

# Academic Libraries of Indiana records

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This finding aid was produced using the Archivists' Toolkit

June 06, 2012

Describing Archives: A Content Standard

Ball State University Archives and Special Collections  
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## Summary Information

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<b>Repository</b>	Ball State University Archives and Special Collections
<b>Creator</b>	Academic Libraries of Indiana.
<b>Title</b>	Academic Libraries of Indiana records
<b>Date</b>	2001-2012
<b>Extent</b>	4.3 Cubic feet 6 Boxes
<b>Language</b>	English

### Preferred Citation

Academic Libraries of Indiana records, Archives and Special Collections, Ball State University Libraries

## **Administrative History**

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Academic Libraries of Indiana (ALI) was established in 2003, as a way to support economic development in Indiana; promote collaboration, innovation, preservation, and resource sharing among academic libraries; to maintain resources for improving teaching, learning, and resource sharing; and to improve Indiana's information infrastructure. In 2010, ALI decided to make the Archives & Special Collections at Ball State University Libraries its official repository.

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## **Scope and Contents**

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This collection includes minutes, correspondence, agendas, administrative records, and financial records from the Academic Libraries of Indiana ranging from 2001 to 2012 regarding the work and administration of the organization.

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## **Arrangement**

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This collection is arranged in the following series:

Series 1: Academic Libraries of Indiana Board of Directors records, 2002-2008

Series 2: Academic Libraries of Indiana membership meeting and administrative records, 2001-2007

Series 3: Academic Libraries of Indiana Special Task Force records, 2002-2006

Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

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## **Administrative Information**

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### **Publication Information**

## Ball State University Archives and Special Collections

### Conditions Governing Access

This collection is open for research.

### Conditions Governing Use

Literary rights, including copyright resides with the creators of the documents or their legal heirs and assigns. All requests to publish or quote from manuscripts must be submitted to Archives and Special Collections. The publisher must also obtain permission of the copyright holder.

### Custodial History

This collection was received by Archives and Special Collections as a donation from Academic Libraries of Indiana in July 2010. An addition of the Treasurer records created and collected by Mary Persyn was received by Archives and Special Collections as a donation on 2012/05/31.

### Accruals

The repository continues to add materials to this collection on a regular basis.

### Processing Information

Collection processing completed 2010/12/28 by Bridget K. Hahn. EAD finding aid created 2011/02/15 by Bridget K. Hahn. EAD finding aid revised 2011/03/18 by Lajmar Anderson. Addition processed 2012/06/04 by Stephen Jones. EAD finding aid revised 2012/06/05 by Stephen Jones.

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## Controlled Access Headings

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### Geographic Name(s)

- Indiana

### Personal Name(s)

- Hafner, Arthur W., Dr.

- Younger, Jennifer

**Subject(s)**

- Academic libraries
- Libraries
- Library science

## Collection Inventory

### Series 1: Academic Libraries of Indiana Board of Directors records, 2002-2008

#### Subseries 1.1: Correspondence

Board members correspondence, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	1	1

Board members correspondence, 2005 Jan-2005 May

	<b>Box</b>	<b>Folder</b>
Text	1	2

Younger, Jennifer Board of Directors correspondence, 2003-2004

	<b>Box</b>	<b>Folder</b>
Text	1	3

Younger, Jennifer Board of Directors correspondence, 2006-2007

## Subseries 1.1: Correspondence

	<b>Box</b>	<b>Folder</b>
Text	1	4

Younger, Jennifer Board of Directors correspondence, 2004 Aug.-2004 Dec.

	<b>Box</b>	<b>Folder</b>
Text	1	5

Younger, Jennifer Board of Directors correspondence, 2005-2006

	<b>Box</b>	<b>Folder</b>
Text	1	6

Government documents and IU Lite correspondence, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	1	7

Government documents and IU Lite records, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	1	8



