cultural, and sociological forces and adjustments that have affected the history of the United States to 1876.

HIST 202 American History, 1877 to Present (3) Survey of the political, diplomatic, economic, cultural, social, racial, ethnic, and gender issues and key related events that have affected the history of the United States since 1877.

HONR 201 Inquiries in the Ancient World (3) Interdisciplinary exploration of the foundations of Western Tradition in the Ancient World, through their major intellectual, artistic, and cultural achievements. Incorporates the breadth of the humanities (e.g., literature, philosophy, and the fine arts). Open only to Honors College students.

JOUR 101 Media and Society (3) Study of the structures and functions of media communications and how they inform, persuade, and entertain audiences. Overview of the evolving relationships among media industries and American society. Focus on advertising, public relations, and news organizations.

PHIL 100 Introduction to Philosophy (3) An introduction to such important philosophical problems as the existence of God, whether ethical values are subjective, and the extent of our freedom. These topics and others may be approached by examining the ideas of great philosophers or current thinkers.

RELS 110 World Religions (3) Introduces the different religions of the world, examining their origins, beliefs, teachings, and practices. Covers the basics of major religious traditions, including Judaism, Christianity, Islam, Hinduism, and Buddhism, and their place in our global and interconnected world.

RELS 160 Introduction to Religion in Culture (3) An introduction to the academic study of religion, including the dynamic interaction between religious ideas, practices, and broader cultural contexts. Specific traditions and cultural contexts addressed in the courses will vary according to instructor, but all students will gain an
understanding of diverse components of, and methods for studying religion.

TCOM 100 The Entertainment Media (3) Introduction to the evolving role of the entertainment media in American society, with emphasis on understanding the impact of technology, creativity, and business on entertainment media industries and their interaction with American consumers. Open only to students not designated as pre-telecommunications or not declared majors or minors in telecommunications.

World Languages (for Humanities)

AR 101 Beginning Arabic 1 (4) Designed for students with credit in AR 101. Introduces students to the Arabic language and its culture. Prerequisite: None.

AR 102 Beginning Arabic 2 (5) The second course in beginning Arabic language. Prerequisite: AR 101.

AR 201 Intermediate Arabic 1 (4) Designed for students with credit in AR 101 and 102. Builds upon the skills in beginning Arabic in listening, speaking, reading, and writing Arabic, and increases knowledge of Arabic cultures. Prerequisite: AR 102 or its equivalent.

AR 202 Intermediate Arabic 2 (4) Designed for students with credit in AR 201. Further enhances skills in listening, speaking, reading, and writing Arabic, and increases understanding of Arabic cultures. Prerequisite: AR 201 or its equivalent.

CH 101 Beginning Chinese 1 (4) Designed to build on a foundation of first-year Chinese to help students achieve greater fluency in oral expression and to emphasize the reading of Chinese character texts containing both old and simplified character forms. Grammar will be taught through the use of sentence patterns, and character writing will be practiced. Traditional and contemporary aspects of Chinese culture will also be taught. Prerequisite: CH 101 or its equivalent.

CH 102 Beginning Chinese 2 (4) The second course in the Chinese language. Prerequisite: CH 101 or its equivalent.

CH 201 Intermediate Chinese 1 (4) Designed to build on a foundation laid thus far in Chinese and to help students achieve greater fluency in the four basic skills of listening, speaking, reading, and writing. Students will read newspapers, short stories, and essays by modern authors with the help of a dictionary and will write short compositions in Hanzi on their readings. Prerequisite: CH 201 or its equivalent.

CH 202 Intermediate Chinese 2 (4) Designed to build on the foundation laid thus far in Chinese and to help students achieve greater fluency in oral expression and to emphasize the reading of Chinese character texts containing both old and simplified character forms. Grammar will be taught through the use of sentence patterns, and character writing will be practiced. Traditional and contemporary aspects of Chinese culture will also be taught. Prerequisite: CH 201 or its equivalent.

LAT 101 Beginning Latin 1 (4) Intensive grammar review and readings from Latin prose and poetry. Prerequisite: LAT 101 or its equivalent.

LAT 102 Beginning Latin 2 (3) Continuing study of elementary grammar, composition, and translation of simple Latin passages. Prerequisite: LAT 101 or its equivalent.

LAT 201 Intermediate Latin 1 (3) Intensive grammar review and readings from Latin prose and poetry. Prerequisite: LAT 102 or its equivalent.

LAT 202 Intermediate Latin 2 (3) Continuing intensive review of grammar and readings from Latin prose and poetry. Prerequisite: LAT 201 or its equivalent.

SP 101 Beginning Spanish 1 (4) The first course in the Spanish language. Prerequisite: None.

SP 102 Beginning Spanish 2 (4) The second course in the Spanish language. Prerequisite: SP 101 or its equivalent.

JAPA 101 Beginning Japanese 1 (4) Intensive grammar review and readings from Japanese prose and poetry. Prerequisite: JAPA 101 or its equivalent.

JAPA 102 Beginning Japanese 2 (4) The second course in beginning Japanese language. Prerequisite: JAPA 101 or its equivalent.

JAPA 201 Intermediate Japanese 1 (4) Designed for students with credit in JAPA 101 and 102. Further develops skills in listening, speaking, reading, and writing Japanese, and increases knowledge of Japanese culture. Prerequisite: JAPA 102 or its equivalent.

JAPA 202 Intermediate Japanese 2 (4) Designed for students with credit in JAPA 201. Further enhances skills in listening, speaking, reading, and writing Japanese, and increases understanding of Japanese culture. Prerequisite: JAPA 201 or its equivalent.

Natural Sciences

ANTH 105 Introduction to Biological Anthropology (3) Introduces students to human variation over space and time; its genetic, developmental, environmental, and theoretical bases; the human life cycle; primatology; the anthropoid fossil record, and the relevance of these for an understanding of human health, adaptation, and human diversity.

ASTR 100 Introductory Astronomy: A Study of the Solar System and Beyond (3) Study of the physical nature of objects in the universe and methods used by astronomers to understand them. Topics selected from basic laws of nature, the solar system, stars, nebulae, galaxies, and cosmology.

ASTR 120 The Sun and Stars (3) Introduction to the science underlying modern stellar astronomy. Topics include history of astronomy, practical astronomy, naked-eye cosmology, gravity and orbital motion, light and matter and properties of the sun and stars. Observational and experimental data are used to reveal natural physical laws which provide information about remote objects in space. Prerequisite: at least two years of high school algebra.
BIO 100 Biology for a Modern Society (3) Considers biological issues related to the environment, genetics and biotechnology, human reproduction and development, and population biology. Historical, contemporary, and future implications of these issues are discussed. Not open to students who have credit in BIO 102, 111, or 112.

BIO 111 Principles of Biology 1 (4) Designed for biology, allied health, and other science majors. Emphasis at cellular level: chemical and physical organization of life, prokaryotic and eukaryotic cell structure and function, bioenergetics, cell division, genetics, gene expression, protein synthesis, and evolution. Lecture and laboratory. Prerequisite: one year of high school chemistry, one semester of college chemistry, or the equivalent.

BIO 112 Principles of Biology 2 (4) Examines the diversity, evolutionary relationships, ecology, and physiology of organisms in the animal kingdom with an introduction to the protozoans. Emphasizes structure and function at the organismal level, classification, and phylogenetic relationships. Lecture and laboratory.

CHEM 100 People and Chemistry (3) Introductory treatment of fundamental concepts of chemistry, such as organization and language of chemistry, atomic structure, nature and classification of matter, radioactivity, and the relevancy of these topics to everyday living. Not open to students who have credit in CHEM 101, 111.

CHEM 101 General, Organic, and Biochemistry for the Health Sciences (5) Introduction to and general principles of general chemistry, organic chemistry, and biochemistry. Designed for students in the health sciences and related areas. Four hours of lecture and one two-hour recitation-laboratory weekly. Not open to students who have credit in CHEM 111.

CHEM 111 General Chemistry 1 (4) Chemistry of the elements and their compounds with emphasis on basic principles. Atomic and molecular structure, chemical bonding, stoichiometry, properties of solutions, and nature of matter. Three hours of lecture and one three-hour recitation-laboratory period weekly. Prerequisite: ALEKS Math placement score of 30 or MATH 108 or any higher level math course or permission of the department chairperson.

GEOG 101 Earth, Sea, and Sky: A Geographic View (3) Selected aspects of the physical environment and their relationship to human occupancy of the earth.

GEOL 101 Planet Earth’s Geological Environment (3) Introductory study of the materials, structure, and surface features of the earth, the processes responsible for their development, geologic hazards, and the application of geologic knowledge to mankind’s environmental and resource problems.

HSC 160 Fundamentals of Human Health (3) Emphasizes life-style behaviors contributing to health promotion and disease prevention. General areas affecting health status are identified and suggestions made as to how health-related behaviors, self-care, and individual decisions contribute to wellness and influence dimensions of health. No regularly scheduled laboratory.

NREM 101 Environment and Society (3) Study of human roles in conservation resource management, environmental quality, and sustainable development. Effects of population and technology on environmental systems including air, energy, minerals, soil, water, vegetation, and wildlife. Environmental ethics, outdoor recreation, and public lands management are also covered. Laboratory and field activities.

PHYC 100 Conceptual Physics (3) Includes a survey of physics with conceptual emphasis on basic classical and modern concepts of matter, motion, energy, and forces with application to mechanics, heat, sound, electricity and magnetism, light, atomic, nuclear, and elementary particles.

PHYC 101 Physical Science Concepts for Teachers (3) Principles and concepts of the laws of nature involving mechanical, heat, light, electrical, nuclear, and chemical energy and the conservation laws associated with these forms of energy. Emphasizes applications appropriate to the classroom. Designed primarily for students in elementary education programs. A total of 3 hours of credit may be earned.

PHYC 110 General Physics 1 (4) Studies the laws of Newtonian mechanics. Introductory fluid statics and dynamics, heat and thermodynamics, and wave motion and sound. Recommended background: one year of college preparatory physics in high school. Prerequisite: MATH 112, trigonometry or appropriate trigonometry sub scores on Mathematics placement exam or passing grade in high school physics. Parallel: PHYC 111 is recommended for students who have not attained the recommended background.

PHYC 120 General Physics 1 (5) First course in calculus-based physics for students in pre-engineering, the physical sciences, or mathematics. Topics include Newtonian mechanics, work and energy, motion, impulse and momentum, elasticity and wave motion, sound, and hydrostatics and hydrodynamics. Prerequisite or parallel: MATH 161 or 165.

Social Sciences

ANTH 101 Introduction to Cultural Anthropology (3) Introduces the diversity of human social life as shaped by culture, relating the origins and nature of culture to variations in such universal aspects of human experience as subsistence strategies, resource allocation, social organization, political order, belief systems, and the arts.

CJC 101 Introduction to American Criminal Justice System (3) Overview and analysis of the American criminal justice system.

CJC 102 Introduction to Criminology (3) Examines the legal definitions of criminal and delinquent behavior; typologies of crime and criminals; trends in reported distribution of crime and delinquency within the population; and theoretical explanations.

