

**AGENDA FOR
UNIVERSITY SENATE**

**November 6, 2008
4:00 p.m.**

Letterman Building (LB) 125

I. Roll Call

II. Approval of the Minutes of the University Senate, October 2, 2008

III. Announcements

A. Next Scheduled Meetings

Senate Agenda Committee – December 1, 2008, 8:00 a.m., AT 202F
University Senate – December 11, 2008, 4:00 p.m., LB Rm. 125

B. Notice of Change in Office/Department Name

Current Name: Bureau of Business Research
Proposed Name: Center for Business and Economic Research

C. Program Information – Revised Programs

Academic Posting 2008-09, Volume XL-2

Interdepartmental Programs

Women's Studies

Major in Women's Studies

Teachers College

Department of Elementary Education

Teaching Major in Elementary Education

Academic Posting 2008-09, Volume XL-3

College of Applied Sciences and Technology

School of Physical Education, Sport, and Exercise Science

Master of Arts or Master of Science in Physical Education and Sport

Doctor of Philosophy in Human Bioenergetics

College of Architecture and Planning

Department of Architecture

Master of Architecture

Master of Architecture II (MArchII)

College of Sciences and Humanities

Interdepartmental Programs – Science

Doctor of Philosophy (PhD) in Science

Department of Biology

Master of Arts in Biology

Biotechnology Certificate

Department of English
 Doctor of Philosophy (PhD) in English
Department of Geography
 Master of Science (MS) in Geography
Department of Mathematical Sciences
 Master of Arts in Actuarial Science
 Master of Arts in Mathematics
 Master of Science in Mathematics
Department of Modern Languages and Classics
 Major in Spanish
 Teaching Major in Foreign Language: Spanish
Department of Sociology
 Master of Arts in Sociology

IV. Committee Reports

- A. Governance and Elections Committee – Eva Zygmunt-Fillwalk, Chairperson
- B. Faculty Council – Barry Umansky, Chairperson
- C. University Council – Laura Helms, Chairperson
- D. Campus Council – Matthew Whitlock, Chairperson

V. Report by Chairperson of Senate – Brien Smith (Enclosure #1 – Issues in the Senate System)

VI. Questions Directed to the President

VII. Question and Answer Period

VIII. Unfinished Business

IX. New Business

- A. Proposed amendment to Faculty and Professional Personnel Handbook (Enclosure #2)
- B. Proposed amendment to Faculty and Professional Personnel Handbook (Enclosure #3)
- C. Request to increase membership of University Core Curriculum Subcommittee (Enclosure #4)

X. Other Items

XI. Adjournment

MINUTES OF THE THIRD MEETING OF THE 2008-09 UNIVERSITY SENATE
Thursday, October 2, 2008

Members Present: 58

Members Absent: 6

1. The meeting was called to order by the chairperson of the University Senate, Brien Smith, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: B. Adams, N. Ahmed, C. Airriess, R. Bellaver, R. Bremigan, M. Brown, P. Chandler, J. Clark, C. Cozad, G. Crawley, L. Deckers, E. Dugan, A. Farmer, J. Faroh, R. Fluegeman, J. Gora, J. Green, M. Groover, D. Grosnick, M. Guntsche, L. Helms, F. Hood, B. Hozeski, M. Johnson, K. Kalumba, C. Kapinus, T. King, D. LeBlanc, J. Ledbetter, M. Maggiotto, W. McCune, P. Parkison, R. Rarick, T. Richardson, J. Rybarczyk, L. Shaffer, D. Shawger, G. Slater, B. Smith, G. Stamp, M. Steib, F. Sun, D. Supa, F. Suppe, B. Umansky, D. Waechter, C. Walker, M. Whitlock, A. Wieseke, S. Woosley, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Jane Ellery for D. Haber, Martha Hunt for C. Marlow, Brian Meekin for C. Munchel, Eric Pierson for K. Speirs-Neumeister, Jeong Han Kim for P. Spengler, Lisa Jarrell for B. Wills

Members Absent: D. Chen, O. Dotson, M. Harvey, T. Hinds, E. Kelly, W. Sharp

2. A motion was made and seconded (Supa/Clark) to approve the minutes of September 4, 2008

The motion carried.

3. Announcements

- A. Next scheduled meetings

Senate Agenda Committee – October 27, 2008, 8:00 a.m., AT 202F
University Senate – November 6, 2008, 4:00 p.m., LB 125

- B. Change of Chairperson for Teachers College Dean's Search Committee

The chairperson of the search committee has changed from Dean Sabatine to Dean Maggiotto.

5. Recognition of Death – Dr. Peggy Ramstad

6. Committee Reports

- A. Governance and Elections Committee – Eva Zygmunt-Fillwalk, Chairperson

Eva reported that the committee did not meet; no agenda items were sent forward.

- B. Faculty Council – Barry Umansky, Chairperson

Barry reported that the council met and had a productive meeting. Two items were sent to the Office of the Provost for review.

