

September 29, 2006

TO: Member of Faculty Council
FROM: Mark Popovich, Chairperson
SUBJ: Faculty Council Meeting #3
Thursday, October 5, 2006
BB 109

AGENDA

- I. Roll Call
- II. Approval of the minutes of September 7, 2006
- III. Terry King, Provost and Vice President for Academic Affairs
- IV. Announcements
 - A. Next scheduled meetings

Agenda Committee – Monday, October 23 10:00 a.m. Atrium
Faculty Council – Thursday, November 2 4:00 p.m., BB 109
 - B. Items currently in committees
 1. Evaluation of Teaching (Teaching Evaluation)
 2. Grade Inflation (Teaching Evaluation)
 3. Restructuring of Ball State Health Care Plans – from Agenda Committee 10/4/04 (Salary and Benefits)
 4. Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05 (Creative Arts)
 5. 1-2-1 Agreement – from University Council 9/15/05 (International Programs)
 6. Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05 (Contract Faculty)
 7. Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)
 8. Load credit for directing undergraduate honors thesis or master's thesis – from Agenda Committee 8/21/06 (Salary and Benefits)
 9. Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

C. Foundations of Excellence Project – Gregory Morrison

V. Unfinished Business

VI. New Business

A. Addition of birthing center as approved services under Ball State health insurance plans

Motion approved by Salary and Benefits Committee 9/21/06:

“Ball State health insurance plans will cover childbirth (birthing and delivery) services provided by Certified Nurse Midwives in free-standing state licensed birthing centers. State licensed birthing centers will be included among the insurance plans’ approved Provider Facilities.”

VII. Question and Answer Period

VIII. Adjournment

Members Present: B. Adams, G. Crawley, L. Deckers, I. DeOllos, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, J. Ledbetter, J. McClure, J. McKean, M. Maggiotto, B. Messner, H. Mortimer, W. Mucherah, K. Neumann, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Stankewitz, A. Stegner, F. Suppe, C. Updike, J. Vann, T. Wolner, T. Zivney

Substitutes: John Needham, for B. Umansky

Members Absent: N. Ahmed, J. Cecil, J. Eflin, E. Kelly, M. McGrew, W. Sharp, R. Spangler, P. Spengler, M. Walker, E. Whittern, A. Wieseke, P. Wohlt, E. Zygmunt-Fillwalk

The meeting was called to order by the chairperson, Mark Popovich, at 4:01 p.m.

Members and guests were requested to introduce themselves and indicate the department they represent.

1. Announcements

A. Approval of Standing Rules (Faculty Council Agenda, 9/7/06, Enclosure #1)

The Chairperson indicated that Fred Suppe will serve as the parliamentarian for the 2006-07 academic year.

A motion was made and seconded (Pearson/Adams) to approve the Standing Rules.

Motion carried.

B. Council Membership List (Faculty Council Agenda, 9/7/06, Enclosure #2)

C. Calendar of Meetings for Faculty Council and Agenda Committee for 2006-07
(Faculty Council Agenda, 9/7/06, Enclosure #3)

D. Next scheduled meetings

Agenda Committee - Monday, September 25 10:00 a.m.
Faculty Council - Thursday, October 5 4:00 p.m. BB 109

The Chairperson announced that there will be a meeting for chairpersons of all Councils and Committees on Tuesday, September 19, in BB 109. This will be a brief meeting to review the changes in the new Constitution and ask questions of the executive committee of the University Senate.

E. Items currently in committees

1. Evaluation of Teaching (Teaching Evaluation)
2. Grade Inflation (Teaching Evaluation)
3. Restructuring of Ball State Health Care Plans – from Agenda Committee 10/4/04 (Salary and Benefits)

4. Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05 (Creative Arts)
5. 1-2-1 Agreement – from University Council 9/15/05 (International Programs)
6. Library Funding – from Agenda Committee 10/17/05 (Library)
7. Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05 (Contract Faculty)
8. Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)
9. Load credit for directing undergraduate honors thesis or master's thesis – from Agenda Committee 8/21/06 (Salary and Benefits)
10. Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

F. Paper Conservation – John Vann (Faculty Council Agenda, 9/7/06, Enclosure #4)

John reviewed the document indicating the amount of paper that can be saved just by changing the margins on your computer.

G. Agenda procedures

The Chairperson announced that with the exception of the agenda materials for the first meeting of the fall, there will no longer be paper copies of the agenda sent to members. The University Senate office will work towards posting the agenda materials and minutes on the Senate website; electronic copies will continue to be mailed to members.

2. Unfinished Business

3. New Business

A. Withdrawal Policy (approved, with revisions, by University Council 4/20/06)
(Faculty Council Agenda, 9/7/06, Enclosure #5)

Adam Stegner, Chairperson of the University Council, was asked by the chairperson to introduce the new business to the Council. Cindi Marini, author of the revised policy, was in attendance and answered questions posed by the Council. She indicated that the Admissions and Credits Committee was concerned with the inconsistencies across campus. There are discrepancies between the faculty handbook and the second withdrawal form. One other concern is the date for the first withdrawal period.

Discussion ensued.

It was suggested that all references to office and room number be changed to read “Office of the Vice President for Student Affairs and Dean of Students.”

A motion was made and seconded (Pearson/Adams) to accept the proposed withdrawal policy for the Faculty Handbook ONLY as we do not have control over the Catalog.

Motion carried.

4. Question and Answer Period

The following questions/concerns were discussed:

1. Who has control over the catalog? The governance system passes the policy and sends it to the administration. It is at the discretion of the administration to make the changes to the catalog if it is changed in the faculty and professional personnel handbook.
2. Faculty rights regarding large lecture classes and load assignment. Is there a standard university policy or is it up to the departments? How does someone determine the load you get for a large lecture class? Is it practiced University-wide? Dean Michael Maggiotto commented that this is followed in the College of Sciences and Humanities, and that every college has a policy for large classes. Seventy is a figure that is used around campus. There is a policy in the handbook regarding faculty load. He suggested looking at that policy.

It might be especially important to look at this issue because of immersion experiences are going to be more prevalent. It was felt by the Council that this must be examined because it effects departments and colleges differently.

The Chairperson will forward this issue to the Salary and Benefits Committee.

3. Preparations for possible avian flu outbreak. A survey is being distributed on campus regarding teaching from home, internet, blackboard; and continuing course work from home.

Dean Maggiotto added that there is a committee that has been formed by Kay Bales, Vice President for Student Affairs and Dean of Students, and includes Kent Bullis, Medical Director of the Health Center, and Kevin Kenyon, Associate Vice President, Facilities Planning and Management. This committee is working in conjunction with a committee in Delaware County regarding preparedness to react to the very real possibility that there may be a serious impact with regard to the avian flu. This committee was asked to prepare ideas and have a preliminary discussion. At another level, we should be asking the question "could the plan that is implemented by the institution be used with other catastrophes, such as a hurricane, and other natural disasters?"

The Chairperson indicated that Terry King, Provost and Vice President for Academic Affairs, would be attending the next meeting of the Council.

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Ione DeOllos, Secretary