Summary Notes


Not present:  Kirk VanOoteghem.

Announcements –

• Flash Drives – Flash drives have been distributed to some staff members.  If LITS personnel wish to have a flash drive, please see Brad.

• Job Postings (Professional) – Interviews are being held for the Architecture Librarian position.  Phone interviews are being held for the Head of Adaptive Cataloging position.  The Information Services Librarian position for late night and expanded January hours has been posted.

• Library Hours – Library operational hours will increase from 105.5 to 116 hours in early January.

• The LibQual+ survey will be conducted in Spring 2005.

• Brad asked LITS personnel to continue to think about a theme for the 4th quarter on how to improve utilization of collections.  He also asked for input for articles to be included in the Library Insider.

• Homepage changes – Changes to the homepage include a News Section; 360 degree virtual tour; News Gallery with 112 articles related to library information.

• CONTENTdm – The search for funding was successful, software has been purchased, installed and is in operation.  The system can be found at http://libx.bsu.edu.

• Head of Digital Libraries Position – There were four applicants for this position.  The search failed.  Changes were made to the position description and it has been reposted.  The minimum qualifications were changed to a Bachelor’s degree.  A
Master’s degree is preferred in library science area. Experience was reduced from three years library managerial experience to one year.

- Journal Title List – We currently have 10,000 journal titles in print and online. Technical Services pointed out that due to coding, several titles were missed. Identifying these titles for inclusion is in process.

Priority projects for December – Brad listed the following priority projects:

- Public access computer installation on 3rd and 4th floors. Technology upgrades continue.
- Software in Educational Resources – Creative Suite Pro; Macromedia Studio Suite; SPSS v.12; Mathematica (university site license)
- Web Work – Web work continues.
- Statistics – Electronic Resource stats database continues development to improve reporting. Web usage and public printing usage statistics are being gathered.
- Public printing statistics are being gathered.
- Web usage statistics development continues.
- “My Account”
- Netware Server Migration will be implemented within the next 30 to 60 days.

Current Projects - Brad provided each staff member the opportunity to outline current projects. A listing of the current projects is attached to the summary notes.