COMM 240 Introduction to Interpersonal Communication (3) Focuses on understanding interpersonal communication as a dynamic and complex system of interactions rather than on
the skills of platform speaking. Stresses the importance of understanding and applying communication theory in everyday communication situations.

COMM 290 Intercultural Communication (3) Critical survey of major concepts in cross-cultural and intercultural interaction. Examines the effects of customs, behaviors, and values on the interpersonal communication process.

ECON 116 Survey of Economic Ideas (3) The important conclusions of economics are surveyed and applied to topics chosen by the instructor. Especially valuable to students with no high school background in economics. Not applicable to a major or minor in economics. Not open to students who have credit in ECON 201 or 202.

ECON 201 Elementary Microeconomics (3) A study of why people specialize as producers and exchange what they produce with others. Includes analysis of how market structure affects prices. Discusses the issue of whether self-interested economic behavior promotes or hinders society.

ECON 247 Economics and Statistics in the Media (3) Provides communications and journalism majors with skills in applying and intuitively understanding statistical and economic concepts. Students will be expected to use these concepts in developing news and feature stories.

GEOG 150 Global Geography (3) A basic survey course emphasizing geographic facts and interdependencies between the developed and developing world. Particular emphasis is given to physical, social, and environmental interdependencies.

HONR 189 Inquiries in Global Studies (3) Interdisciplinary exploration of the commonalities and diversities in global culture, economy, history, politics, and society; emphasizes the non-European, non-North American world. Open only to Honors College students.

ISOM 125 Introduction to Business with Integrated Computer Applications (3) Offers an overview of the business environment with an emphasis on accounting, economics, finance, human resource management, information systems, management, marketing, logistics and supply chain management. Integrates the use of computer application software to design, create, and produce deliverables for problem solving and decision making within the areas of business. Explores career opportunities within the areas of business.

PLAN 100 Introduction to Urban Planning and Development (2) An introduction to urban planning and development. Open to all students but permission required.

POLS 130 American National Government (3) The examination of the essential elements of our national government. Emphasis on institutions, policies, and processes.

POLS 293 International Relations (3) A survey of the formal relations among sovereign states in the international system, emphasizing diplomacy, the elements of power, and the procedures for conflict resolution. May include computer simulation exercises.

PSYS 100 Introduction to Psychological Science (3) Introduction to various branches of psychology and the contributions of each to understanding the behavior of people as they interact with their environment.

SOC 100 Principles of Sociology (3) An introduction to sociology. Gives an understanding of theories and research on social structures, processes, and problems.

SOC 224 Family and Society (3) Introductory analysis of the interrelationship between family and society. Examines family within a historical, structural, and cultural context with an emphasis on demography, stratification, race/ethnicity, and power dynamics.

SOC 242 Social Problems (3) Discussion and analysis of current social problems within American society. Examines political, economic, and social dimensions of problems, their causes, and possible solutions.

SOC 260 Social Interaction (3) Analysis of the interaction between people and their social environment. Examines the effects of groups and society on individuals.

WRITING PROFICIENCY PROGRAM REQUIREMENT

WPP 392 Writing Proficiency Examination (0) May be used to satisfy the Writing Proficiency requirement. Eligible students will have earned at least 60 but no more than 89 credits and completed ENG 104 or 114 (or their equivalent) with a grade of C or better. May be attempted twice only and is offered on a credit/no credit basis. Prerequisite: ENG 104 or 114 (or equivalent); completed at least 60 but no more than 89 credits.

WPP 393 Writing Proficiency Course (2) Open to all eligible students to satisfy the Writing Proficiency requirement. Required of students who do not receive credit for WPP 392 after two attempts. Offered on a credit/no credit basis; credits are not applied to major, minor, or University Core Curriculum requirements. Prerequisite: ENG 104 or 114 (or equivalent); at least 60 credits.

WPP 394 Writing Proficiency Seminar (1) May be used to satisfy the Writing Proficiency requirement by students who have earned at least 90 but no more than 108 completed credits and have not previously attempted either WPP 392 or WPP 393. Required of eligible returning students who have not previously attempted WPP 392 or WPP 393 and have been inactive for at least one calendar year. Provides intensive writing instruction to prepare students to write an essay under timed circumstances that is assessed similarly to WPP 392. May be attempted one time only and is offered on a credit/no credit basis. Prerequisite: ENG 104 or 114 (or equivalent) with a grade of C or better; completed at least 90 but no more than 108 completed credits by the first day of the semester within which the student wishes to attempt the course.
COURSE SELECTION FAQS

Below are some questions new students typically ask about math and world language placement requirements, dual credit courses, AP credit, IB courses, and military credit.

**Which level of math should I choose?**

All students are required to take a mathematics course in the University Core Curriculum (UCC). Many students satisfy this with MATH 125, which does not require placement. However, some majors require a different math sequence that must meet prerequisite criteria. These criteria can include prior college-level math courses, SAT/ACT scores, or the ALEKS mathematics placement assessment score. ALEKS is a computer-based, adaptive placement system that covers material from basic mathematics through pre-calculus. It takes approximately 90 minutes to complete.

All incoming students are strongly encouraged to complete the ALEKS assessment. It provides the most accurate predictor of readiness to succeed in entry mathematics courses. If you did not provide Ball State with SAT or ACT scores when you applied, the ALEKS score is the only way you will be able to begin a higher-level sequence of mathematics courses. It is crucial that you take the ALEKS assessment. Students in the following majors should take the placement exam:

- Actuarial Science
- Astronomy
- Biology
- Business (all areas)
- Business Analytics (all concentrations)
- Chemical Technology (associate degree)
- Chemistry
- Chemistry Teaching
- Computer Science
- Computer Technology
- Construction Management
- Dietetics
- Early Childhood Education
- Earth/Space Science Teaching
- Economics
- Elementary Education
- Environmental Geoscience
- Exceptional Needs/Special Education
- Exercise Science
- Geology
- Legal Studies (business concentration)
- Life Science Teaching
- Mathematical Economics
- Mathematical Sciences
- Mathematics Teaching
- Medical Technology
- Meteorology and Climatology
- Natural Resources and Environmental Management
- Physics
- Physics Teaching
- Pre-Audiology
- Pre-Dental Preparation
- Pre-Engineering Preparation
- Pre-Medical Preparation
- Respiratory Therapy
- Sport Administration (foundations of business minor)

Students pursuing the following preprofessional, nondegree programs should also take the placement exam:

- Pre-Chiropractic
- Pre-Optometry
- Pre-Pharmacy
- Pre-Physician’s Assistant
- Pre-Veterinary

Placement exams are available through MyBSU (my.bsu.edu) by clicking on “ALEKS” If you have questions, please contact the Department of Mathematical Sciences at 765-285-8640, Robert Bell Building 465, or bsu.edu/math.

**Which level of a world language should I choose?**

While all students are welcome to study a world language or American Sign Language, it is a requirement for the following majors:

- Art (art history and studio art concentrations)
- Classical Culture
- English (all non-teaching concentrations)
- World Languages (Chinese, French, German, Japanese, Latin, Spanish)
- International Business
- Journalism (news)
- Music Performance (voice concentration)
- Political Science (choose from: Arabic, Chinese, French, German, Japanese, Latin, or Spanish)
- Telecommunications

Some students may receive AP, IB, or dual credit in a language and should not take the world language placement exam. For all other students, if you had two or more years of study in a world language in high school (or you are a native or heritage speaker of a world language), you are required to take the placement exam and cannot enroll in the 101 course of the language without taking the exam or receiving permission from the Department of Modern Languages and Classics.

Placement exams are available on Canvas (my.bsu.edu) and may only be taken once. You will have 30 minutes to complete the exam. You cannot enroll in a higher level class than the test results indicate. Once the indicated course is completed with a grade of C or higher, you will receive credit for all lower level courses.
If you have questions or problems accessing the placement exam, please contact the Department of Modern Languages and Classics at 765-285-1361, North Quad Building 178, or bsu.edu/languages. Currently placement exams are not available for American Sign Language.

What if I took a dual credit course in high school?

If you took a dual credit course for college credit through your high school and earned at least a C grade, you must transfer the credit to Ball State from the college or university through which the course was offered. High school transcripts will not suffice for dual credit. Please follow these steps:

1. Visit the college or university website where you took the course. Search for “Registrar” or “Transcripts.”
2. Follow the steps listed to request a copy of your transcript. There may be a fee for this service.
3. Have a copy of your transcript sent through email to askus@bsu.edu. Email is the preferred and quickest method of delivery. An original copy of your transcript is also accepted if sent directly to the Office of Admissions, Ball State University, Muncie, IN 47306 or delivered in person in the original, sealed envelope to the Office of Admissions (Lucina Hall, first floor).
4. Wait two weeks after you request the transcript before contacting your academic advisor to determine how courses apply to your degree program.

What if I took an Advanced Placement (AP) course in high school?

You must have completed both the AP class and the exam to earn college credit. Your AP score report is sent to each college or university you designated on your answer sheet. Each report is cumulative and includes scores for all the AP exams you have ever taken. If you took an AP exam and received a score of 3 or better but did not designate Ball State on your answer sheet, there is a fee to have the score report sent to us.

Follow these steps to send your AP report to Ball State:

1. Go online to apscore.org.
2. Have your AP score(s) sent to the Office of Admissions, Ball State University, Muncie, IN 47306.
3. Wait two weeks after you request the score report before contacting your academic advisor to determine how courses apply to your degree program.

For general information about AP credit, call 888-225-5427 or email apstudents@info.collegeboard.org.

What if I took an International Baccalaureate (IB) course in high school?

You may receive up to 30 Ball State credits if you earned the IB diploma. Even without completing the diploma, you may still earn credit for specific college courses if you scored well enough on the assessments. To obtain college credits, you must have your IB transcript sent to Ball State. Follow these steps:

1. Before the release of scores (in July for May exams, in January for November exams), you can have your results sent to six colleges or universities free of charge. Please contact the IB diploma program coordinator at your high school for more information.
2. After scores are released, you must request your transcripts directly from IB. Please visit the IB website (rss.ibo.org) for information on requesting transcripts. You can submit your request online or by mail using the form available on the website. There is a fee for this service.
3. Your IB transcript must be submitted to the Office of Admissions, Ball State University, Muncie, IN 47306.
4. Contact your academic advisor to determine how courses will apply to your degree program.

For general information about IB credit, call 301-202-3000 or email ibid@ibo.org.

What if I earned credit while in the military?

Some of the credits you earned in the military may count for college credit. To pursue this possibility, please contact Jennifer Lawson at 765-285-5488 or jlawson@bsu.edu.

What if I have questions about placement or earned credit?

