

HLC Steering Committee
Meeting #23
Tuesday, April 16 2013
11:00 a.m. Student Center, Room 306

Attendees: Marilyn Buck, Bryan Byers, Clare Chatot, Bernie Hannon, Kay Hodson-Carlton, Chip Jagers, Leisa Julian, William Knight, Dan Lutz, Michael Maggiotto, David Perkins, and Greg Wright,

Not in Attendance: Ted Buck, Nancy Cronk, Rodney Davis, Alan Hargrave, Barb Phillips, and Hollis Hughes

Guest: Debbie Psihountas

The notes for January 15, 2013 were approved without correction.

174 days left until the HLC visit

Discussion of the self study draft

- Today the second draft of the HLC self-study report will be posted to the website. A notice from the President will give a link to the report as well as a link to send comments. Comments will be received until May 15, 2013. This will give the faculty three weeks to view the report and send comments.
- Marilyn Buck urged the subcommittee chairs to look at the report and check for accuracy of the materials.
- It was noted that some of the data is from 11-12 instead of 12-13 but the co-chairs did not think that was a problem because 11-12 was when the report was written. Some data will be updated.
- The goal is to start scheduling meetings in May to go over each criterion. The idea is to have one day to look over Criterion One and stay with that until the group is satisfied with the content and links then move on to Criterion Two, Three, and so forth.
- This committee is working to make this report as multi-media as possible. To reflect our ambition and our humility (knowing when to stop).
- President Gora will be recording an introduction to the self-study report.
- Most of the changes to the report have come from the feedback generated from the forums and the requests sent out to the deans and vice presidents to supply highlights and accomplishments from their areas.
- The Federal Compliance section is not something that needs to be posted for comments.
- The resource room was discussed.

- Terry King has approved a person to be hired to organize the resource room.
- Marilyn Buck is working on the position description.
- Information collection will continue over the summer with three areas for storing this information.
 - Cited documents
 - Supported documents
 - Everything else
- HLC has not clarified what the final package is to look like. If they have to work off-line the links will not be there.
- Michael Maggiotto encouraged the committee to go back to their areas and ask individuals to comment on the self-study.
- The committee decided there is no need to set up another webcast or forum. The posting of the report and request for comments generated the most input in the fall.
- The committee thanked Marilyn Buck and Michael Maggiotto for their hard work in final rewrite of the drafts. Marilyn Buck wanted the committee to know their hard work on the original drafts made their job much easier.
- Issues the co-chairs had about the HLC visit included:
 - The faculty and professional staff must understand the accreditation process.
 - Michael Maggiotto suggested a one page letter distributed to each department to explain what the University is doing, why they are doing it, and what the consequences of this process is to the University.
 - The deans could share the message again on opening day remarks in the fall.
 - The students still need to be educated about the process.

2012-2017 Mission Statement

Mission

As a public research university, we focus on students and high-quality, relevant educational outcomes. Disciplinary knowledge is integrated with application. We do this in a manner that fundamentally changes students, researchers, and our external partners, who look to the university for guidance. We transform information into knowledge, knowledge into judgment, and judgment into action that addresses complex problems.

The meeting adjourned at 11:52 a.m.
Next Meeting: Tuesday, January 29, 2013
4:00 p.m. / Student Center, Room 303