



## Campus / Schedule Type / Instructional Method

Office of Academic Systems

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Campus / Schedule Type / Instructional Method							
Main	Off Field	Off Campus	High School	Online	International	Fishers Center	Indy Center
"M"	"OF"	"OC"	"HS"	"OL"	"IR"	"FI"	"IN"

Schedule Types												
<small>**Includes new High Impact Practice (HIP) designations (see pg. 3 for details)</small>												
Lecture	Clinical	Discussion/ Recitation	Examination	Field Study	Non Credit Workshop	**Immersive Learning	Internship	1 Week or Less	Lab	Lecture/Lab	One-on-One /Research	Independent Study
"A"	"C"	"D"	"E"	"F"	"I"	"IM"	"IN"	"K"	"L"	"LL"	"O"	"R"
Seminar	**Study Abroad	**Societal Issue / Global Challenge			Online Fixed Times (Synch)		Studio	**Undergraduate Research		Online (Asynchronous)		Experiential
"S"	"SA"	"SG"			"T"		"U"	"UR"		"W"		"X"

Instructional Methods		
Blended	Face to Face	Online
"BLEN"	"FACE"	"ONLN"



**Campus Codes – i.e. where does the section meet?**

- **Main (M)** – Courses physically offered in a building on main campus.
- **Off Field (OF)** – Courses physically offered in a domestic location other than main campus. Reserved for use by Orientation sessions, Clinical (schedule type 'C'), Field Studies (schedule type 'F'), Immersive Learning (schedule type 'IM'), Internships (schedule type 'IN'), Independent Study (schedule type 'R'), Study Abroad/Study Away (schedule type 'SA') Seminar (schedule type 'S'), Undergraduate Research (schedule type 'UR'), and Experiential (schedule type of 'X').
- **Off Campus (OC)** – RESERVED FOR ONLINE AND DISTANCE EDUCATION – Courses physically offered in a domestic location other than main campus, i.e. Indianapolis, Fishers, Ft. Wayne.
- **High School (HS)** – Courses physically offered for dual credit in a high school.
- **Online (OL)** – RESERVED FOR ONLINE AND DISTANCE EDUCATION – Courses offered online where there is no physical location other than virtual. These courses have been known as online semester based, online web conferencing, or online independent learning.
- **International (IR)** – Courses physically offered outside the United States but *not* at one of the official international centers.
- **Fishers Center (FI)** – Courses physically offered in the Fishers Center
- **Indy Center (IN)** – Courses physically offered in the Indy Center



**Schedule Types – i.e. what type of section am I building?**

\*\* Designates High Impact Practice (HIP) as defined by the Strategic Plan (Strategic Imperative E, Goal 1)

- Lecture (A) – A lecture is an oral presentation, typically by a university or college teacher, intended to present information or teach people about a particular subject. Lectures are used to convey critical information, history, background, theories, and equations.
- Clinical (C) – A clinical course requires students to go to medical institutions to receive hands-on experience.
- Discussion/Recitation (D) – Discussion sections are smaller classes separate from the main lecture class where students can discuss the material and get answers to their questions.
- Examination -
- Field Study (F) – A field study involves scholarly work that requires first hand observation, recording, or documenting what the student sees and hears in a particular setting.
- Non Credit Workshop (I) – Courses with no credit offered in a workshop format typically for professional development and open to the public.
- \*\*Immersive Learning (IM) – Immersive learning projects are high-impact learning experiences that involve collaborative student-driven teams, guided by faculty mentors. Students earn credit for working with community partners such as businesses, nonprofits, and government agencies to address community challenges through the creation of a product that has a lasting impact.
- Internship (IN) - an official or formal opportunity to provide practical experience
- 1 Week or Less (K) – Courses with duration of 1 week or less.
- Lab (L) – A lab allows students to get a hands-on experience with the subject being taught during the lecture.
- Lecture/Lab (LL) – Courses with both lecture and lab components.
- One-on-One/Research (O) – A research course that systematically investigates existing or new knowledge which is used to establish or confirm facts, reaffirm the results of previous work, solve new or existing problems, support theorems, or develop new theories.
- Independent Study (R) – An independent study is a form of education that occurs when a student and an instructor agree upon a topic for the student to research outside of school with little guidance from the instructor for an agreed upon amount of credits.
- Seminar (S) – A seminar is a small group of advanced students in a college or graduate school engaged in original research or intensive study under the guidance of a professor who meets regularly with them to discuss their reports and findings.
- \*\*Study Abroad or Study Away (SA) - Provide an opportunity to engage in some portion of study (either partial or full semester) in an off-campus setting (i.e., another city, state or country). Study abroad incorporates credit-bearing academic programs outside of the United States including classroom study, research, intern- or externships, and service learning. Study away refers to academic activities within the United States. For example, field studies that take students off campus for a week or more would qualify. The location of study must be central to the course objectives. One-day field trips do not constitute study abroad/away experiences.
- \*\*Societal Issue/Global Challenge (SG) – Help students explore cultures, life experiences, and worldviews different from their own. These studies—which may address U.S. diversity, world cultures, or both—often explore “difficult differences” such as racial, ethnic, and gender inequality, or continuing struggles around the globe for human rights, freedom, and power.
- Online Fixed Times (Synchronous) (T) – Courses with campus code “Online” and instructional method “Online” that have specific days and times for students to login and participate in the course, such as Wednesdays at 5 pm.
- Studio (U) – A studio is a classroom where students work in groups and are responsible for their own learning. They involve longer, fewer class sessions with focused, intense student activity.
- \*\*Undergraduate Research (UR) - Students are engaged in all stages of the pursuit of important questions including the initial stage of design to data collection, analysis and dissemination of results. Mentors provide systems of accountability and structure that create a framework beyond the boundaries of a traditional classroom with the goal of enabling students to develop expertise in communication, in the use of cutting-edge technologies, and in critical thought. Engagement by students in relevant, authentic research has the potential to exert profound influence on their careers.
- Online (Asynchronous) (W) – Courses with campus code “Online” and instructional method “Online” with NO specific days and times. Students login regularly and participate in the course.
- Experiential (X) – Experiential education is the process that occurs between a teacher and student that infuses direct experience with the learning environment and content.



**Instructional Methods – i.e. how will the section be taught?**

- Face-to-Face (FACE) – instructor and student meet for class time in the same geographic location.
- Blended (BLEN) – students and instructor meet for class at least once in the same geographic location during the term while remaining class time is replaced with online activities.
- Online (ONLN) – (tied back to schedule type):
  1. Asynchronous – course is 100% online (no face-to-face or designated online meeting times required).
  2. Synchronous – course is 100% online with some designated online meeting times required.
  3. Independent Learning Program – course is 100% online and self-paced (no face-to-face, no cohorts, no specific meeting times).