Advising appointments can be made online through AdvisorTrac. Go MyBSU and click on AdvisorTrac (located under “additional tools”). A video tutorial on how to use AdvisorTrac is available if needed at https://www.youtube.com/watch?v=lxt9ecff_1&feature=youtu.be. If you are a freshman or first-year student, you can also call or visit the Freshman Advising Center in North Quad 339 at (765) 285-1161 during normal business hours (Monday-Friday, 8 a.m. - 5 p.m.) to schedule an appointment. Upper division students also schedule appointments through AdvisorTrac.
1. Core Courses
   Review the University Core Curriculum information in this handbook (pages 18–31) and pick courses that interest you. Record your selections below with their credit hours. The more courses you select now, the fewer you’ll have to select under the time constraints of an advising session.
   1. ____________________________ ( )
   2. ____________________________ ( )
   3. ____________________________ ( )
   4. ____________________________ ( )
   5. ____________________________ ( )
   6. ____________________________ ( )
   7. ____________________________ ( )
   8. ____________________________ ( )

2. Advanced Credit
   If you took any Advanced Placement (AP), International Baccalaureate (IB), or dual credit courses in high school, list those below.
   1. ____________________________
   2. ____________________________
   3. ____________________________
   4. ____________________________
   5. ____________________________
   6. ____________________________
   7. ____________________________
   8. ____________________________
   9. ____________________________
   10. ____________________________

3. Course Load
   Determine the number of credit hours you want to take in your first semester and record that number below. Full-time enrollment is 12–18 credits. To stay on track to graduate in four years, we recommend taking 15 credits per semester. Some majors may require you to take more than 15 hours in a given semester.
   First Semester Credits: _________

4. Major
   If you have selected a major area of study, please list it below. Your advisor will help you identify appropriate courses for the fall semester. If you are majoring in art, dance, music, or theatre, please bring your list of required major courses provided by the department.
   Major: ____________________________

   If you have not yet decided on a major, discuss areas of interest with your advisor and consider selecting a course or two that will help you explore your interests. Otherwise, you will focus on the University Core Curriculum.

5. Questions
   Record any questions you want to ask your academic advisor during your meeting below.
   1. ____________________________
   2. ____________________________
   3. ____________________________
   4. ____________________________
   5. ____________________________

   Be prepared to work with your advisor to establish the best possible schedule for you academically. Please be understanding and flexible if the courses you hoped to take are full or available at different times than expected.

Have you been awarded the 21st Century Scholarship or O’Bannon Higher Education Grant, which require you to earn 30 credits by the end of your first academic year?

  _____ Yes
  _____ No
  _____ Unsure
FRESHMAN MAJOR COURSES

This section lists the introductory courses required or recommended for your freshman year in Ball State's various majors and academic programs. These are in addition to the University Core Curriculum (UCC) courses, although many majors and programs require specific UCC courses, which are included in this section. The plan of study in each major/program assumes that you have the background and prerequisites needed for the required courses.

Departmental Majors (Bachelor's Degrees)

A typical bachelor's degree requires 120 credits and allows for some general elective credits. However, some programs of study require more credits and/or do not allow any electives.

Accounting (BA/BS) – See Business

Actuarial Science (BS)
- First Year: MATH 165*, 166*, 251*, 351*, ECON 201 and 202* (recommended)
- Second Year Fall: MATH 267*, 320*, 355*, RMI 270

Advertising (BA/BS)
- May select an optional concentration in Advertising Sales, Communication Studies, Emerging Media, Event Planning and Management, Journalistic Narrative Writing, Media Analytics, Media Presentation and Design, Photojournalism, Public Relations, or Sports Marketing and Communication.
- A grade of C or better is required in all major courses, including courses outside the department.
- Students should complete Language Usage Proficiency Exam (LUPE) while enrolled in JOUR 101.
- First Year: JOUR 101, 103*
- Second Year Fall: JOUR 103*, 104*, or 250 (you should finish all three by the end of year two)

Anthropology (BA/BS)
- First Year: ANTH 101, 103, 105
- Second Year Fall: Upper-division courses in cultural, archeology, or biological anthropology

Applied Behavioral Analysis (BA/BS)
- First Year: EDPS 270, SPCE 200, 290
- Second Year Fall: SPCE 280, 307

Apparel Design (BA/BS)
- First Year: FASH 101, 102, 230*, 265, 270, CHEM 100
- Second Year Fall: FASH 202*, 275*, ECON 116 or 201

Aquatics (BA/BS)
- During the fall semester, contact Lee Yarger, coordinator of aquatics (HP 360, 765-285-8282, ljyarger@bsu.edu).
- First Year: AQUA 190, 216, 260, EXSC 292, PFW (recommend 117 or 217)
- Second Year Fall: AQUA 315, 316 and EXSC 294*

Architecture (BA/BS) – See College of Architecture and Planning

Art (BFA)
- Open only to students who have been admitted to the School of Art through a selective admissions process.
- All admitted Art majors will meet with Andy Beane, Associate Director (AJ 401, 765-285-4983, jabeane@bsu.edu), during summer orientation prior to meeting with a freshman advisor to complete registration. This will ensure placement in the appropriate major courses.
- Students wanting to pursue Animation or Visual Communication/Graphic Design concentration must undergo an additional review after successful completion of the foundation core (ADS 101, 102, 103, AFA 101). Review guidelines are revised periodically and made available through the School of Art.
- For the BFA, students must select a degree/concentration in Animation, Ceramics, Drawing, Glass, Metals, Painting, Photography and Intermedia Arts, Printmaking, Sculpture, or Visual Communication/Graphic Design.
- Students should not take AHS 100 for the Tier 1 Fine Arts requirement.
- First Year Fall: ADS 101*, 102*, 103*, AFA 101*, AHS 101*, 102*, and ART 100* (fall only)
- First Year Spring: ADS 102*, AFA 202*, AHS 102*
- Second Year Fall: BFA degree concentrations involve a three-year sequence of courses beyond the first-year foundation core and are available at bsu.edu/art/bachelors.

Art (BA) Art History concentration
- Open to any student.
- All art majors will meet with Andy Beane, Associate Director (AJ 401, 765-285-4983, jabeane@bsu.edu), during summer orientation prior to meeting with a freshman advisor to complete registration. This will ensure placement in the appropriate major courses.
- A Bachelor of Arts (BA) degree (four semesters of the equivalent of a world language or American Sign Language at the college level) is required.
- Students should not take AHS 100 for the Tier 1 Fine Arts requirement.
**First Year Fall:** AHS 101*, 102*, ART 100* (fall only), Art Studio Elective

**Second Year Fall:** BA degree concentrations involve a three-year sequence of courses beyond the first year foundation core and are available at bsu.edu/art/bachelors.

Art (BA) Studio Art concentration
- Open to any student.
- A student can elect to apply to the BFA degree program or remain a student under the BA degree in Art, Studio Art concentration. Refer to BFA degree admission requirements for current students at bsu.edu/art/bachelors.
- Should a student choose not to apply to the BFA degree program, 12 hours from a single area of emphasis must be approved by the School of Art for the Studio Art concentration.
- For more information on registration for art courses and BFA degree application materials, contact Andy Beane Associate Director, (AJ 401, 765-285-4983, jabeane@bsu.edu).
- A Bachelor of Arts (BA) degree (four semesters of the equivalent of a world language or American Sign Language at the college level) is required.
- Students should not take AHS 100 for the Tier 1 Fine Arts requirement.

**First Year Fall:** AHS 101* or AHS 102*, ART 100* (fall only),

**First Year Spring:** ADS 101* or 102* or 103*, AFA 101*, AHS 102* or 101*

**Summer:** ADS 101*, or ADS 102* or ADS 103*

**Second Year Fall:** ART 100* (fall only) if needed, BA degree concentrations involve a five semester course sequence beyond the foundation core (ADS 101, 102, 103 AFA 101) and are available at bsu.edu/art/bachelors.

Art Education/Teaching – See Visual Arts Teaching

Astronomy (BA/BS)
- **First Year:** PHYC 118, 120*, MATH 165*, 166*
- **Second Year Fall:** PHYC 122*, ASTR 120, MATH 267*

Bioby (BA/BS)
- You must select a concentration in General, Wildlife Biology/Conservation, Aquatic Biology/Fisheries, Microbiology, Genetics, Cellular/Molecular Biology, Field Botany, or Zoology.
- MATH 112* or MATH 161* or MATH 165* is the required math course for Biology majors. Students considering graduate or professional school should take math through calculus. It is not recommended for biology majors to enroll in MATH 125.
- **First Year:** BIO 111, BIO 112, CHEM 111*, CHEM 112*, MATH 112* or 161* or 165* (Aquatic Biology/Fisheries concentration requires MATH 161*), PHYC 110* (Genetics and Field Botany concentrations can delay PHYC 110*)
- **Second Year Fall:** Two biology courses from BIO 210*, 214*, 215*, or 216*, CHEM 231*, 241* (Botany and General concentrations can delay CHEM 231*, 241*)

Business
- **First Year:** MATH 111* and/or 132*, ISOM 125, ECON 201, ISOM 210*
- **Second Year Fall:** ECON 202*, 221*, ACC 201*, BL 260, ENT 241 (Entrepreneurial Management major)

Business Administration (BA/BS) – See Business

Business Analytics (BA/BS)
- You must select a concentration in Business, Telecommunications, or Media and Communications.
- Students selecting the Business concentration should follow the information and required classes listed under Business.
- Students selecting the Media and Communications concentration should complete Language Usage Proficiency Exam (LUPE) while enrolled in JOUR 101.
- Students selecting the Telecommunications concentration may not minor in TCOM.
- Due to required economics statistics courses (ECON 221) for all concentrations, you will need to take MATH 111*, 132*, 161*, or 165*.
- **First Year:** ISOM 125, (TCOM 101*, 204*, 206*, 207*, 284* for Telecommunications concentration), (JOUR 101, 103*, 104* for Media and Communications concentration)
- **Second Year Fall:** ECON 221*, (JOUR 250, 261 for Media and Communications concentration)

Chemistry (BA/BS)
- You must select a concentration in Biochemistry, ACS Major in Chemistry (leads to American Chemical Society Certification), or Chemistry.
- **First Year:** CHEM 111*, 112*, MATH 165*, 166*
- **Second Year Fall:** CHEM 231* and 241*, PHYC 110* or 120* (recommended)

Chemistry Teaching (BA/BS)
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
- **First Year:** SCI 150* (fall only), CHEM 111*, 112*, MATH 165*, 166*
- **Second Year Fall:** CHEM 231*, 241*, PHYC 110* or 120*, EDMU 205

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
**Classical Culture (BA/BS)**
- Six credit hours from a classical language (Arabic or Latin) at the college level are required.
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
- **Fall:** AR or LAT per placement and continuing language class, CC 105 (recommended)
- **Second Year Fall:** CC 201, directed elective in AR, CC, or LAT

**College of Architecture and Planning: First-Year Program**
- Open only to students admitted to the College of Architecture and Planning through a selective admissions process.
- Majors in Architecture, Environmental Design Architecture, Landscape Architecture, or Urban Planning are not declared until the end of the first-year program.

| Fall Entry Class |  
|---|---|
| **Fall:** | CAP 101*, 161*, and two of the following: ARCH 100, LA 100, PLAN 100 |
| **Spring:** | CAP 102*, 162*, and one of the following: ARCH 100, LA 100, PLAN 100 |

| Spring Entry Class |  
|---|---|
| **Fall:** | One of the following: LA 100, ARCH 100, PLAN 100 |
| **Spring:** | CAP 101*, 161*, and two of the following: LA 100, ARCH 100, PLAN 100 |
| **Summer:** | CAP 102*, 162* |

**Accelerated Entry Class**
- You must have a minimum of 30 college credits completed prior to the start of the program in the summer.
- **First Year:** ENG 103, 104, UCC courses
- **Summer:** CAP 101*, 102*, 161*, 162*, LA 100, ARCH 100, PLAN 100

**Communication Studies (BA/BS)**
- By the end of your fourth semester, you must select one concentration in Communication Studies: Interpersonal Communication, Organizational Communication, or Public Communication. Students may not choose multiple concentrations.
- **First Year:** COMM 201, 210, 220, 240
- **Second Year Fall:** COMM 290, 320*

**Computer Information Systems (BA/BS)**
- A minor in Business Administration for Computer Technology is recommended.
- Due to required computer science courses, you may need to take prerequisite math courses depending on placement.
- Students who take MATH 125 also must take CS 124 in a future semester. Students who take Calculus (132 or 161) do not need to take CS 124.

