

Information, Release and Agreement

Youth Summer Design Forum 2010 Interior Design Program Department of Family and Consumer Sciences Ball State University

TUITION

Student and Parent both understand and agree that Student's registration and this Release and Agreement must be received by the Youth Design Forum no later than the enrollment deadline accompanied by a \$350.00 non-refundable deposit.

Student and Parent further understand and agree that Student's participation entitles Student to only the standard arrangements and activities offered and/or scheduled, including, but not limited to, housing, meals, private motor coach transportation during the Forum and educational materials. Generally, special arrangements and/or requirements desired or required for Student must be independently provided, and Student and Parent must bear the cost of any and all special arrangements and requirements. However, Youth Summer Design Forum will comply with all federal, state and local laws in connection with this Release, including the Americans with Disabilities Act.

WAIT LIST

Both Student and Parent understand that all enrollments are processed strictly in order of receipt and that enrollments may exceed available space. Student and Parent further understand and agree that this is an application for participation, and Student's enrollment is contingent on final approval by the Interior Design Program, with whom sole discretion resides. Student and parent further understand that, if Student is not initially enrolled due to space availability, Student will be placed on a wait list and notified when space becomes available.

STUDENT CANCELLATIONS AND REFUNDS

Both Student and Parent understand and agree that any cancellation and request for refund must be submitted in writing via email, fax or US Postal Service, or overnight delivery, and must be signed by the Parent, Legal Guardian or Personal Representative who signed the Enrollment Application. Student and Parent further understand and agree that in order to offset costs incurred by the Youth Summer Design Forum, once it has received the Student's Enrollment Application, the following cancellation policy will apply:

<u>Cancellation Received</u>	<u>Cancellation Fee</u>
After May 22	Full Tuition. There will be no refund
April 30 to May 22	\$250.00
Before April 30	\$50.00

Students who are dismissed from the Forum for disciplinary reasons or leave the Forum early for any reason are not eligible for refund.

POSTPONEMENT OR CANCELLATION OF THE FORUM

Youth Summer Design Forum reserves the right to modify, postpone or cancel a Forum because of low enrollment, health, safety or other issues including, but not limited to, acts of God, acts or omissions of government authority, compliance with government regulations or any other cause or event beyond the control of Youth Summer Design Forum.

In the event that Youth Summer Design Forum postpones the Forum, tuition payments received prior to the postponement will be applied to the new Forum dates.

If Student elects to cancel his/her enrollment in a postponed Forum, tuition will be refunded. Any cancellation and/or request for refund must be submitted in writing and signed by Student according to the schedule stated in the *Student Cancellations and Refunds* section.

In the event that Youth Summer Design Forum cancels a Forum, all tuition will be refunded. Youth Summer Design Forum shall not be responsible for any expenses incurred by Student outside of those listed in the Tuition section of this

agreement, including, without limitation, all expenses for travel to the forum city and any other miscellaneous expenses incurred by Student.

EQUAL OPPORTUNITY

Youth Summer Design Forum complies with all applicable federal and state nondiscrimination laws and does not engage in prohibited discrimination in employment or the provision of services. The Forum admits qualified student without regard to race, color, sex, religion, nationality or ethnical origin, disability, age, sexual orientation, place of residence or any other claim prohibited by law to all rights, privileges, programs and activities generally accorded or made available to students at the Forum. It does not exclude any student from participation in the Forum, discriminate against any student in providing the benefits associated with such program(including any scholarship or financial assistance, and use of any facility), or subject students to discrimination under such program, on the basis of race, color, sex, religion, nationality or ethnical origin, disability, age, sexual orientation, place of residence or any other claim prohibited by law.

RELEASE INFORMATION

Student and Parent both grant Youth Summer Design Forum permission to use photographs, videotapes or movies taken in which Student may appear in connection with the Forum, as well as permission to utilize any information obtained by the Forum on both Student and Parent through Student’s registration in the Forum for marketing and other purposes.

RESPONSIBILITY

In consideration of being accepted as a participant in the Youth Summer Design Forum, the undersigned Student and undersigned Parent or Guardian each hereby release Ball State University and its trustees, directors, officers, management, employees, agents and affiliates, from any and all liability arising out of Student’s participation in the Forum, and each further agrees to indemnify and hold harmless Ball State University and its trustees, directors, officers, management, employees, agents and affiliates for any loss, damage, costs, expenses which the University may incur which are caused directly or indirectly by the actions of the Student.

EMERGENCY MEDICAL AUTHORIZATION

I, the undersigned parent, guardian or Personal Representative, do hereby request, authorize and give permission to the Youth Summer Design Forum, or its duly authorized representative, to act on my behalf and in my stead, should my son/daughter complain of being ill, be injured or require emergency or other medical treatment, including hospitalization, during the Forum. I understand that in any such event, if required or appropriate, my son/daughter will be taken to a hospital emergency room and examined by an emergency room physician. If the physician determines that my son/daughter does not require hospitalization but should not continue as a forum participant, at the written direction of the physician, my son/daughter until such time as a physician determines that he or she is able to safely travel home or rejoin the forum activities. When seeking medical treatment, I understand that the forum will use reasonable judgment under the circumstances and will defer to the expertise of any medical practitioner who provides services to my son/daughter. I expressly stipulate and agree that I will be solely responsible for all expenses incurred as a result of any accident, illness, injury incurred by my son/daughter, and will reimburse the forum for such costs, and will release and hold harmless the forum and its directors, officers, management, employees, affiliates, successors and assigns, from all claims, demands, damages, expenses, whether known or unknown, resulting from, rising out of, or incident to the forum’s pursuant to this authorization.

STUDENT CODE OF CONDUCT STATEMENT

I understand that the forum is a professional forum and, as such, demands the highest standards of behavior. I will conduct myself in a manner that will contribute to a sense of community along all students and foster an atmosphere of mutual respect. I agree that I will not use tobacco, alcohol or non-prescription controlled substances during the Forum. I will not bring or use any items reasonably considered a weapon, and I will not engage in any threatening behavior or physical altercations while at the Forum. I also agree to follow the instructions of the forum staff at all times, participate in all forum activities, not leave the forum group at any time during the Forum and abide by the forum curfew. I understand that an infraction of these rules may result in my immediate dismissal, denial of my Certificate of Completion, return home at my expense and forfeiture of all forum tuition paid.

Parent Guardian _____
PRINT NAME SIGNATURE DATE

Student _____
PRINT NAME SIGNATURE DATE