## Subseries 1.1: Correspondence

Younger, Jennifer Board of Directors correspondence, 2003

	<b>Box</b>	<b>Folder</b>
Text	1	9

Website, meetings, and document change correspondence, 2006

	<b>Box</b>	<b>Folder</b>
Text	1	10

Board members correspondence, 2006

	<b>Box</b>	<b>Folder</b>
Text	1	11

Younger, Jennifer Digital Summit notes and other material, 2003

	<b>Box</b>	<b>Folder</b>
Text	1	12

Younger, Jennifer Board of Directors correspondence, Dec.-Oct. 2003

## Subseries 1.1: Correspondence

	<b>Box</b>	<b>Folder</b>
Text	1	13

Board members correspondence, 2003

	<b>Box</b>	<b>Folder</b>
Text	1	14

Board members correspondence, 2002

	<b>Box</b>	<b>Folder</b>
Text	1	15

Board of Directors correspondence and notes, 2002-2003

	<b>Box</b>	<b>Folder</b>
Text	1	16

Board of Directors correspondence and memo, 2008

	<b>Box</b>	<b>Folder</b>
Text	1	17

## Subseries 1.2 : Meeting minutes and agendas

## Subseries 1.2 : Meeting minutes and agendas

Board meeting agendas, notes, and handouts, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	1	18

Board meeting agendas, notes, and handouts, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	1	19

Board meeting agendas, notes, and handouts, Jan.-May 2005

	<b>Box</b>	<b>Folder</b>
Text	1	20

Board meeting minutes, agendas, and notes, 2003-2004

	<b>Box</b>	<b>Folder</b>
Text	1	21

## Subseries 1.2 : Meeting minutes and agendas

Board meeting minutes, agendas, and notes, 2006-2007

	<b>Box</b>	<b>Folder</b>
Text	1	22

Board meeting minutes, agendas, and notes, Aug.-Dec. 2004

	<b>Box</b>	<b>Folder</b>
Text	1	23

Board meeting minutes, agendas, and notes, 2005-2006

	<b>Box</b>	<b>Folder</b>
Text	1	24

Board meeting minutes, 2006

	<b>Box</b>	<b>Folder</b>
Text	1	25

Board of Directors meeting minutes and notes, 2004

## Subseries 1.2 : Meeting minutes and agendas

	<b>Box</b>	<b>Folder</b>
Text	2	1

## Board of Directors meeting minutes and notes, 2005

	<b>Box</b>	<b>Folder</b>
Text	2	2

## Board of Directors meeting agendas, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	3

## Board of Directors meeting booklets and records, 2009-2010

	<b>Box</b>	<b>Folder</b>
Text	2	4

## Board of Directors meeting, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	5

**Subseries 1.2 : Meeting minutes and agendas**

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Board of Directors agenda, meeting minutes, notes, and other records, 2005

	<b>Box</b>	<b>Folder</b>
Text	2	6

Board of Directors meeting minutes, notes and handouts, 2004

	<b>Box</b>	<b>Folder</b>
Text	2	7

Board of Directors meeting minutes and notes, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	8

Board of Directors meeting agendas and notes, 2009

	<b>Box</b>	<b>Folder</b>
Text	2	9

Board of Directors agendas and meeting records, 2003-2004

**Series 2: Academic Libraries of Indiana membership meeting and administrat...**

	<b>Box</b>	<b>Folder</b>
Text	2	10

Board of Directors meeting minutes, notes, agendas and correspondence, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	11

**Series 2: Academic Libraries of Indiana membership meeting and administrative records, 2001-2007**

**Subseries 2.1: Member meeting records, 2005-2006**

Members meeting agendas, notes, and other records, 2006/05/04

	<b>Box</b>	<b>Folder</b>
Text	2	12

Members meeting agendas, notes, and other records, 2005

	<b>Box</b>	<b>Folder</b>
Text	2	13

Members meeting agendas, notes, and correspondence, 2005

**Subseries 2.2: Governing documents and administrative records, 2002-2007**

	<b>Box</b>	<b>Folder</b>
Text	2	14

**Subseries 2.2: Governing documents and administrative records, 2002-2007**

Organizational meeting agenda and minutes, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	15

Academic Libraries of Indiana formation correspondence and records, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	16

Bylaws, planning documents, and Articles of Incorporation, undated

	<b>Box</b>	<b>Folder</b>
Text	2	17

Planning documents, notes, and reports, 2006

	<b>Box</b>	<b>Folder</b>



## Subseries 2.2: Governing documents and administrative records, 2002-2007

Text	2	18
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Bylaws, incorporation records, and strategic planning records, 2002-2003

	<b>Box</b>	<b>Folder</b>
Text	2	19

Organizational structuring models correspondence, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	20