<table>
<thead>
<tr>
<th>First Year:</th>
<th>CS 110, CT 111, ISOM 125, MATH 125 or 132 or 161</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Second Year Fall:</strong></td>
<td>CT 210*, 211*, ISOM 210*</td>
</tr>
</tbody>
</table>

**Construction Management (BA/BS)**
- A minor in Business Administration for Construction Management is required.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.
- **First Year:** CM 104, 106, 180*, MATH 132*, ECON 201, MATH 181* or ECON 221*, COMM 210, ENG 103
- **Second Year Fall:** CM 200, 222*, 261*, PHYC 110* 

**Criminal Justice and Criminology (BA/BS)**
- **First Year:** CJC 101, 102, 211*, 220*
- **Second Year Fall:** CJC 229*, 251*

**Dance (BA/BS/BFA)**
- BFA program is open only to students who have been admitted to the Dance major through a selective admissions process. Contact Andrea Sadler (AC 306, 765-285-8740, amsadler@bsu.edu) for specific information.
- BA/BS program is open to any student. Courses will be determined based on skill level.
- You must meet with a Theatre and Dance departmental advisor during summer orientation prior to meeting with a freshman advisor to complete registration. This will ensure placement in the appropriate major courses.
- **First Year:** DANC/THEA per degree/placement, THEA 105*, 270*, 280, DANC 200*, 300*
- **Second Year Fall:** DANC/THEA per degree/placement

**Dietetics/Pre-Dietetics (BA/BS)**
- You must meet selective admission requirements for entry into the professional phase of the program. For more information, contact Mrs. Kimberli Pike (765-285-9135, klpike@bsu.edu).
- Due to required science courses, you may need to take prerequisite math courses depending on placement.
- **First Year:** NUTR 101, HOSP 110, 220*, CHEM 111*, 112*, BIO 113*
- **Second Year Fall:** ANAT 201, CHEM 230*, 241*, PSYS 100, NUTR 340*

**Early Childhood Education (BA/BS)**
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades preschool through 3.
- **First Year:** ECYF 100, 265, MATH 201*, COMM 210, EDPS 260
- **Second Year:** EDEL 200*, 244*, MATH 202*

**Early Childhood and Early Childhood Special Education—Dual Major (BA/BS)**
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
• Major leads to teaching licensure in grades preschool through 3.

**First Year:** SPCE 201*, 202*, MATH 201*, 202*, COMM 210, EDPS 260

**Second Year:** EDEL 200*, 244*, SPCE 210°, 215°

### Earth/Space Science Teaching (BA/BS)

- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website ([my.bsu.edu](https://my.bsu.edu)) for specific requirements for your licensing area including course work, portfolio, dispositions, assessments, and licensing exams.
- Major leads to teaching licensure in grades kindergarten through 6.

**First Year:** SPCE 201*, 202*, MATH 201*, COMM 210

**Second Year:** EDEL 200*, 244*, SPAA 270, EDPS 260, MATH 202*, EDRD 204*

### Economics (BA/BS)

#### Business and Financial Analyst Concentrations – See Business

#### Liberal Arts Concentration

- You must select a concentration in General, Economics/Law, or Financial Economics.
- Students may elect to begin economics courses in the first year.

**First Year:** MATH 132° (MATH 161° or 165° recommended), (POLS 130, PHIL 200 for Economics/Law concentration)

**Second Year Fall:** ECON 201, 221°, (ACC 201 for Financial Economics concentration)

#### Elementary Education (BA/BS)

- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website ([my.bsu.edu](https://my.bsu.edu)) for specific requirements for your licensing area including course work, portfolio, dispositions, assessments, and licensing exams.
- You must select a concentration in English as a Second Language, Gifted/Talented, Kindergarten/Primary Education, Language Arts, Mathematics, Modern Languages (Classic Culture, French, German, Japanese, Spanish), Classical Languages (Latin), Psychology/Counseling, Teaching of Reading for Elementary, Science, Technology, Wellness: Nutrition and Family or Wellness: Physical Education).
- Major leads to teaching licensure in kindergarten through grade 6.

**First Year:** EDEL 100, MATH 201°, COMM 210, EDPS 260

**Second Year:** EDEL 200°, 244°, MATH 202°, EDRD 204*

### Elementary Education and Special Education, Exceptional Needs—Dual Major (BA/BS)

- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website ([my.bsu.edu](https://my.bsu.edu)) for specific requirements for your licensing area including course work, portfolio, dispositions, assessments, and licensing exams.
- Major leads to teaching licensure in grades kindergarten through 6.

**First Year:** SPCE 201*, 202*, MATH 201*, COMM 210

**Second Year:** EDEL 200*, 244*, SPAA 270, EDPS 260, MATH 202*, EDRD 204*

### English (BA)

- A Bachelor of Arts (BA) degree (four semesters or the equivalent of a world language or American Sign Language at the college level) is required.
- You must select a concentration in Applied Linguistics, Creative Writing, English Studies, Literature, or Rhetoric and Writing.

**First Year:** ENG 103, 104°

**Second Year Fall:** (ENG 220, 230° for Applied Linguistics), (ENG 230°, 285 for Creative Writing concentration), (ENG 210°, 230° for English Studies concentration), (ENG 230° for Literature concentration), (ENG 210°, 213° for Rhetoric and Writing concentration)

### English/Language Arts Teaching (BA/BS)

- You must select a concentration in English or Communication Studies.
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website ([my.bsu.edu](https://my.bsu.edu)) for specific requirements for your licensing area including course work, portfolio, dispositions, assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.

**First Year:** ENG 103, 104°, 150, EDPS 251, EDMU 205, COMM 210, 220

**Second Year Fall:** COMM 240 or 290, ENG 205°, 220, 230°

### Entrepreneurial Management (BA/BS) – See Business

### Environmental Design, Architecture (BA/BS) – See College of Architecture and Planning

### Environmental Geoscience (BA/BS)

- Due to required science courses, you may need to take prerequisite math courses depending on placement.

**First Year:** BIO 112, CHEM 111°, 112°, GEOL 101, 105, 201°, METC 230, MATH 181°

**Second Year Fall:** GEOL 220°

### Exceptional Needs Teaching (BA/BS)

- You must select a major in Early Childhood Special Education, Hearing Impaired/Deaf Education, Intense Interventions Education, or Mild Interventions Education.
- To complete a teacher education program and to be

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*Prerequisites must be met as listed in the online Ball State catalog ([bsu.edu/catalog](http://bsu.edu/catalog)).
recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.

- MATH 201* and 202* may substitute for MATH 207*.

**Early Childhood Special Education Major**
- Major leads to teaching licensure in preschool through grade 6.
  - **First Year:** SPCE 201*, SPCE 266*, MATH 207* (spring only)
  - **Second Year Fall:** SPCE 202*, 210*, 215*, EDPS 250, COMM 210

**Hearing Impaired/Deaf Education Major**
- Major leads to teaching licensure in kindergarten through grade 12.
  - Students participating in the Indiana School for the Deaf Program (ISD) must complete SNLN 251* and 252* prior to the sophomore year and may have differences in course sequencing.
  - **First Year:** SPCE 201*, 331*, SNLN 251*, 252*, MATH 207* (spring only), COMM 210
  - **Second Year Fall:** SPCE 266*, 240, 246*, (SNLN 253* for ISD), EDPS 250

**Intense Interventions Education Major**
- Major leads to teaching licensure in kindergarten through grade 12.
  - **First Year:** SPCE 201* SPCE 266*, MATH 207* (spring only)
  - **Second Year Fall:** SPCE 202*, EDPS 250, COMM 210

**Mild Interventions Education Major**
- Major leads to teaching licensure in kindergarten through grade 12.
  - **First Year:** SPCE 201* SPCE 266*, MATH 207* (spring only)
  - **Second Year Fall:** SPCE 202*, EDPS 250, COMM 210

**Exercise Science in Kinesiology (BA/BS)**
- You must select a concentration in Basic and Applied Science, Health and Fitness, Pre-Occupational Therapy, or Pre-Physical Therapy.
  - You will be considered a Pre-Exercise Science major prior to applying to the program (typically in the third semester). Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
  - Due to required science courses in some of the concentrations, you may need to take prerequisite math courses depending on placement.

**Basic and Applied Science, Health and Fitness Concentrations/Pre-Exercise Science**
- **First Year:** EXSC 190, CHEM 101 or 111*, PSYS 100, EXSC 292 or ANAT 201, BIO 111
- **Second Year:** EXSC 147, 201*, 202*, 293*, 294

**Pre-Occupational Therapy Concentration/Pre-Exercise Science**
- Contact Tonya Skalon, program advisor (HP 360, 765-285-1455, tskalon@bsu.edu), during the first semester.
  - All graduate schools do not have the same prerequisites. Students should research their schools of choice. Websites: aota.org and otcas.org.
  - **First Year:** EXSC 190, CHEM 111*, PSYS 100, ANAT 201, SOC 100
  - **Second Year:** EXSC 147, 201*, 202*, 293*, 294, BIO 111, PHYS 215*

**Pre-Physical Therapy Concentration/Pre-Exercise Science**
- Contact Tonya Skalon, program advisor (HP 360, 765-285-1455, tskalon@bsu.edu), during the first semester.
  - All graduate schools do not have the same prerequisites. Students should research their schools of choice. Websites: apta.org and ptcas.org.
  - **First Year:** EXSC 190, CHEM 111*, 112*, PSYS 100, ANAT 201
  - **Second Year:** EXSC 147, 201*, 202*, 293*, 294, BIO 111, PHYS 215*

**Family and Child (BA/BS)**
- You must select one or more of the concentrations in Child Development, Child Life, or Family Studies.

