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Library Information Technology Services Meeting
February 22, 2005

Summary Notes


Not present: Katie Bohnert

Announcements – from February 14 Cabinet meeting:

- Amy Trendler, Architecture Librarian, will begin work on March 14.
- The Head of Adaptive Cataloging search failed, and may be readvertised.
- One of the evening Information Services Librarian positions has been filled. This Librarian will be located in Educational Resources Center.
- Six new computers were installed in the Educational Resources Center. Funding was obtained to increase the size of the youth collection.
- Application for an LSTA Digitization Grant in the amount of $50,000 is being submitted. March 1 is the deadline.

Announcements – from meeting with Dr. Hafner:

- Two HP LaserJet 8150DN printers are on order. These printers will be located in Reference Learning Center for public printing.
- We are opening access to the Vignette system to additional web developers in University Libraries.
- We are in the process of evaluating the problem reporting system to better address reports from the time of the call to final resolution.
- Information for the monthly report is due by end of business Friday, February 25.
- Professional evaluations – salary calendar was distributed yesterday. See the Professional Development section on the Intranet for more information.
- Brad will be out of the office March 18 – 25.
- Darlene will be out of the office March 21 – 25.
- Randy will be out of the office March 14 – 18.
Priority Projects for March – Brad listed the following priority projects:

- Windows Server migration is completed in Educational Resources Center and Access Services. Collections Development is next.
- The Digital Libraries Initiative continues to move forward. John Straw is the coordinator. Others working on the project include Brad Faust, Suzanne Rice, Sharon Roberts, James Bradley and Budi Wibowo.
- The Digital VIS project is underway. This project is designed to help Teleplex determine how CONTENTdm will aid in providing technology to classrooms.
- CONTENTdm – Upgrading to unlimited objects in the system. We are currently at 6,000 to 8,000 Archives photo objects.
- E-Journal web list.
- Maintaining public access technology.
- Modify date due slip headers. Added header and footer in January. We are now considering adding unit information.

Current Projects - Brad provided each staff member the opportunity to outline current projects. A listing of the current projects is attached to the summary notes.