Membership program booklets, 2007

	<b>Box</b>	<b>Folder</b>
Text	2	21

Academic Libraries of Indiana formation correspondence and records, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	22

Academic Libraries of Indiana website records, 2004

## Subseries 2.2: Governing documents and administrative records, 2002-2007

	<b>Box</b>	<b>Folder</b>
Text	2	23

Board member academic cooperatives research records, 2007

	<b>Box</b>	<b>Folder</b>
Text	2	24

ALI Annual Meeting program and records, 2006-2007

	<b>Box</b>	<b>Folder</b>
Text	2	25

Baugher, Phil; Mullins, Jim; and Lewis, David correspondence, 2007

	<b>Box</b>	<b>Folder</b>
Text	2	26

Tom Kirk ALI electronic records, undated

	<b>Box</b>	<b>Folder</b>
Text	2	27

## Subseries 2.2: Governing documents and administrative records, 2002-2007

## Strategic Plan documents draft, 2007-2012

	<b>Box</b>	<b>Folder</b>
Text	2	28

## Private Academic Library Network of Indiana, Lilly Endowment Grant funding correspondence, handouts and other records, 2001

	<b>Box</b>	<b>Folder</b>
Text	2	29

## Lilly Project Portal notes and records, 2002

	<b>Box</b>	<b>Folder</b>
Text	2	30

## Lilly project records, 2001

	<b>Box</b>	<b>Folder</b>
Text	2	31

## Lilly Project notes and handouts, 2002

## Series 3: Academic Libraries of Indiana special task force records, 2002-2...

	<b>Box</b>	<b>Folder</b>
Text	2	32

PALNI resource sharing notes and records, 2002

	<b>Box</b>	<b>Folder</b>
Text	2	33

OCLC resource sharing records, 2004

	<b>Box</b>	<b>Folder</b>
Text	2	34

**Series 3: Academic Libraries of Indiana special task force records, 2002-2006**

Task Force on Storage correspondence and other records, 2004-2005

	<b>Box</b>	<b>Folder</b>
Text	2	35

Digital Infrastructure Task Force documents and correspondence

	<b>Box</b>	<b>Folder</b>
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## Series 3: Academic Libraries of Indiana special task force records, 2002-2...

Text	2	36
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Digital Library Task Force minutes, correspondence, and notes, 2003

	<b>Box</b>	<b>Folder</b>
Text	2	37

Licensing Committee report and notes, 2006

	<b>Box</b>	<b>Folder</b>
Text	2	38

Licensing Task Force proposal and draft recommendations, 2005

	<b>Box</b>	<b>Folder</b>
Text	2	39

Task force reports and notes, 2002

	<b>Box</b>	<b>Folder</b>
Text	2	40

Committee and task force meeting minutes, agendas, correspondence and reports, 2002

## Series 3: Academic Libraries of Indiana special task force records, 2002-2...

	<b>Box</b>	<b>Folder</b>
Text	3	1

Distance Education Task Force off campus library services articles, 2006

	<b>Box</b>	<b>Folder</b>
Text	3	2

Distance Education Task Force correspondence, meeting agendas, and handouts, 2003

	<b>Box</b>	<b>Folder</b>
Text	3	3

Task force agendas, notes, surveys and reports, 2005-2006

	<b>Box</b>	<b>Folder</b>
Text	3	4

Steering Committee strategic plan, notes, and reports, 2001-2002

	<b>Box</b>	<b>Folder</b>
Text	3	5

## Series 3: Academic Libraries of Indiana special task force records, 2002-2...

## Digital Infrastructure Task Force correspondence and other records, 2002

	<b>Box</b>	<b>Folder</b>
Text	3	6

## Task Force and Committee reports and correspondence, 2002

	<b>Box</b>	<b>Folder</b>
Text	3	7

## Indiana Academic Libraries Planning Initiative Steering Committee agenda and notes, 2002

	<b>Box</b>	<b>Folder</b>
Text	3	8

## Task force reports, 2002

	<b>Box</b>	<b>Folder</b>
Text	3	9

## Task force reports, 2002

## Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

	<b>Box</b>	<b>Folder</b>
Text	3	10

Strategic Planning Task Force recommendations, notes, and reports, 2007

	<b>Box</b>	<b>Folder</b>
Text	3	11

## Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

Account balance and expense records, 2004

	<b>Box</b>	<b>Folder</b>
Text	4	1

Annual Meeting contracts, 2004-2005

	<b>Box</b>	<b>Folder</b>
Text	4	2

Annual Meeting records, 2005

	<b>Box</b>	<b>Folder</b>
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## Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