**Child Development Concentration**
- The prerequisite for SPCE 210 will be waived.
  - Permission to enroll in SPCE 210 can be obtained from the Department of Special Education (TC 705).
  - **First Year:** ECYF 100, 202, 250, 260, 265, PSYS 100
  - **Second Year Fall:** ECYF 275, NUTR 240* or 275, SPCE 210*

**Child Life Concentration**
- **First Year:** ECYF 100, 202, 250, PSYS 100, NUR 101, ANAT 201 or EXSC 292
- **Second Year Fall:** ECYF 310, NUR 103

**Family Studies Concentration**
- **First Year:** PSYS 100, ECYF 100, 202, 250
  - **Second Year Fall:** ECYF 350, NUTR 240* or 275, SOCW 100, EDPS 351

**Fashion Merchandising (BA/BS)**
- A minor in Entrepreneurial Management or Marketing is required.
  - **First Year:** FASH 101, 102, CHEM 100, ISOM 125
  - **Second Year Fall:** FASH 230*, 270, 280*, ECON 116 or 201
Finance (BA/BS) – See Business

French (BA/BS)
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
  
  **First Year**: FR per placement and continuing language class
  
  **Second Year Fall**: FR continuing language class

French Teaching (BA/BS)
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students must complete EDMU 205 and EDPS 251 during the first four semesters.
  
  **First Year**: FR per placement and continuing language class, FL 150 (fall only)
  
  **Second Year Fall**: FR continuing language class, FL 295* (fall only)

General Studies (BGS)
- The BGS degree allows students to create a unique program of study. In lieu of a major, you can select two or more minors, or you can create individualized areas of concentration approved by the chairperson of the department.

Geography (BA/BS)
- You must select a concentration in Human Geography, Travel and Tourism, GIScience, or Meteorological Studies.

**Human Geography Concentration**
  
  **First Year**: GEOG 101, 121, 150
  
  **Second Year Fall**: GEOG 120, 240, 250*, 270 (fall only)

**Travel and Tourism Concentration**
  
  **First Year**: GEOG 101, 121, 150, concentration elective
  
  **Second Year Fall**: GEOG 250*, 261, concentration elective

**GIScience Concentration**
  
  **First Year**: GEOG 101, 150, concentration elective
  
  **Second Year Fall**: GEOG 240, 250*

**Meteorological Studies**
  
  **First Year**: GEOG 101, 150, concentration elective
  
  **Second Year Fall**: METC 230, GEOG 250*, two concentration electives

Geology (BA/BS)
- MATH 161* or 165* is required for major. Students who choose to take MATH 161* instead of 165* will also be required to take an additional math course. You may elect to begin the math sequence in the first year.
  
  **First Year**: CHEM 111*, 112*, GEOG 101, 105*, 201
  
  **Second Year Fall**: GEOG 220*, 290 (fall only), MATH 161* or 165*

German (BA/BS)
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
  
  **First Year**: GER per placement and continuing language class
  
  **Second Year Fall**: GER continuing language class

German Teaching (BA/BS)
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
- Students must complete EDMU 205 and EDPS 251 during the first four semesters.
  
  **First Year**: GER per placement and continuing language class, FL 150 (fall only)
  
  **Second Year Fall**: GER continuing language class, FL 295* (fall only)

Graphic Arts Management (BA/BS)
- A minor in Business Administration for Graphic Arts Management or a minor in the School of Art is required.
  
  **First Year**: GCM 180, 181, 182, 183
  
  **Second Year Fall**: GCM 281*, 285, ECON 201, BS/BA degree concentrations involve a six semester course sequence at bсу.edu/art/bachelors.

Guitar (BM) – See Music Performance

Health and Physical Education/Teaching (BA/BS)
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
- Major leads to teaching licensure in Health Education grades 5 through 12 and Physical Education preschool through grade 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.

**First Year**: HSC 160, PEP 158* (fall only), 161 (spring only), 222* (spring only), PFW course, EDPS 250  
**Second Year Fall**: EXSC 292, EDMU 205, PEP 232* (fall only), 252* (fall only), 291* (fall only)

**Health Education and Promotion (BA/BS)**
- Major does not lead to a teaching license.
- **First Year**: HSC 160, 180  
- **Second Year Fall**: HSC 200*, ANAT 201*, HSC directed (major) elective

**History (BA/BS)**
- You must select a concentration in Major (General History) or Public History.
- Please review the admission criteria and retention standards published in the online Ball State catalog (bsu.edu/catalog) for students selecting the Public History concentration.
- Four semesters of a world language is recommended for students intending to pursue graduate degrees in history.
- **First Year**: HIST 151, 152, 201, 202  
- **Second Year Fall**: HIST 200

**Hospitality and Food Management (BA/BS)**
- A Bachelor of Arts degree (four semesters or the equivalent of a world language or American Sign Language at the college level) or a minor is required.
- Freshmen are encouraged to begin accumulating 400 work hours required for the internship, HOSP 369.
- **First Year**: HOSP 105, 110, 147, NUTR 275  
- **Second Year Fall**: HOSP 250, 222, ISOM 125, ECON 116 or 201

**Human Resource Management (BA/BS)** – See Business

**Interior Design/Pre-Interior Design (BA/BS)**
- Acceptance into the third year of the program requires submission of a portfolio for admission and a review of general academic performance as well as work produced in design courses.
- Students must earn a C or better in all program-required courses.
- **First Year**: IDES 100, 101, 110, 111*, 112*, 114, 115, 120  
- **Second Year Fall**: IDES 210*, 221*, 222*, 261

**International Business (BA)** – See Business
- A Bachelor of Arts (BA) degree (four semesters or the equivalent of a world language or American Sign Language at the college level) is required.

**Japanese (BA/BS)**
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
- **First Year**: JAPA per placement and continuing language class  
- **Second Year Fall**: JAPA continuing language class

**Japanese Teaching (BA/BS)**
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
- Students must complete EDMU 205 and EDPS 251 during the first four semesters.
- **First Year**: JAPA per placement and continuing language class, FL 150 (fall only)  
- **Second Year Fall**: FL 295* (fall only), JAPA continuing language class

**Journalism (BA/BS)**
- A Bachelor of Arts (BA) degree (four semesters or the equivalent of a world language or American Sign Language at the college level) is required for the News concentration.
- Students in the Magazine Media and News concentrations must complete a 2nd major or minor outside of the Department of Journalism or Department of Telecommunications.
- Students should complete the Language Usage Proficiency Exam (LUPE) while enrolled in JOUR 101.
- A grade of C or better is required in all major courses, including concentration courses outside the department.

**Graphics Concentration**
- **First Year**: JOUR 101, 103*, NEWS 105*  
- **Second Year Fall**: NEWS 120*

**Mass Communication Concentration**
- **First Year**: JOUR 101, 103*, NEWS 105*  
- **Second Year Fall**: NEWS 120*

**Magazine Media Concentration**
- **First Year**: JOUR 101, 103*, NEWS 105*, 133*  
- **Second Year Fall**: NEWS 108*, 120*, 131, 132*

**News Concentration**
- **First Year**: JOUR 101, 103*, NEWS 105*, 133*  
- **Second Year Fall**: NEWS 108*, 109*, 120*, 131, 132

**Photojournalism Concentration**
- **First Year**: JOUR 101, 103*, NEWS 105*  
- **Second Year Fall**: NEWS 120*

**Journalism Teaching (BA/BS)**
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
area including course work, portfolio, dispositional assessments, and licensing exams.
• A grade of C or better is required in all major courses, including concentration courses outside the department.
• Students should complete the Language Usage Proficiency Exam (LUPE) while enrolled in JOUR 101.
• Major leads to teaching licensure in grades 5 through 12.
• Students should plan to complete COMM 210 sometime during the first three semesters.
• First Year: JOUR 101, 103*, NEWS 105*, 108*, 109*, 120*, 132*, 133*, EDSE 150
• Second Year Fall: NEWS 221*, EDMU 205, EDPS 251

**Latin Teaching (BA/BS)**

• To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
• Major leads to teaching licensure in grades 5 through 12.
• Students should plan to complete COMM 210 sometime during the first three semesters.
• First Year: JOUR 101, 103*, NEWS 105*, 108*, 109*, 120*, 132*, 133*, EDSE 150
• Second Year Fall: NEWS 221*, EDMU 205, EDPS 251

**Legal Studies (BA/BS)**

• You must select a concentration in Public Law or Business Law.
• Due to required economics statistics course (ECON 221*) for the Business Law concentration, you will need to take MATH 111*, 132*, 161*, or 165*.
• You should contact Jennifer Grove, program advisor (765-285-8792, jgrove2@bsu.edu), for permission to enroll in POLS 141*.
• First Year: POLS 130
• Second Year Fall: POLS 141* (fall only), ACC 201 (ECON 201 and ISOM 125 for Business Law concentration)

**Life Science Teaching (BA/BS)**

• To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.

• Major leads to teaching licensure in grades 5 through 12.
• Students should plan to complete COMM 210 sometime during the first three semesters.
• Due to required science courses, you may need to take prerequisite math courses depending on placement.

**First Year:** BIO 111, 112, CHEM 111*, 112*, SCI 150* (fall only)

**Second Year Fall:** BIO 210*, ANAT 201, EDMU 205, EDPS 251

**Logistics and Supply Chain Management (BA/BS) – See Business**

**Marketing (BA/BS) – See Business**

**Mathematical Economics (BA/BS)**

• Depending on statistics course chosen, students may have differences in course sequencing.
• You may elect to begin the economics courses in the first year.
• MATH 161* and 162* may substitute for MATH 165* and 166* along with another 2 credits of MATH from the approved electives.

**First Year:** MATH 165* and 166*, ECON 201

**Second Year Fall:** MATH 215*, 217*, 320*, may take ECON 221* or MATH 221*

**Mathematical Sciences (BA/BS)**

• You must select a concentration in Mathematics or Applied Mathematics.
• You are encouraged to complete PHYC 120 which satisfies the Tier 1 Natural Science requirement in the University Core Curriculum.

**First Year:** MATH 165* and 166*, MATH 217*

**Second Year Fall:** MATH 267*, 320*

**Mathematics Teaching (BA/BS)**

• To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
• You must select a concentration in Middle School or Secondary School.
• The Middle School concentration leads to teaching licensure in grades 5 through 9. The Secondary School concentration leads to teaching licensure in grades 5 through 12.
• Students should plan to complete COMM 210 sometime during the first three semesters.

**First Year:** MATH 150*, 165*, 166*, EDPS 251 (MATH 201*, 202* for Middle School concentration), (MATH 215* for Secondary School concentration)

**Second Year Fall:** EDMU 205, MATH 249* (MATH 215* for Middle School concentration), (MATH 217*, 267* for Secondary School concentration)

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
Medical Technology (BA/BS)

- Medical Technology counseling is available in the Department of Biology, 765-285-8820.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.

**First Year**: CHEM 111*, 112*, MATH 108, BIO 111, 112 (recommended), ANAT 201

**Second Year Fall**: CHEM 225*, 231*, 241*, BIO 313*

Meteorology and Climatology (BA/BS)

- This major meets the American Meteorological Society (AMS) qualifications for the title “meteorologist” and Federal Civil Service requirements (GS 1340) for employment by the National Weather Service (NWS).

**First Year**: GEOG 101, 150, MATH 165* and 166*

**Second Year Fall**: GEOG 230, 240, MATH 374*, PHYC 120*

Music Composition (BM)

- Open only to students admitted to the School of Music through a selective audition and admission process. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- You must select a concentration in Instrumental/Vocal or Sonic Arts Technology.
- Music courses are prescribed for you by the primary departmental advisor in the School of Music during summer orientation. Students must obtain an approved registration form from the School of Music (MU 207) before going through registration.

