

MINUTES OF THE SECOND MEETING OF THE 2008-09 UNIVERSITY SENATE
Thursday, September 4, 2008

Members Present: 60

Members Absent: 4

1. The meeting was called to order by the chairperson of the University Senate, Brien Smith, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: B. Adams, N. Ahmed, C. Airriess, R. Bellaver, R. Bremigan, P. Chandler, J. Clark, C. Cozad, G. Crawley, L. Deckers, O. Dotson, E. Dugan, A. Farmer, J. Faroh, R. Fluegeman, J. Gora, J. Green, M. Groover, D. Grosnick, M. Guntsche, M. Harvey, L. Helms, F. Hood, B. Hozeski, M. Johnson, K. Kalumba, C. Kapinus, E. Kelly, T. King, D. LeBlanc, J. Ledbetter, M. Maggiotto, L. Markle, C. Marlow, W. McCune, C. Munchel, P. Parkison, R. Rarick, T. Richardson, J. Rybarczyk, L. Shaffer, D. Shawger, G. Slater, B. Smith, G. Stamp, M. Steib, F. Sun, D. Supa, F. Suppe, B. Umansky, D. Waechter, C. Walker, A. Wieseke, B. Wills, S. Woosley, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Keisha Warren-Gordon for M. Brown, Jane Ellery for D. Haber, Eric Pierson for K. Speirs-Neumeister

Members Absent: D. Chen, T. Hinds, W. Sharp, P. Spengler

2. A motion was made and seconded (Hozeski/Crawley) to approve the minutes with the addition of M. Guntsche, B. Adams, and R. Rarick listed as members present.

The motion carried.

3. Announcements

- A. Reaffirmation of Standing Rules (University Senate Agenda, 9/4/08, Enclosure #1)

A motion was made and seconded (Clark/Adams) to reaffirm the Standing Rules. David Pearson, Parliamentarian, reviewed the new procedures added last year.

The procedures for electronic meetings will be posted on the senate website.

The motion carried.

- B. Next Scheduled Meetings

Senate Agenda Committee – September 22, 2008, 8:00 a.m., AT 202F
University Senate – October 2, 2008, 4:00 p.m., LB Rm. 125

- C. Schedule of University Senate and Faculty Council Meetings
(University Senate Agenda, 9/4/08, Enclosure #2)

- D. Board of Trustees Action

Approved by Board of Trustees 5/2/08:

1. Student Academic Ethics Policy

Approved by Board of Trustees 7/18/08:

1. Change in Name of the Department of Geology to Department of Geological Sciences

Approved by President, does not require Board Approval:

1. Graduate Education Committee Revisions
2. Electronic Meeting Procedures for University Senate
3. Revision of Voting Procedures – University Senate

- E. Program Information – Academic Posting 2007-08, Volume XXXIX-11
Revised Programs:
College of Applied Sciences and Technology
 Fisher Institute for Wellness and Gerontology
 Minor in Gerontology
College of Communication, Information, and Media
 Center for Information and Communication Sciences
 Master of Science in Information and Communication Sciences

- Program Information – Academic Posting 2008-09, Volume XL-1
Revised Programs:
College of Applied Sciences and Technology
 Department of Technology
 Master of Arts in Career Technical Education
 School of Physical Education, Sport, and Exercise Science
 Major in Sport Administration (Pending ICHE approval)
Miller College of Business
 Department of Marketing and Management
 (NEW) Major in Sales (Pending ICHE approval)

The Chairperson of the Senate reminded members those items under announcements are approved when the minutes of that meeting are approved.

- F. In an effort to conserve paper, we will continue to produce enclosures to the agenda only once. Please take responsibility for bringing all appropriate materials with you to each meeting.

G. Notice of Change in Office/Department Name

1. Office of Assistant Dean/Director of Housing to Office of Associate Vice President, Student Affairs/Director, Housing and Residence Life
2. Office of Associate Dean of Student Affairs to Office of Dean of Students
3. Office of Vice President of Student Affairs/Dean of Students to Office of Vice President, Student Affairs
4. (No current name) to Office of Assistant Vice President, Student Affairs/Director, Student Life

H. Deletion of Academic Affairs Promotion and Tenure Document from Faculty and Professional Personnel Handbook

IV. Recognition of Deaths – Dr. Jerry Anderson

The Chairperson discussed the procedure for the recognition of death of a colleague. When discussed in the Senate Agenda Committee on August 25, it was suggested that a space be prepared on the senate website for the entire Ball State community to be able to read.