Text	4	3
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## Budget reports, 2003-205

	<b>Box</b>	<b>Folder</b>
Text	4	4

## Budget reports, 2004-2005

	<b>Box</b>	<b>Folder</b>
Text	4	5

## Budget reports, 2005-2006

	<b>Box</b>	<b>Folder</b>
Text	4	6

## Budget reports, 2006-2007

	<b>Box</b>	<b>Folder</b>
Text	4	7

## Budget reports, 2007-2008

Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

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	<b>Box</b>	<b>Folder</b>
Text	4	8

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Budget reports, 2008-2009

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	<b>Box</b>	<b>Folder</b>
Text	4	9

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Budget reports, 2009-2010

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	<b>Box</b>	<b>Folder</b>
Text	4	10

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Budget reports, 2010-2011

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	<b>Box</b>	<b>Folder</b>
Text	4	11

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Budget reports, 2011-2012

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	<b>Box</b>	<b>Folder</b>
Text	4	12

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## Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

## Budget reports, 2006-2011

	<b>Box</b>	<b>Folder</b>
Text	4	13

## Expense reports, 2003 Apr.-2005 May

	<b>Box</b>	<b>Folder</b>
Text	4	14

## Federal Income Tax records, 2003-2004

	<b>Box</b>	<b>Folder</b>
Text	4	15

## Financial electronic records, 2004-2011

	<b>Box</b>	<b>Folder</b>
Computer disks / tapes	5	1

## Financial reports, 2004-2005

Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

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	<b>Box</b>	<b>Folder</b>
Text	5	2

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Financial reports, 2005-2006

	<b>Box</b>	<b>Folder</b>
Text	5	3

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Financial reports, 2006-2007

	<b>Box</b>	<b>Folder</b>
Text	5	4

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Financial reports, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	5	5

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Financial reports, 2008-2009

	<b>Box</b>	<b>Folder</b>
Text	5	6

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Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

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## Financial reports, 2009-2010

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	<b>Box</b>	<b>Folder</b>
Text	5	7

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## Financial reports, 2010-2011

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	<b>Box</b>	<b>Folder</b>
Text	5	8

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## Financial reports, 2005 Oct.-2012 June

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	<b>Box</b>	<b>Folder</b>
Text	5	9

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## Indiana Cooperative Library Services Authority records, 2003-2005

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	<b>Box</b>	<b>Folder</b>
Text	5	10

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## Insurance records, 2004

## Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

	<b>Box</b>	<b>Folder</b>
Text	5	11

Invoice Payment Authorization records, 2003 Apr.-2004 May

	<b>Box</b>	<b>Folder</b>
Text	6	1

Invoice Payment Authorization records, 2004 May-2005 May

	<b>Box</b>	<b>Folder</b>
Text	6	2

Invoice Payment Authorization records, 2005-2006

	<b>Box</b>	<b>Folder</b>
Text	6	3

Invoice Payment Authorization records, 2007-2008

	<b>Box</b>	<b>Folder</b>
Text	6	4

## Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

## Invoice Payment Authorization records, 2009-2010

	<b>Box</b>	<b>Folder</b>
Text	6	5

## Invoice Payment Authorization records, 2011

	<b>Box</b>	<b>Folder</b>
Text	6	6

## Lyrasis records, 2007-2011

	<b>Box</b>	<b>Folder</b>
Text	6	7

## Meeting arrangement records, 2004

	<b>Box</b>	<b>Folder</b>
Text	6	8

## Member Libraries records, 2003-2004

Series 4: Academic Libraries of Indiana Treasurer records, 2003-2012

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	<b>Box</b>	<b>Folder</b>
Text	6	9

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Midwest Collaborative for Library Services agreement, 2010/09/09

	<b>Box</b>	<b>Folder</b>
Text	6	10

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Monthly budget reports, 2004-2005

	<b>Box</b>	<b>Folder</b>
Text	6	11

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Tax returns, 2007-2009

	<b>Box</b>	<b>Folder</b>
Text	6	12

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