

## BSU DESK NAMEPLATE ORDERING INFORMATION

**Vendor Name:** 2//90 Sign Systems  
5350 Corporate Grove Blvd SE  
Grand Rapids, MI 49512

**Phone:** (800) 777-4310 ext. 3318

**Fax:** (616) 656-4300

**Description:**

Size: 2" x 10" lower/upper case lettering

Color/Font: Black plate w/white vinyl lettering. (.5" Arial Font) centered

Holder: Black w/slim-line end-caps. Standard modular sign w/straight stand, not slanted (g-mount).

*Notes:*

1. **Black w/white lettering only** will remain the standard for uniformity campus-wide.
2. No graphics, no surnames e.g., Mr.-Mrs., but do allow Dr. or Ph.D. titles.
2. More than single line at no extra cost, if company can accommodate size.
3. Credit Card order, no minimum amount required.
4. Non-credit cards orders require \$100 minimum order.

**Price:** \$28.86 (plus S&H)

**Delivery time:** 1 week. (50+ quantities 2-3 weeks)

**To place an order by credit card**

Telephone: 800-777-4310 ext 3318 (Matt)

E-mail: [mattlineback@290signs.com](mailto:mattlineback@290signs.com)

Fax: 616-656-4300

Print name to be imprinted: \_\_\_\_\_

Ship to address: Ball State University  
Attn: \_\_\_\_\_  
Dept: \_\_\_\_\_  
Central Receiving  
3401 N Tillotson Ave.  
Muncie, IN 47306

Master Card #: \_\_\_\_\_

Note: The attn and department name must be completed by the department.