**First Year**: MUST, MUSP, MUSC per placement

**Second Year Fall**: MUST, MUSP, MUSC per placement

Music Education/Teaching (BME)

- Open only to students admitted to the School of Music through a selective audition and admission process. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my bsu edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- You must select a licensing track in Instrumental/ General or Vocal/General.
- Music courses are prescribed for you by the Undergraduate Coordinator and departmental advisor in the School of Music during summer orientation. Students must obtain an approved registration form from the Undergraduate Office in the School of Music (MU 207) before going through registration.

**First Year Fall**: MUST 101, MUST 111, MUSE 100, MUSP 201, MUSP 326, MUSC 340/341 (per placement), COMM 210

**First Year Spring**: MUST 102*, MUST 112*, MUSE 150, MUSP 390, MUSE 250 or 252 or 256, MUSP 201, MUSP 326, MUSC 340/341 (per placement)

**Second Year Fall**: MUST 201*, MUST 211*, MUSP 201, MUHI 200*, MUSC 340/341 (per placement), EDPS 250

Instrumental/General

**First Year Fall**: MUST 101, MUST 111, MUSE 100, MUSP 201, MUSP 326, MUSC 350/351 (per placement), MUSE 391, COMM 210

**First Year Spring**: MUST 102*, MUST 112*, MUSE 150, MUSP 201, MUSP 326, MUSC 350/351 (per placement)

**Second Year Fall**: MUST 201*, MUST 211*, MUSP 201, MUSP 326, MUSC 350/351 (per placement), MUHI 200*, MUSC 340/341 (per placement), EDMU 205, EDPS 250

Vocal/General

**First Year Fall**: MUST 101, MUST 111, MUSE 100, MUSP 201, MUSC 350/351 (per placement)

**First Year Spring**: MUST 102*, MUST 112*, MUSE 150, MUSP 201, MUSC 350/351 (per placement)

**Second Year Fall**: MUST 201*, MUST 211*, MUSP 201, MUSP 326, MUSP 398, MUSC 350/351 (per placement), EDMU 205, EDPS 250

Music Media Production (BS)

- Open only to students admitted to the School of Music through a selective audition and admission process. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- Music courses are prescribed for you by the Undergraduate Coordinator and departmental advisor in the School of Music during summer orientation. Students must obtain an approved registration form from the Undergraduate Office in the School of Music (MU 207) before going through registration.

**First Year Fall**: MUST 101, MUST 111, MUSP 201, MUSP 326, MUSP 398, MUSC 340/341 (per placement), MMP 125

**First Year Spring**: MUST 102*, MUST 112*, MUSP 201, MUSP 326, MMP 100, MUSC 340/341/350/351 (per placement)

**Second Year Fall**: MUST 201*, MUST 211*, MUSP 201, MMP 235*, MUHI 200*, MUSC 340/341/350/351 (per placement)

Music Performance: Guitar, Organ, Piano, Symphonic Instruments, Voice (BM)

- Open only to students admitted to the School of Music through a selective audition and admission process. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- You must select a major in Guitar, Organ, Piano, Symphonic Instruments, or Voice.
- Guitar, Piano, and Symphonic Instruments majors must select a concentration in Classical Studies or Jazz Studies. Organ students will follow the Classical Studies concentration.
- Students with a Voice major must complete at least two courses in both German and French.
- Music courses are prescribed for you by the Undergraduate Coordinator and departmental advisor

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
in the School of Music during summer orientation. Students must obtain an approved registration form from the Undergraduate Office in the School of Music (MU 207) before going through registration.

Classical Concentration
- **First Year Fall:** MUST 101, MUST 111, MUSP 200, MUSP 325/326/202 (as directed by departmental advisor), MUSC 340/341 (per placement)
- **First Year Spring:** MUST 102*, MUST 112*, MUSP 200, MUSP 325/326/202 (as directed by departmental advisor), MUSC 340/341 (per placement)
- **Second Year Fall:** MUST 201*, MUST 211*, MUSP 200, MUSP 202, MUSC 340/341 (per placement)

Jazz Concentration
- **First Year Fall:** MUST 101, MUST 111, MUSP 200 (classical applied), MUSP 326, MUSC 340 (per placement), MUSP 231
- **First Year Spring:** MUST 102*, MUST 112*, MUSP 200 (classical applied), MUSP 326, MUSC 340 (per placement), MUSP 231
- **Second Year Fall:** MUST 201*, MUST 211*, MUST 250*, MUSP 200 (jazz applied), MUSP 203 (classical applied), MUSC 341 (per placement), MUSP 231

Natural Resources and Environmental Management (BA/BS)
- You must select a concentration in Environmental Management or Natural Resources.
- Before enrolling in NREM 211, 221, 241 or 286, students must have credit in MATH 108 or 111 or 112 or 132 or 161 or 165 or have taken the math placement test and received permission from the instructor.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.
- **First Year:** NREM 101, 201*, CHEM 111*, MATH, (BIO 111 for Environmental Management concentration), (BIO 112 for Natural Resources concentration)
- **Second Year Fall:** NREM 286* or 372, (CHEM 112* for Environmental Management concentration), (BIO 216* or 220 for Natural Resources concentration), two of the following: NREM 211*, NREM 221* or 241*

Nursing/Pre-Nursing (BS)
- You must apply to the program (typically in the third semester). Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
- **First Year:** ANAT 201, CHEM 101, BIO 113, PSYS 100, SOC 100
- **Second Year Fall:** PHYS 215*, NUTR 340*, EDPS 270, HSC 180, NUR 228*

Organ (BM) – See Music Performance

Philosophy (BA/BS)
- Students may elect to take PHIL 200 and other selected PHIL courses in the first year.
- **First Year:** PHIL 100
- **Second Year Fall:** PHIL 200, one of the following: PHIL 102, 202, 203, 230, or 304

Physical Education/Teaching (BA/BS) – See Health and Physical Education/Teaching

Physical Science Teaching (BA/BS)
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
- **First Year:** SCI 150* (fall only), CHEM 111*, 112*, MATH 165*, 166*
- **Second Year Fall:** CHEM 231*, PHYC 120*, EDMU 205

Physics (BA/BS)
- **First Year:** PHYC 118 (fall only), PHYC 120*, MATH 165* and 166*
- **Second Year Fall:** PHYC 122, MATH 267*

Physics Teaching (BA/BS)
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
- **First Year:** SCI 150* (fall only), PHYC 118*, 120*, MATH 165*, CHEM 111*, 112*, EDMU 205
- **Second Year Fall:** PHYC 122*, EDPS 251, MATH 166*

Piano (BM) – See Music Performance

Political Science (BA/BS)
- You must select a concentration in Political Science, Economics, or International Studies.
- Students must enroll in and pass one world language course (Arabic, Chinese, French, German, Japanese, Latin, or Spanish) at the 201 level or above.
- **First Year:** POLS 130, (POLS 237 for Political Science and Economics concentrations)
- **Second Year Fall:** POLS 210, 280, (ECON 201 for Economics concentration), POLS 293

Pre-Audiology (BA/BS)
- Admission to the clinical portion of the major is selective. Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
- To become licensed, certified audiologists, you must complete both a bachelor’s degree and a doctoral degree.
- **First Year:** SPAA 100, 101, 270, PSYS 100, SOC 100, BIO 111, PHYC 100 or 110*
- **Second Year Fall:** SPAA 161 or ANAT 201
Pre-Chiropractic – This is a nondegree program. See page 50.

Pre-Dental Preparation (BA/BS)
- Pre-Dental counseling is available in the Department of Biology, 765-285-8820.
- Because admission to graduate school is not guaranteed, each Pre-Dental student should complete another major in any subject of interest. Biology (General concentration) or Chemistry majors are recommended.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.
  First Year: CHEM 111*, 112*, BIO 111, 112, MATH 161* (recommended), PSYS 100 (recommended), FIN 110 (recommended)
  Second Year Fall: CHEM 231*, 241*, ANAT 201 (recommended)

Pre-Engineering Preparation (BA/BS)
- This major is generally a five-year program in which students attend Ball State for three years and then transfer to an engineering school to compete the degree. Upon successful completion of an engineering program, you will be eligible to receive a bachelor’s degree from Ball State in addition to the engineering degree.
  First Year: PHYC 118 (fall only), 120*, MATH 165*and 166*, CHEM 111*, 112*
  Second Year Fall: CS 120*, PHYC 122*, MATH 267*

Pre-Law – This is a nondegree program. See page 50.

Pre-Medical Preparation (BA/BS)
- Pre-Medical counseling is available in the Department of Biology, 765-285-8820.
- Because admission to graduate school is not guaranteed, each Pre-Medical student should complete another major in any subject of interest. Biology (General option) or Chemistry majors are recommended.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.
  First Year: CHEM 111*, 112*, BIO 111, 112, SOC 100, ANAT 201 (recommended), MATH 161* (recommended), PSYS 100
  Second Year Fall: CHEM 231* and 241*, PHYS 215* (recommended), BIO 215* (recommended)

Pre-Occupational Therapy – See Exercise Science

Pre-Optometry – This is a nondegree program. See page 50.

Pre-Pharmacy – This is a nondegree program. See page 50.

Pre-Physical Therapy – See Exercise Science

Pre-Physician’s Assistant – This is a nondegree program. See page 51.

Pre-Veterinary – This is a nondegree program. See page 51.

Professional Selling (BA/BS) – See Business

Psychological Science (BA/BS)
  First Year: PSYS 100, 241*, MATH 125
  Second Year Fall: PSYS 295*, 284*

Public Relations (BA/BS)
- A grade of C or better is required in all major courses, including concentration courses outside the department.
- Students should also complete the Language Usage Proficiency Exam (LUPE) while enrolled in JOUR 101.
- May select an optional concentration in Advertising, Communication Studies, Emerging Media, Event Planning and Management, Journalistic Narrative Writing, Media Analytics, Media Presentation and Design, Photojournalism, or Sports Marketing and Communication.
  First Year: JOUR 101, 103
  Second Year Fall: JOUR 104*, 261

Religious Studies (BA/BS)
- Students may elect to take RELS 201, 206, or 210 in the first year.
  First Year: RELS 160
  Second Year Fall: RELS 201, 206 or 210

Residential Property Management (BA/BS)
  First Year: PMGT 104, 235, 305*
  Second Year Fall: PMGT 275*, ACC 201*, HOSP 210, RE 230

Respiratory Therapy (BA/BS)
- You must be admitted to the program. Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog) and contact the program advisor, Sarah Gremer (CL 325, 765-285-5961, sagremer@bsu.edu), during the first semester for admission policies.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.
  First Year: MATH 111*, CHEM 101, ANAT 201, PSYS 100
  Second Year Fall: PHYS 215*, PSYS 241*, PHIL 202

Risk Management and Insurance (BA/BS) – See Business

Social Studies Teaching (BA/BS)
- You must select the concentration in Historical Perspectives (includes both U.S. and world history) and one other area: Economics, Geography, Government, Psychology, or Sociology.
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
  First Year: SS 150* (fall only) or EDSE 150, HIST 151, 152, 201, GEOG 150, POLS 130
  Second Year Fall: EDMU 205, HIST 202, PSYS 100, SOC 100, ECON 116 or 201