V. Committee Reports

- A. Governance and Elections Committee – Eva Zygmunt-Fillwalk, Chairperson

Eva reported that the committee met this morning and discussed the Faculty and Professional Personnel Handbook. Any suggested changes will be sent to the Agenda Committee and proper

council for review. This committee will be encouraging committee chairpersons to review their responsibilities and forward any suggested changes to them.

B. Faculty Council – Barry Umansky, Chairperson

1. Faculty Council Appointments – (University Senate Agenda, 9/4/08, Enclosure #3)

A motion was made and seconded (Rarick/Adams) to approve the appointments made this summer by the executive committee.

The motion carried.

2. Change of meeting location for September 11(AJ 175)

C. University Council – Laura Helms, Chairperson

1. University Council appointments – (University Senate Agenda, 9/4/08, Enclosure #3)

A motion was made and seconded (Guntsche/Hood) to approve the appointments made this summer by the executive committee.

The motion carried.

D. Campus Council – No chairperson elected to date

Frank Hood, president of the Student Government Association, reported that council appointments should be made by the next Senate meeting.

VI. Report by Chairperson of Senate – Brien Smith (University Senate Agenda, 9/4/08, Enclosure #4)

Brien explained the GANTT Chart and its purpose of tracking items in the senate system. He will be working with the chairpersons of the different standing committees to assist in moving the issues through the senate system in a timely fashion.

VII. Questions Directed to the President

(Note: The President's comments were moved forward on the agenda because of the President's need to leave for Indianapolis prior to the end of today's Senate meeting.)

The President reported on the following items:

- In the 2008 issue of US News Report, Ball State is listed as 14th on the list of schools to watch concerning innovation.
- In the area of campus technology, we won two of fourteen national awards, one by John Fillwalk (IDIAA) and the other by Phil Repp (digital core).
- This is the fifth year that the Freshman year experience has been ranked.
- The President's Perspective will reflect a few changes this year. In the past, it has been a compilation of items to talk about, but this year each issue will focus on one topic. The first issue will discuss Freshman retention. This is an important priority. Marilyn Buck and Kay Bales have been working with faculty and staff to get their feedback on how to enhance the freshman year experience. We now have several new initiatives that will be implemented. With regard to the freshman class: SAT scores

are thirty-two points higher than two years ago and almost 57% of them have the academic honors diploma. We are striving for 80% of the freshman class to have academic honors diplomas. It should be noted that only 30.7% of graduating high school students in Indiana have the academic honors diploma.

- This is the first year since I have been president that we will be able to talk about an increase in total enrollment on this campus.
- At the freshman convocation I have always offered a free lunch with the president. Right now we have seven groups already scheduled to have lunch with me. The only stipulation is that they bring three of their friends with them.
- The campus has an over 100% occupancy rate with the most students living on campus than ever before. There have been very few letters of complaints.
- She has plans to meet with every college this year. She will be accompanied by Provost Terry King.
- The Capital Campaign launch, scheduled for September 5, is at capacity. The lunch will conclude with a showcase of immersive learning. The Governor will be on campus. He will be tailgating with the students during the first half of the football game with Navy and in her suite for the second half.
- She will be the moderator for second of three gubernatorial debates. This debate will be held in Jasper.

VIII. Question and Answer Period

There were no questions.

IX. Unfinished Business

There was no unfinished business.

X. New Business

A motion was presented by senate member, David LeBlanc, concerning the distribution of agenda materials in electronic format only (Attachment #1).

The motion was seconded and carried.

XI. Other Items

XII. Adjournment

The meeting adjourned at 4:40 p.m.

October 2, 2008

Respectfully submitted,

Brien Smith, Chairperson

Michael Brown, Secretary

/mt

Motion Submitted to University Senate

Given that all correspondence and documents related to University Senate business are currently sent to members as electronic documents.

Given that many members of University Senate have laptop commuters that they can bring to Senate meetings, allowing them to view and type notes into electronic documents related to University Senate business.

I move that the recording secretary of the University Senate (currently Melanie Turner) be directed to poll Senate representatives at the beginning of each year and make a list of all who wish to receive Senate documents in electronic format ONLY. Paper copies of Senate documents will not be produced and mailed to these members. Those members of the Senate who do not request that they be placed on this "no paper documents" list will receive paper copies of Senate documents as they always have. Implementation of this motion would save time and money for the University, reduce University use of natural resources, and thereby contribute toward the University's commitments related to sustainability.

Respectfully submitted by,

Dr. David C. LeBlanc

Department of Biology

Aug 28, 2008