- C. University Council – Laura Helms, Chairperson

Laura reported that the council met and were updated on the work of the task force on professional personnel regarding compensation for external grant writing.

D. Campus Council – Matthew Whitlock, Chairperson

Matthew reported that the council met and has elected officers. The executive committee will meet soon to appoint campus council representatives to the various committees.

7. Report by Chairperson of the Senate – Brien Smith (Senate Agenda, 10/2/08, Enclosure #1)

Brien reported that there are two new items in the senate system listed under the University Council and the Faculty Council. A revised GANTT chart was available in the back of the room.

8. Questions to the President

- A. A senator asked if Ball State has invested in Common Funds, Wachovia, for example. The President responded that the university does have Foundation funds in these accounts.

President Gora reported that she just returned from visiting Dante Love. He is walking and should be released from the rehabilitation hospital in three to four weeks. He is anxious to get back to class. His spirits are good and the athletic department is taking good care of him.

9. Question and Answer Period

There were no questions.

10. Unfinished Business

There was no unfinished business.

11. New Business

- A. Policies and Procedures for Undergraduate Certificate Programs (Senate Agenda 10/2/08, Enclosure #2)

A motion was made and seconded (Umansky/Adams) to place on the senate floor for discussion. Michael Spillman, chairperson of the Undergraduate Education Committee, was present to discuss the issue and answer questions.

The motion to approve the Policies and Procedures for Undergraduate Certificate Programs carried.

The meeting adjourned at 4:30 p.m.

November 6, 2008

Brien Smith, Chairperson

Michael Brown, Secretary

/mt

GANTT Chart goes here....

Proposed amendment to Faculty and Professional Personnel Handbook

Current Version:

2. In addition to its primary role in improving teaching, evaluation of teaching plays a role in personnel decisions such as promotion, tenure, and merit pay. Because the evaluation of teaching for personnel decisions must be fair and systematic, the University establishes the following policy.

Proposed Revision:

2. In addition to its primary role in improving teaching, evaluation of teaching plays a role in personnel decisions such as promotion, tenure, and merit pay. ~~The~~ ~~Because~~ the evaluation of teaching for personnel decisions must be fair and systematic. **The variety of course delivery formats, such as interdisciplinary, team-taught, Internet, and hybrid, etc., requires evaluations which reflect the unique aspects of these delivery systems. Departments are required to review the items and evaluation procedures at least once every three years to determine if their evaluation methods remain valid and reliable. For example, electronically delivered courses should not be rated by students using items that are relevant only to a course offered in a traditional classroom setting.** The University establishes the following policy.

Page 144, Section 2, Faculty and Professional Personnel Handbook

Clean Copy:

2. In addition to its primary role in improving teaching, evaluation of teaching plays a role in personnel decisions such as promotion, tenure, and merit pay. The evaluation of teaching for personnel decisions must be fair and systematic. The variety of course delivery formats, such as interdisciplinary, team-taught, Internet, and hybrid, requires evaluations which reflect the unique aspects of these delivery systems. Departments are required to review the items and evaluation procedures at least once every three years to determine if their evaluation methods remain valid and reliable.

Page 144, Section 2, Faculty and Professional Personnel Handbook

Proposed amendment to Faculty and Professional Personnel Handbook

Procedure for selection of chairperson for college-dean search committee

Paragraph 2 of the procedure currently provides that “Whatever the representation from within the college, the college-dean search committee shall have a) a faculty member of the University who is not a member of the college appointed by the Governance and Elections Committee to serve as chairperson of the search committee and b) a designated representative of the President.”

The committee discussed that appointment of the chairperson of the search committee would be more appropriately made by the Provost and Vice President for Academic Affairs. A motion was made to amend the handbook by replacing “Governance and Elections Committee” with “Provost and Vice President for Academic Affairs.” The motion was seconded, and carried.

Page 161, Faculty and Professional Personnel Handbook

Clean Copy:

“Whatever the representation from within the college, the college-dean search committee shall have a) a faculty member of the University who is not a member of the college appointed by the Provost and Vice President for Academic Affairs to serve as chairperson of the search committee and b) a designated representative of the President.”

Motion from Undergraduate Education Committee:

“That UEC request University Senate to suspend the rules detailed in the Faculty and Professional Personnel Handbook to increase membership in the University Core Curriculum Subcommittee by five **voting** members for the remainder of the 2008-09 academic year. The five members will be appointed by UEC and will come, one each, from the following areas: College of Architecture **and Planning**, Miller College of Business, College of Fine Arts, Teachers College, and Academic Advising.”

Rationale:

The UEC discussion of this motion focused on the fact that **not all colleges have representation on the** ~~four of the six members of UCC Subcommittee.~~ **are from one college, and, as** As the UCC **Subcommittee** continues working on implementation of UCC-21, all colleges should have actual representatives on this subcommittee.