

SCAN

STAFF COUNCIL ACTIVITIES & NEWS



LETTER FROM THE PRESIDENT

■ **JENNIFER LAWSON**
STAFF COUNCIL PRESIDENT

Greetings to all! I hope this finds you well and enjoying the season. I would like to express my gratitude for the opportunity to serve the staff community as President of Staff Council. It is my desire to continue the positive direction the council has taken in the past and to maintain the step-by-step improvement of our campus life.

In the spirit of the holidays, being thankful for our blessings and giving to those less fortunate, I encourage each staff member to consider the following:

These are tough times for all and it is more important than ever for each and every one of us to be patient with and thoughtful of others. While the media is saturated with bad news of the economy, finances, war, and violence there seems to be this huge black cloud just stalled above our heads which leads to increased stress and negativity. It becomes more

difficult, but necessary nonetheless, to make an intentional effort to redirect our thoughts to our blessings. Regardless of the individual situations that we may face each day in our offices, Ball State University is a great place to work. I have been with the University for nearly 20 years and have seen many changes in the facilities, grounds and people. One thing has remained constant: Ball State is always striving to improve. Wouldn't it be nice if each one of us tried every day to improve on yesterday - to be kinder, more generous, more tolerant - instead of subscribing to the general consensus of how bad things are. The tough times won't disappear, but our enlightened attitude would make it easier to weather. In addition, 'tis the season for giving. University Staff Council is conducting a food drive to help restock local food pantry shelves. We have many local families who need our help. The next time you are at the grocery picking up a gallon of milk and a loaf of bread, consider adding just a couple of items to your bag to bring in and place in one of the many collection boxes around campus. The true spirit of giving is giving just a little when we think we have nothing to give. If each one of us donates just two items, think of how plentiful the food pantry shelves could be.

Many good wishes and sincere thanks to all of you who work hard each day to ensure Ball State continues to be a place of greatness.

WORKING WELL AT BALL STATE

The winter Weight Watchers at Work will begin in January. For more information, including dates, times, location, or to learn about the 12 Days of Fitness or other Working Well programs, go to: <http://bsu.edu/workingwell>.

While you are there, please assist us in responding to your needs by completing the Ball State Employee QuickClinic survey.

Please respond even if you have never utilized this service. The short survey is anonymous and will take approximately five minutes to complete. We appreciate your input!

If you need a paper copy of the survey, please contact Patty Hollingsworth at 5-9355.

STAFF COUNCIL MEETINGS:

December 18, 2008
Holiday Lunch
TBA

March 19, 2009
Worthen Arena Lounge
1:15 p.m.

January 15, 2009
Worthen Arena Lounge
1:15 p.m.

April 16, 2009
Worthen Arena Lounge
1:15 p.m.

February 19, 2009
Worthen Arena Lounge
1:15 p.m.

May 21, 2009
Worthen Arena Lounge
1:15 p.m.

Executive Committee Meeting
1st Thursday of each month
1:15 p.m. AD 102.

ROLL OUT THE RED SPIRIT OF SERVICE

LIVE www.bsu.edu/rolloutthered

“Roll Out the Red” is unlike any other employee training program you’ve attended at Ball State University. It’s online and face to face; it’s interactive; and best of all, it’s ongoing. After your training, you’ll be better equipped to handle difficult customer service situations; and you’ll take back to your work area a little “reminder” that “Roll Out the Red” is not an initiative but an attitude!

Take time to visit this Web site and click through the many links available, including all of the competitions. The four online training modules are accessible from the Web site, also. Professional and staff personnel may begin the online training immediately.

At the end of each module is a brief 10-question quiz. In addition, module four contains a “Final Learning Assessment,” which must be completed before attending the workshop sessions with trainers from Team Performance. Approximately six weeks before a workshop date listed in the training schedule, Andy Gothreau in Training and Development will contact managers and give them procedures for registering employees into specific sessions.

Visit the “Roll Out the Red” Web site: www.bsu.edu/rolloutthered and get started now! Please remember that nonexempt employees are to participate in the online training as a part of their regular workday.

■ **JENNIFER LAWSON**
STAFF COUNCIL PRESIDENT

CHRISTMAS FOOD DRIVE

DECEMBER 1 - DECEMBER 16

It is that time of year for our Staff Council food drive and the need this year is far greater than ever. The number of families needing assistance is steadily increasing yet it is also getting harder for those who have contributed to continue to do so. Keeping this in mind, our committee is asking the Staff Council representatives and alternates to reach out to their constituents and departments just to be more thankful and thoughtful of what we have and how we can share and/or help. Talk with your department/co-workers, decorate your food boxes, post food drive notices, have an office contest, share thoughtful ideas, anything that will encourage those who can to contribute a little for those families who can’t.