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
Social Work (BSW)
- You must apply to the program after the 200-level Social Work courses are completed. Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
- During the sophomore year, students will complete one of the following: PSYS 367* (fall only) or BIO 254* (spring only).
  **First Year:** SOCW 100, PSYS 100, SOC 100 or SOC 242
  **Second Year Fall:** SOCW 200*, 250*

Sociology (BA/BS)
- You may select a concentration in Diversity or Health and Populations.
- A grade of C or better is required in SOC 100.
  **First Year:** SOC 100, 200-level SOC elective, SOC 221 or 421 (Diversity)
  **Second Year Fall:** SOC 200* (fall only), 200-level SOC elective, SOC 320 (Diversity), SOC 341 (Health and Populations)

Spanish (BA/BS)
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
- You must select a concentration in Language, Linguistics, and Culture Studies or Cultural and Literary Studies.
  **First Year:** SP per placement and continuing language class
  **Second Year Fall:** SP continuing language class

Spanish Teaching (BA/BS)
- Students can earn credit in language classes through dual credit, AP, IB, CLEP, and a departmental placement exam. Please check with your academic advisor or the Department of Modern Languages and Classics to determine your best option for credit and appropriate placement.
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure in grades 5 through 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.
- Students must complete EDMU 205 and EDPS 251 during the first four semesters.
  **First Year:** FL 150 (fall only), SP per placement
  **Second Year Fall:** FL 295* (fall only), SP continuing language class

Special Education – See Exceptional Needs Teaching

Speech-Language Pathology (BA/BS)
- Admission to the clinical portion of the major is selective. Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
- To become a licensed, certified speech-language pathologist, you must complete both a bachelor’s degree and a master’s degree.
  **First Year:** SPAA 100, 101, PSYS 100
  **Second Year Fall:** SPAA 161, 270

Sport Administration (BA/BS)
- You must apply to the program (typically in the third semester). Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
- A minor is required in Foundations of Business, Foundations of Management, Marketing, or Professional Selling.
- You may need to take prerequisite math courses depending on selected minor.
  **First Year:** SPTA 190*, ECON 201, ISOM 125 or SPTA 195*. (ISOM 210* for students selecting Foundations of Business or Foundations of Management minors), required MATH dependent on minor selection
  **Second Year Fall:** ACC 201*, (ECON 202* for students selecting Foundations of Business minor)

Symphonic Instruments (BM) – See Music Performance

Telecommunications/Pre-TCOM (BA)
- A Bachelor of Arts (BA) degree (four semesters or the equivalent of a world language or American Sign Language at the college level) is required.
- Completion of the Pre-TCOM core of 9 credits with grades of C or better in each course and combined GPA of 2.5 in pre-TCOM courses is required before admission to the major (News concentration students do not take Pre-TCOM core classes). Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog).
- After completing the pre-TCOM core, you must select a concentration in Film and Media Studies, Digital Production, or Sales and Promotion. For the News concentration, see Journalism. Students in Digital Production will also select an additional concentration in Digital Audio, Digital Video, Digital Sports Production, or Multimedia.
- TCOM students in the News concentration should enroll in JOUR 101. TCOM 101 is not a substitute for JOUR 101 in the News concentration.
- TCOM 101 with a grade of C or better is a prerequisite to all TCOM courses for pre-TCOM students planning to declare a TCOM major or a TCOM minor. TCOM 100 does not substitute for TCOM 101.
  **First Year:** TCOM 101*, 204*, 206*, 207*, 284*, (TCOM 231* second semester for Digital Production concentration)*
  **Second Year Fall:** (TCOM 307*, 360*, for Film and Media Studies concentration), (TCOM 330*, 332*, 335* for Digital Production concentration), (TCOM 330*, 332*, 335*, 381* for Digital Production concentration: Digital Sports Production option), (TCOM 306*, 340*or 346* for Sales and Promotion concentration)

Theatre (BA/BS/BFA)
- You must select an option in Acting, Design/Technology, Musical Theatre, Directing/Stage Management, or Theatre Creation
- Admission to the Acting and the Musical Theatre
options is by audition and earns a BFA degree. Design/Technology students can earn a BFA, BA, or BS degree. Interview is required for admission to earn a BFA degree. Other concentrations earn a BA or BS degree. Contact Andrea Sadler (AC 306, 765-285-8740, amsadler@bsu.edu) for specific information.

- Students in the Directing/Stage Management will be retained beyond the first year based on their end-of-year interview.
- All Theatre majors and minors, regardless of option, must meet with a Theatre and Dance departmental advisor during summer orientation prior to meeting with a freshman advisor to complete the registration process.
- Students in the Design/Technology option may earn a BA or BS degree or may apply for the BFA.

**First Year:** THEA 103* (fall only), 104* (spring only), 105* (fall only), 280, other option-specific courses as assigned

**Second Year Fall:** Option-specific THEA courses as assigned

**Theatre Teaching (BA/BS)**
- All Theatre Teaching majors must meet with a Theatre and Dance departmental advisor during summer orientation prior to meeting with a freshman advisor to complete the registration process.
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure for kindergarten through grade 12.
- Students should plan to complete COMM 210 sometime during the first three semesters.

**First Year:** THEA 103* (fall only), 104* (spring only), 105* (fall only), 220*, 232*, 250*, 280

**Second Year Fall:** THEA 102*, 295*, 350*, EDPS 251

**Undecided/No Selected Major**
- Focus on the University Core Curriculum (UCC).
- Delay math until a major is declared.
- Review the “Choosing a Major” section (pages 10–11).

**Urban Planning and Development (BUPD) – See College of Architecture and Planning**

**Visual Arts Teaching (BA/BS)**
- Open to any student.
- To complete a teacher education program and to be recommended for licensing by Ball State, you must maintain a 2.5 GPA throughout the program and move through three decision points. Go to the TK20 website (my.bsu.edu) for specific requirements for your licensing area including course work, portfolio, dispositional assessments, and licensing exams.
- Major leads to teaching licensure for kindergarten through grade 12.
- All Teaching Major in Visual Arts will meet with Andy Beane, Associate Director (AJ 401, 765-285-4983, jabeane@bsu.edu), during summer orientation prior to meeting with a freshman advisor to complete registration. This will ensure placement in the appropriate major courses.

- Students should not take AHS 100 for the Tier 1 Fine Arts requirement.
- Students should plan to complete COMM 210 sometime during the first three semesters.

**First Year:** ADS 101*, 102*, 103*, AFA 101*, AHS 101*, 102*, and ART 100* (fall only), EDSE 150

**Second Year:** BS/BA degree concentrations involve a three-year sequence of courses beyond the first year foundation core and are available at bsu.edu/art/bachelors.

**Voice (BM) – See Music Performance**

**Women’s and Gender Studies (BA/BS)**

**First Year:** WGS 210

**Second Year Fall:** Two major directed elective courses

**Two-Year Programs (Associate Degrees)**
Ball State associate degrees are two-year programs (four semesters) that require a minimum of 60 credits to complete and may allow for some general elective credits. However, some programs of study require more credits and/or do not allow any electives.

**Chemical Technology (AS)**
- See Robert Sammelson (CP 305, 765-285-8060, resammelson@bsu.edu) during the first semester.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.

**First Year:** CHEM 111*, 112*, one course from MATH 111*, 112*, 161*, or 165*, TDPT 161, 225 or other approved course, PHYC 110* or 120*, ENG 103, 104*, PFW

**Second Year Fall:** CHEM 225*, 231* and 241*, COMM 210, elective credits

**Criminal Justice and Criminology (AA)**

**First Year:** CJC 101, 102, 211* or 229* or 251*

**Second Year Fall:** CJC 251*, 300*/400* major elective courses

**General Arts (AA)**
- Program requires 31 credits of UCC courses and 29 credits of electives.

**First Year:** ENG 103 and 104, two from COMM 210 or HIST 150 or MATH 125, PFW, other UCC courses, directed elective courses

**Second Year Fall:** elective credits

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
Radiography (AS)
• You must be admitted to the program. Please review the admission criteria and procedures published in the online Ball State catalog (bsu.edu/catalog) and contact the program advisor, Sarah Gremer (CL 325, 765-285-5961, sagremer@bsu.edu), during the first semester for admission policies.
• ENG 103 or both ENG 101 and 102 are required to satisfy the English requirement. Therefore, if placement requires ENG 101, it must be taken fall semester.

First Year: ANAT 201, CHEM 100, MATH 125, PHYS 215*, PHYC 100, COMM 210, PFW (1 or 2 credits), ENG 103

Preprofessional Programs and Nondegree Areas
The following courses are recommended or suggested for students who plan to pursue graduate/professional programs at other institutions. Students should contact the institution they plan to attend for any additional requirements and/or admissions procedures.

Pre-Audiology – This is a bachelor's degree program. See page 46.

Pre-Chiropractic
• Pre-Chiropractic counseling is available in the Department of Biology, 765-285-8820.
• Since Pre-Chiropractic is not a major, students who plan to graduate from Ball State must select another major. Recommended majors include Biology (General concentration) or Pre-Medical Preparation.
• All graduate schools do not have the same prerequisites. Students should research their schools of choice.

First Year: BIO 111, 112, CHEM 111*, 112*, MATH 112* or 161* (recommended)
Second Year Fall: ANAT 201 (recommended), CHEM 231*, 241*, PHYC 110*

Pre-Dental Preparation – This is a bachelor's degree program. See page 47.

Pre-Engineering Preparation – This is a bachelor's degree program. See page 47.

Pre-Law
• Consult with Brad Gideon, pre-law advisor in the Department of Political Science (NQ 268, 765-285-1482, bmgidone@bsu.edu).
• Since Pre-Law is not a major, students who plan to graduate from Ball State must select another major. Most students major in one or more of the following: Political Science, Legal Studies, Business (any area), Economics (Liberal Arts), English, History, Criminal Justice and Criminology, or Philosophy. Introductory courses from these areas are appropriate.
• All graduate schools do not have the same prerequisites. Students should research their schools of choice.

Pre-Medical Preparation – This is a bachelor's degree program. See page 47.

Pre-Optometry
• Pre-Optometry counseling is available in the Department of Biology, 765-285-8820.
• Since Pre-Optometry is not a major, students who plan to graduate from Ball State must select another major. Recommended majors include Biology (General concentration) or Chemistry.
• All graduate schools do not have the same prerequisites. Students should research their schools of choice.

First Year: CHEM 111*, 112*, BIO 111, ANAT 201 (recommended), MATH 161* or 165*, PSYS 100, ENG 103, 104*
Second Year Fall: CHEM 231*, 241*, PHYC 110*, PSYS 241* or MATH 221* or BIO 448

Pre-Physical Therapy – This is a bachelor's degree program. See Exercise Science on page 40 or ask your advisor about other options.
Pre-Physician’s Assistant
- Pre-Physician’s Assistant counseling is available in the Department of Biology, 765-285-8820.
- Since Pre-Physician’s Assistant is not a major, students who plan to graduate from Ball State must select another major. The recommended major is Biology (General concentration).
- All graduate schools do not have the same prerequisites. Students should research their schools of choice.
- Due to required science courses, you may need to take prerequisite math courses depending on placement.

