

American Red Cross, Muncie Area Chapter records and photographs MSS.112

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Describing Archives: A Content Standard

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Summary Information

Repository	Ball State University Archives and Special Collections
Title	American Red Cross, Muncie Area Chapter records and photographs
Date	1918-1987
Extent	12.0 Cubic feet 10 boxes, 1 oversize folder
Language	English
Language of Materials	Materials entirely in English.

Preferred Citation

American Red Cross, Muncie Area Chapter, Archives and Special Collections, Ball State University Libraries

Biographical Note / Historical Note / Administrative History

The local chapter of the American Red Cross held its organizational meeting April 25, 1917, at the Commercial Club, corner of Main and Jefferson Streets. The eighteen to twenty persons in attendance at that first meeting had been working for the Belgium Relief Fund. The following officers were elected: Theodore Rose, Chairman; Mrs. F. C. Ball, Vice-Chairman; F. J. Claypool, Secretary and K. A. Osterle, Treasurer. Mr. Rose served as Chairman until his death. Other early leaders included G. A. Gall, F. J. Claypool, F. D. Rose, E. Arthur Ball and Ralph Noyer. By-laws for the organization were adopted May 22, 1917, creating 36 directors. In 1936, at the 17th Annual Meeting, the by-laws were amended and the number of directors was reduced to nine. In 1925, the local chapter became part of the Community Fund.

The first office space for the American Red Cross was at 220-222 E. Main St. Service at the time the chapter was organized consisted of making surgical dressings, sewing and knitting. The entire fifth floor of the Johnson Building, 318 S. Walnut, was used by the Red Cross and for a time surgical dressings were made in the old Masonic Temple at the corner of Main and High. A workroom was also donated in the Boyce Block, Main & Jefferson. In July of 1918, a Canteen service was organized to meet trains and aid the traveling soldiers.

In 1924, the Junior Red Cross was organized and in 1930, classes were offered in First Aid and Life Saving.

With the start of the Second World War, new programs were instituted. Nellie G. Brown, Superintendent of Nurses at Ball Memorial Hospital, organized the Nurse Aide Program. Dr. L. R. Mason chaired a committee to solicit blood plasma donors and in 1943, the local chapter established a Motor Corp. to aid in transporting blood donors and donations. A war relief program also brought aid to Poland, Finland, England, China and Spain and it was during this period that the Red Cross offices were moved to 322 E. Washington, their present home.

Scope and Contents

This collection is composed of four series: scrapbooks, organizational records, photographs, and oversize materials. Scrapbooks show activities dating from 1940-1987 through clippings, correspondence, photographs, and ephemeral materials. Organizational records contain annual reports, building records, financial records, newspaper clippings, and printed materials dating from 1920 until 1980. Photographs document activities between 1918 and the 1980s, including wartime activities, as well as training programs. The oversize materials consist of a Muncie Area poster.

Arrangement

Arranged in the following series:

Series 1: American Red Cross, Muncie Area Chapter scrapbooks, 1919-1987

Series 2: American Red Cross, Muncie Area Chapter organizational records, 1920-1980

Series 3: American Red Cross, Muncie Area Chapter photographs, circa 1918-1980s

Series 4: American Red Cross, Muncie Area oversize materials, undated

Administrative Information

Publication Information

Ball State University Archives and Special Collections

Conditions Governing Access

This collection is open for research.

Conditions Governing Use

Legal title, copyright, and literary rights reside with Archives and Special Collections, Ball State University Libraries, Muncie, IN. All requests to publish or quote from manuscripts must be submitted to Archives and Special Collections.

Custodial History

This collection was received by Archives and Special Collections as a donation from the American Red Cross, Muncie Area Chapter on 1990/02/14.

Accruals

No further additions are expected.

Processing Information

Collection processing completed 1990/02/19 by D. Tambo. Finding aid revised 2007/07/16 by Maren Read. EAD finding aid created 2009/03/25 by Maren Read. EAD finding aid revised 2012/05/07 by Bethany Fiechter. EAD finding aid revised 2013/08/05 by Leslie Nellis.

Existence and Location of Copies

Select materials from this collection have been digitized and are available online in the Ball State University Libraries Digital Media Repository:

<http://libx.bsu.edu/cdm/landingpage/collection/AmrcnRdCrS>

Controlled Access Headings

Corporate Name(s)

- American Red Cross. Muncie Area Chapter.

Genre(s)

- Documents
- Scrapbooks

Geographic Name(s)

- Muncie (Ind.)