■ **MARILYN WALDO**
PUBLIC RELATIONS CHAIR

SCHEDULE OF EVENTS

DEC 24	Christmas Eve Campus Closes at 3 p.m.
DEC 25	DEC 26 Christmas Break Campus Closed
DEC 31	New Years Eve Campus Closes at 3 p.m.
JAN 1	New Years Day Campus Closed
JAN 12	Semester Begins Spring Semester
JAN 16	Ball State University Staff Council Meeting
JAN 19	MLK DAY Campus Closed
JAN 20	JAN 21 Angels for Life Blood Drive 9 a.m. - 4 p.m. Pruis Hall
JAN 30	Employees eligible for retirement, who wish to be recognized at the 2009 Staff Recognition and Retirement Award Program, must complete the appropriate forms in Payroll and Employee Benefits on or before January 30. Employees who enroll after the cutoff date will be recognized at the 2010 recognition program.



Food boxes are located in offices throughout the campus. Please have food boxes delivered to the Biology Department, CL 118 by Wednesday, December 17. If help is needed for delivery, contact Marilyn Waldo, 285-8857, Marilyn Davis, 285-1977 or Melissa Schafstall, 285-4198.

STAFF COUNCIL MEMBERS

arranged by staff council areas

ADMINISTRATION:

Loretta Smith, Payroll
Angela Zahner, Academic Affairs
Marilyn Folkerth, President's Office
Dianna Cook, Payroll

ALUMNI CENTER/EB BALL CENTER:

Carol Terry, BSU Foundation
Kate Murray, Advancement Services

APPLIED TECHNOLOGY, FINE ARTS, RESEARCH HOUSE, WEST QUAD:

Connie Tyner, Natural Resources & Environmental Management

Brenda Ayers, Office of Academic Research

ARCHITECTURE & PLANNING, PRINTNIG SERVICES:

Marilyn Davis, Department of Landscape Architecture

ART & JOURNALISM, UNIVERSITY FOOD COURT, NOYER DINING, WOODWORTH DINING:

Debra Worster, Noyer Dining
Amy Hardesty, University Dining

ARTS & COMMUNICATION, EMENS, MUSIC:

Janet Johns, University Communications
Ranae Burkett, School of Music

BALL COMMUNICATION/LETTERMAN:

Kim Hiatt, Communication Studies
Max Hunt, WIPB-TV
Vickie Hahn, Center for Information & Communication Sciences

David Kaufman, Teleplex-Media Services

BRACKEN LIBRARY:

Sandy Duncan, University Libraries
Marilyn Coleman, University Libraries
Amanda Mills, University Libraries
Bradley Johnston, University Libraries
Lori Siefker, Equipment & Projection Services
Jennifer Criss, University Libraries

BURKHART, NORTH QUAD:

Jennifer Lawson, Academic Advising
Janet Ritchie, Academic Advising

BURRIS, ELLIOTT DINING, INDIANA ACADEMY, MARIA BINGHAM, MEDICAL TECHNOLOGY, WAGONER:

Elaine Orr, Burris Laboratory School
Nikki Sherfy, Indiana Academy of Sciences

CARMICHAEL:

Cathy Cunningham, School of Extended Education
Robert Cope, RHDS

COOPER SCIENCE:

Marilyn Waldo, Biology
John Taylor, Biology

HEALTH CENTER, HEALTH & PHYSICAL ACTIVITIES, HPL, NORTH CAMPUS SHELTER, WORTHEN ARENA:

Debra Sheller, Fisher Institute for Wellness/Gerontology
Kelli Burke-Sanchez, Physical Education

LAFOLLETTE, JOHNSON, NOYER HOUSING, STUDEBAKER WEST, SCHEIDLER

APARTMENTS:

Julie Moody, Housing & Residence Life
Edward Landreth, Lafollette Out of Bounds

LUCINA:

Lynn Shipley, Career Center
Monica Roberts, Registrar's Office
Coralee Young, Career Center
John Knox, Career Center

TERRY BURGESS, SCHOLARSHIPS & FINANCIAL AID PARKING SERVICES, PUBLIC SAFETY, TELEPHONE SERVICES:

Joyce Lewis, Telephone and Postal Services
Rhonda Clark, Public Safety

ROBERT BELL:

Eric Warner, University Computing Services
Angela Bays, Mathematical Science

SERVICE & STORES GROUP LEADERS:

Ted Workman, Facilities Management
Craig Upchurch, Central Stores

SERVICE & STORES, SHOWALTER, INVENTORY CONTROL, NORTH GROUNDS, SOUTH GROUNDS, SOUTH SERVICES:

Victoria Tucker, Central Stores
Roger Hassenzahl, Central Stores
Betty Welch, Purchasing
Carl Burgess, Facilities Planning & Management

STUDENT CENTER, ACADEMIC SYSTEMS, MULTICULTURAL AFFAIRS:

Maria Bumbalough, Student Life
Charlie Scofield, Student Center

TEACHERS COLLEGE:

Melissa Schafstall, Teachers College
Mary Graham-Meadows, Department of Counseling Psychology

WHITINGER BUILDING, PBX (NOYER):

Lee Anne Shore, Department of Economics
Teresa Kennedy, Miller College of Business Dean's Office