First Year: CHEM 111*, 112*, BIO 111, 112, ANAT 201, PSYS 100
Second Year Fall: BIO 313*, CHEM 231* and 241*, PHYS 215*

Pre-Veterinary
- Pre-Veterinary counseling is available in the Department of Biology, 765-285-8820.
- Since Pre-Veterinary is not a major, students who plan to graduate from Ball State must select another major. The recommended major is Biology (Zoology concentration).
- All graduate schools do not have the same prerequisites. Students should research their schools of choice.

First Year: CHEM 111*, 112*, BIO 111, 112, MATH 161* or 165*
Second Year Fall: BIO 214*, CHEM 231*, 241*, PHYC 110*

*Prerequisites must be met as listed in the online Ball State catalog (bsu.edu/catalog).
Achiving Success

Your first semester at Ball State is a time of transitions—from high school to college expectations, from home to a new community, from general education to a specific major, and from limited freedom to greater independence and individual responsibility. All of these changes can be challenging. Ball State faculty and staff are committed to helping you make the necessary adjustments so you can succeed both academically and personally.

High School
- Living at home
- Time structured by others
- Small class sizes
- Homework checked and graded
- Frequent tests and quizzes
- Frequent reminders about due dates
- Minimal study time outside of class
- Grades tracked continuously online
- Guidance counselors help select classes
- Few courses to choose from
- More rigid requirements

Ball State
- Usually living away from home
- Time managed by self (not others)
- Larger class sizes
- Homework may not be assigned, collected, or graded
- Infrequent, cumulative tests covering a large amount of material
- Due dates provided only at the beginning of the semester
- Minimum two hours of studying outside of class for every hour in class
- Out-of-class learning experiences
- Grades/GPA not available until the end of the semester
- Professional academic advisors available
- Students must take initiative to seek help
- Many courses/majors/minors to choose from
- More personal independence

Both
- General course requirements for all students
- Textbooks, e-books, and other materials used in classes
- Many extracurricular opportunities
- Calendar breaks throughout the year
- Focus on graduation

Making the Transition
THE FRESHMAN FIFTEEN

As you embark on your college career at Ball State, here are 15 important terms, resources, and opportunities all new students should know about for a successful start.

**Ball State Username/Password**
Each student receives a username and password after applying to Ball State. These allow you to access many of the computer services on campus, including Ball State webmail (your official email account used by the university) and MyBSU (your online gateway at my.bsu.edu).

**Ball State Email**
All students are issued a university email account that they access with their Ball State username and password. It’s imperative that you check your email daily, since this is the primary means for advisors and faculty to communicate with you. You’ll also receive official university information about courses, registration, billing statements, housing, dining, alerts, and other administrative matters through email.

**MyBSU**
Ball State’s secure online portal allows you to manage your personal information, register for classes, check on financial aid, schedule advising appointments, make fee payments, grant family members proxy access to your records, and more from your computer or mobile device. Log in with your Ball State username and password at my.bsu.edu.

**Your Academic Advisor**
As part of a wise plan for tracking progress in completing requirements, selecting courses and programs, and efficiently using financial resources, plan to see your academic advisor at least once each semester. To find the name of your advisor, login to MyBSU (my.bsu.edu) with your BSU username and password. Click on “Self-Service (SSB)”. Click on the “Student” tab and then the link for “Student Records”. Under the link for “Current Degree and Advisor”, you will find the name of your academic advisor.

**Viewing a Class Schedule**
Access your class schedule online through MyBSU (my.bsu.edu). Under the “Banner” heading, select the “Self-Service (SSB)” link. You can pull up your class schedule under the Student tab in Registration.
Pre-Registration Advising Meeting
All new freshmen and first-year students are required to attend a Pre-Registration Advising Meeting before scheduling an appointment to discuss spring registration with their academic advisors. At this meeting, you will receive an advising registration worksheet, learn how to track your academic progress until you graduate, and get valuable information on how to prepare for scheduling classes. Meetings will be scheduled during the week of September 9. Dates and times will be posted online at bsu.edu/advising and sent to your Ball State email account.

Living-Learning Communities
During your first year, you may be part of a living-learning community, which means you’ll have the opportunity to live in the same residence hall as other students pursuing your academic major. You will take courses together, participate in special activities related to your interests, and work with some of the same faculty, academic advisors, housing staff, and student mentors. These supportive communities can help you earn better grades and interact more with your peers beyond the classroom. Learn more at bsu.edu/housing/llcommunities.

Adding/Dropping Classes
You can make changes to your class schedule through MyBSU (my.bsu.edu) up through the first week of the semester. Always consult your academic advisor before making schedule changes.

Canvas
Through the online learning management systems, you can access your course information, assignments, and related materials provided by your instructors, including syllabi, exams, discussion forums, grades, and class files. Most faculty and classes use Canvas. Log in to Canvas through MyBSU (my.bsu.edu) with your Ball State username and password.

AdvisorTrac
Freshman and first-year students are assigned an advisor through the Freshman Advising Center. Advising appointments can be made online through AdvisorTrac. Go MyBSU and click on AdvisorTrac (located under “additional tools”). A video tutorial on how to use AdvisorTrac is available if needed at https://www.youtube.com/watch?v=lxDIT9ecF_I&feature=youtu.be. If you are a freshman or first-year student, you can also call or visit the Freshman Advising Center in North Quad 339 at (765) 285-1161 during normal business hours (Monday-Friday, 8 a.m. - 5 p.m.) to schedule an appointment. Upper division students also schedule appointments through AdvisorTrac.
Withdrawal

Although students typically cannot add courses after the add/drop period has ended for the semester, it is possible to withdraw from a class. You can withdraw from individual courses through MyBSU (my.bsu.edu) until the published deadline. Consult with your instructor, your academic advisor, and the Office of Financial Aid and Scholarships when considering withdrawing from a course. If you need to withdraw from all courses, you must report immediately to the associate dean of students (Administration Building 238, 765-285-1545) and complete an application for withdrawal.

Midterm Deficiency

If you are receiving a grade below C at the midpoint of a full-term course, you should be notified by the registrar’s office through your Ball State email account and directed to review your midterm report through MyBSU (my.bsu.edu). Under the “Banner” heading, select the “Self-Service (SSB)” link. You can see your midterm grades in Student Records under the Student tab. Contact your advisor to determine a plan of action for improving your grades.

DegreeWorks

This online tool outlines the requirements for your selected degree, your major (academic program of study), the University Core Curriculum (UCC), and more. It’s useful for checking your academic progress and planning your future courses. Access DegreeWorks through MyBSU (my.bsu.edu) with your Ball State username and password. Under the “Banner” heading, select the “Self-Service (SSB)” link. View your personalized report under the Student tab in DegreeWorks for Students.

Holds

A hold is placed on your academic records by a university office if you have not completed important transactions or documentation. You will be notified by email, letter, or MyBSU, and you’ll be blocked from scheduling classes or changing your schedule until all holds are removed. Check for institutional holds through MyBSU (my.bsu.edu). Under the “Banner” heading, select the “Self-Service (SSB)” link and go to Student Records under the Student tab.

Online Courses

More than 200 undergraduate courses are offered online. Many classes are available both online and on campus, and registration for them follows the standard process. These classes are structured and best suited for students who are disciplined, organized, and dedicated to meeting deadlines. Most online courses have spaces reserved for students pursuing online degrees and may not be initially available to all students. Learn more about online classes at bsu.edu/online.
THE LEARNING CENTER
Ball State University’s Learning Center offers free tutorial services. If a class is not listed below, we may still be able to provide assistance. Call us!

**Tutoring Services**

Tutors are available to help with the following:

- ACC 201, 202
- ANAT 201
- ASTR 100, 120
- BIO 100, 102, 111, 112, 113, 210, 214, 215
- CHEM 100, 101, 111, 112, 231, 232, 234, 360
- ECON 101, 201, 202, 221
- FR 101, 102, 201, 202
- GEOG 101, 150
- GER 101, 102, 201, 202
- HIST 150, 201
- JAPA 101, 102, 201, 202
- MATH 108, 111, 112, 125, 132, 161, 162, 165, 166, 201, 202, 207
- MUHI 100
- MUST 101, 102, 111, 112, 201, 202, 211, 212
- PHYC 100, 110, 112, 120
- PHYS 215
- PSYS 100, 241
- SP 101, 102, 201, 202

**Study Skills**

- Time management/organization
- Note taking
- Test taking
- Reading comprehension strategies
- Concentration/memory skills

**Writing**

- Paper review
- Editing skills
- MLA/APA format
- Brainstorming and outlining
- Research skills
- Speeches and presentations
- Grammar and mechanics
- Writing Proficiency Exam review

* Course offerings are limited during the summer. Please call ahead to see if a tutor is available.

**Academic Coaching**

Academic coaches are students who help other students to set goals, get organized, manage their time, learn study skills, find campus resources, and feel encouraged to succeed in college.

**Testing Accommodations**

1. Students must first register with the Office of Disability Services and be deemed eligible for testing accommodations.
2. Students must schedule exams in person or by phone at least 48 business hours in advance (more notice is encouraged).
3. Exams must be completed at the same time the class is scheduled to take the exam, unless the instructor has granted permission otherwise.

**Testing Hours**

Monday–Tuesday 9 a.m.–5 p.m.
Wednesday–Thursday 9 a.m.–8 p.m.
Friday 9 a.m.–4 p.m.

**Supplemental Instruction**

SI is available in certain courses each semester (please check our website for updated information). SI leaders attend class with the students and hold two to three study sessions per week, providing supplementary materials such as study guides, practice tests, and visual aids. Typical SI courses may include anatomy, biology, chemistry, history, music history, nursing, and psychology. SI is not offered during the summer.

**Learning Center**

North Quad 350
765-285-1006
bsu.edu/learningcenter

**Academic Year Tutoring Hours**

Monday–Thursday 10 a.m.–8 p.m.
Friday 10 a.m.–2 p.m.

**Summer Tutoring Hours**

Monday–Thursday Noon–4 p.m.
## CAMPUS RESOURCES AND CONTACTS

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<td>Retention and Graduation</td>
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<td>765-285-3312</td>
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<td>Academic Coach</td>
<td>Learning Center</td>
<td>bsu.edu/learningcenter</td>
<td>765-285-1006</td>
<td>NQ 350</td>
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<td>765-285-1024</td>
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<td>bsu.edu/sass</td>
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<td>Upper Division Advising Center</td>
<td>bsu.edu/advising</td>
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<td>Career Coach</td>
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<td>bsu.edu/careers</td>
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<td>Career Exploration</td>
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<td>bsu.edu/advising</td>
<td>765-285-1161</td>
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<td>Disability Assistance</td>
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<td>765-285-5293</td>
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<td>bsu.bncollege.com</td>
<td>765-285-8080</td>
<td>AJ Atrium</td>
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<td>Textbooks—Off Campus</td>
<td>TIS College Bookstore</td>
<td>tisbookbsu.com</td>
<td>765-282-1811</td>
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<td>Transferring Credits</td>
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