





BALL STATE UNIVERSITY  
SCHOOL OF PHYSICAL EDUCATION, SPORT, AND EXERCISE SCIENCE  
**SPORT ADMINISTRATION PROGRAM**

**In- Progress Coursework Midterm Grade Verification**

**To the Student:** *This completed form is to be submitted for any of the four admission required courses (ACC 201, ECON 201, SPTAD 190, or ENG 103) that are currently in progress at the time of application for admission into the Sport Administration Program.*

**To Ball State Professor:** As a requirement for admission to the Ball State University Undergraduate Sport Administration Program, each student is required to have completed the following courses with a grade of C- or better. As the instructor of one of these courses that is currently in progress for the student your assistance is needed. Please providing an estimate or exact grade at midterm for the following student in your course.

*Student: Please complete the following:*

Student Name: \_\_\_\_\_

BSU ID Number: \_\_\_\_\_

Course Title: \_\_\_\_\_ Section Number: \_\_\_\_\_

Professor's Name: \_\_\_\_\_

*Professor: Please complete the following:*

Midterm Grade (in letter form): \_\_\_\_\_

(Please circle one)    estimated grade            exact midterm grade

Professor' Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This completed form is to be included in the Application for Undergraduate Admission for the Sport Administration Program. *Questions concerning this form can be directed to Dr. David Pierce, [dapierce@bsu.edu](mailto:dapierce@bsu.edu), 765-285-2275.*

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**Sport Industry Volunteer Service Hour Verification**

**To the Student:** *This form is to be copied on the official letterhead of the organization that you have completed your volunteer service. This completed form(s) is to be included in the application for admission into the Sport Administration Program.*

**To the Sport Organization:** As a requirement for admission to the Ball State University Undergraduate Sport Administration Program, each student is required to gain experience and insight into the sport industry by providing a minimum of eight (8) hours of volunteer service with a sport organization of their choice.

In order to verify this experience please complete the information listed below, and make a copy of this form on your organization's letterhead. This completed form can be given directly to the student for inclusion into their Admission Application for the Sport Administration Program.

Name of the BSU student volunteer: \_\_\_\_\_

Name(s) of the Event(s) Worked: \_\_\_\_\_

Date(s) of Event(s) Worked: \_\_\_\_\_

Total Hours Worked: \_\_\_\_\_

Sport Organization Supervisor's Name : \_\_\_\_\_

Sport Organization Supervisor's Job Title : \_\_\_\_\_

Supervisor's Contact Information:

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

*Thank you for your assistance with providing a valuable volunteer work experience for this future sport industry professional. Questions concerning this can be directed to Dr. David Pierce, [dapierce@bsu.edu](mailto:dapierce@bsu.edu), 765.292.1234*