Subject(s)

- Organizations
- Stoeckel Archives of Local History
- Vietnam War, 1961-1975.
- World War, 1914-1918
- World War, 1939-1945

Series 1: American Red Cross, Muncie Area Chapter scrapbooks, 1940-1987

Collection Inventory

Series 1: American Red Cross, Muncie Area Chapter scrapbooks, 1940-1987		
	Box	Object
Scrapbook, 1940-1943	1	1
Scrapbook, 1942-1943	1	2
Scrapbook, 1943	1	3
Scrapbook, 1943	1	4
Scrapbook, 1943-1944	1	5
Scrapbook, 1943-1944	1	6
Scrapbook, 1944	1	7
Scrapbook, 1944-1945	2	1
Scrapbook, 1945	2	2
Scrapbook, 1945-1946	2	3
Scrapbook, 1945-1946	2	4

Series 1: American Red Cross, Muncie Area Chapter scrapbooks, 1940-1987

Scrapbook, 1946-1947	2	5
Scrapbook, 1947	2	6
Scrapbook, 1948	3	1
Scrapbook, 1948	3	2
Scrapbook, 1949	3	3
Scrapbook, 1950	3	4
Scrapbook, 1951	3	5
Scrapbook, 1951	3	6
Scrapbook, 1952	3	7
Scrapbook, 1952-1953	3	8
Scrapbook, 1953	3	9
Scrapbook, 1954	4	1
Scrapbook, 1954-1957	4	2
Scrapbook, 1955	4	3

Series 1: American Red Cross, Muncie Area Chapter scrapbooks, 1940-1987

Scrapbook, 1956	4	4
Scrapbook, 1956	4	5
Scrapbook, 1958	4	6
Scrapbook, 1959	4	7
Scrapbook, 1960	4	8
Scrapbook, 1961	4	9
Scrapbook, 1961	4	10
Scrapbook, 1962	5	1
Scrapbook, 1962	5	2
Scrapbook, 1963	5	3
Scrapbook, 1964	5	4
Scrapbook, 1965	5	5
Scrapbook, 1966	5	6
Scrapbook, 1967	5	7

Series 2: American Red Cross, Muncie Area Chapter organizational records, ...

Scrapbook, 1967-1968	6	1
Scrapbook, 1968-1969	6	2
Scrapbook, 1970	6	3
Scrapbook, 1971	6	4
Scrapbook, 1972	6	5
Scrapbook, 1973	6	6
Scrapbook, 1974-1975	6	7
Scrapbook, 1982-1984	7	1
Scrapbook, 1985-1987	7	2
Scrapbook, 1986	7	3

Series 2: American Red Cross, Muncie Area Chapter organizational records, circa 1920-1980

	Box	Folder
Annual reports, 1934, 1942-1950	8	1
Annual reports, 1950-1957, 1959-1960	8	2

Series 3: American Red Cross, Muncie Area Chapter photographs, circa 1918-...

Annual reports, 1960-1970	8	3
Annual reports, 1971-1980	8	4
Building records, circa 1966-1970	8	5
Building records, 1974	8	6
Building records, 1974-1975	8	7
Financial records, circa 1936-1945	8	8
History, undated	8	9
Newspaper clippings, undated	8	10
Printed materials, circa 1920-1940s	8	11
<i>The Pulse</i> , 1944	8	12
Miscellaneous, undated	8	13
Drawings and blueprints, undated	8	14
P.031 Series 3: American Red Cross, Muncie Area Chapter photographs, circa 1918-1980s		

Box**Folder**

Series 3: American Red Cross, Muncie Area Chapter photographs, circa 1918-...

Circa World War I	1	1
Circa World War I	1	2
Circa World War II	1	3
Delegates to regional conference, October 1929	1	4
1950s	1	5
1960s	1	6
1970s	1	7
1973 (envelope)	1	8
Vietnam	1	9
Activities	2	1
Building	2	2
Care, children	2	3
Care, general	2	4
General	2	5

Series 4: American Red Cross, Muncie Area Chapter oversize materials, undated

People, identified	2	6
People, unidentified	2	7
People, unidentified	2	8
Pool, rescue training	2	9
Pool, swim lessons	2	10
Training, bandaging and wrapping	2	11
Training, general	2	12
Training, lifting	2	13
OVA.024 Series 4: American Red Cross, Muncie Area Chapter oversize materials, undated		
		Box
American Red Cross, Muncie Area Chapter poster, undated		8